



COMPANY, INC.

6133 EDITH BOULEVARD NE
ALBUQUERQUE, NM 87107
PHONE (505) 345-3655

June 20, 1994

Mr. Marc Sides
Hazardous and Radioactive Materials Bureau
PO Box 26110
525 Camino de Los Marquez
Suite 4
Santa Fe, NM 87502



RE: Permit Modification Request NMD 002208627

Dear Mr. Sides:

Rinchem Company, Inc. is requesting changes in its Operating Permit. The changes involve the Emergency Coordinator and Alternate positions along with the emergency telephone numbers on Table CP-2.

The changes were made to Attachment E, Section C, pages 4,5 and 6 of the Contingency Plan. Pages 131-134 on the enclosed disk. The document has been amended on a 3.5 double sided/high density disk (DS/HD) for Wordperfect 5.1.

Also enclosed is a hardcopy of the changes and a check for \$1000.00 to cover the Class I Permit Modification Charge.

Please contact myself or Jim Moore at 505/345-3655 if you have any questions.

We Care,

Paul M. Levesque
Administrative Coordinator

sources.

B.2 Implementation of the Contingency Plan

When a decision has been made to implement the Contingency Plan, the Emergency Coordinator will direct the following procedures:

- (1) Initiation of containment and control procedures as described in the Detailed Emergency Procedures section (page 7)
- (2) An accounting of all facility personnel/visitors by head count.
- (3) Implementation of facility notification
- (4) Notification of authorities, including requests for assistance, as necessary
- (5) Coordination of first aid activities, if casualties are involved, and activation of the casualty control procedures found in the First Aid section (page 18)
- (6) Evacuation, if required, and activation of the Evacuation Plan described in a following section (page 15).

C. Emergency Coordinator

The Emergency Coordinator or his alternates will always be "on-call" and can be reached via telephone. The Emergency Coordinator or his alternates arrange their schedules such that one of them can be reached any day of the year, 24 hours per day. In the event all of them will be out of reach on the same day, a surrogate is designated for the period

of absence. Table CP-1 shows the Emergency Coordinator and his alternates (following page). The alternates are shown in order of priority.

In the absence of all three, the senior employee on site is designated alternate coordinator until arrival of a designated individual.

Table CP-1 Emergency Coordinator List

The current list of the Emergency Coordinator and Alternate Emergency Coordinator is maintained in close proximity to each telephone in the facility and a copy of the current list is kept in the Part B Permit Contingency Plan, Attachment E, Section C.

^{added}
^{revised} ~~A copy is also~~ ^{will be} supplied to the New Mexico Environmental Department, ^{NMED}
^{of Table CP-1}

RCRA Permit Program, Hazardous and Radioactive Materials Bureau ^{on the effective date of}
~~whenever~~ a change to the names, addresses or phone numbers occurs.

^{of the emergency response plan. Any updated Table CP-1}
^{sent to the HRMB will be accompanied by a letter}
^{from Buehner requesting replacement in the permit of the}
previous Table. ^{updates to Table CP-1}
^{may be made without formal permit}
modification procedures.

C.1 Emergency Coordinator and Emergency Coordinator Alternate.

The Emergency Coordinator and appointed alternates at the Rinchem facility have a good knowledge of the Contingency Plan and emergency procedures that are found in the plan. They know about the safety equipment and communication devices that are found in the facility. They have knowledge of all the chemicals that are stored at the Rinchem facility and the hazards that accompany each chemical. The Emergency Coordinator and the alternates have the qualifications necessary to be in charge in the event of an emergency.

D. Emergency Telephone Numbers

The necessary telephone numbers that would be needed in an emergency are included in this section. The Emergency Coordinator or the Alternate Emergency Coordinator on site will be responsible for the following notifications if necessary.

Table CP-2 Emergency Telephone Numbers

Agency	Phone Number
Bernalillo County Fire District 9/Bernalillo County Sheriff	911
State Emergency Response Team	827-9329
Bernalillo County Sheriff	768-4160
St. Joseph's Northeast Heights Hospital	888-7800
Chemtrec	(800) 424-9300
Poison Control Center	843-2551

Emergency Coordinator & Alternates List

Table CP-1 of Rinchem Company, Inc.'s Part B Permit Contingency Plan

Coordinator	Address	Phone Numbers
Gary Michaelson CES Operations Manager	377 Teles Los Lunas, NM 87031	Home: 865-7690 Mobile: 269-4405 Sky Page:
<i>1st Alternate:</i> Paul Levesque ABQ Administrative Coordinator	7409 Derrickson NE Albuquerque, NM 87109	Home: 823-0180 Pager: 766-0939
<i>2nd Alternate:</i> Jim Moore Director of Operations	341 Mockingbird Lane Corrales, NM 87048	Home: 898-8245 Mobile: 269-4404