



CAFB 2003

DEPARTMENT OF THE AIR FORCE  
27TH CIVIL ENGINEER SQUADRON (ACC)  
CANNON AIR FORCE BASE NEW MEXICO

February 25, 2002

Ms. Vera A. Wood  
Hazardous Waste Program Manager  
506 N DL Ingram Blvd  
Cannon AFB NM 88103-5003

Ms. Linda Montoya  
Data and Financial Management Program  
State of New Mexico Environment Department  
Hazardous Waste Bureau  
P O Box 26110  
Santa Fe, NM 87504-6110

Dear Ms. Montoya,

This letter follows-up a favorable phone conversation of 25 February 2002 between us concerning a time extension for the biennial report. It also provides a written notification for the 30-day extension request to submit Cannon's 2001 Hazardous Waste Report (biennial report).

Explanations for this request are for the following. (1. Three consecutive weeks of back-to-back temporary duty assignments away from the office in January, (2. No receipt of the State's notice of training and waste reporting software usage requirements, and (3. Allows familiarization with BRS\_data software to ensure accuracy.

Please feel free to contact my supervisor, Mr. Don White (505) 784-2739, and the flight commander, Lieutenant Ashley Brown at (505) 784-6374 or me at (505) 784-1097 if you have any questions concerning this request or the final report.

Sincerely,

A handwritten signature in cursive script that reads "Vera A. Wood".

VERA A. WOOD, GS-11

cc:

1Lt Ashley Brown  
Mr. Don White



# FACSIMILE ELECTRO MAIL TRANSMITTAL



CLASSIFICATION  
UNCLASSIFIED

TRANSMISSION  
 IMMEDIATE  ROUTINE

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TO: N MED HWB

~~DSN FAX #~~

COMMERICAL FAX #

ATTENTION  
Ms Linda Montoya

~~DSN VOICE #~~

COMMERICAL VOICE #  
(505) 428-2867

SUBJECT *Biennial Report extension request*

FROM:

27 CE/CEV  
506 N DL Ingram Blvd  
Cannon AFB, NM 88103-5136



DSN FAX #

681-1093

COMMERCIAL FAX #

(505) 784-1093

DSN VOICE #

681-6022 or 6035

COMMERICAL VOICE #

(505) 784-6022 or 6035

INDIVIDUAL NAME IF ANY

*Vera Wood*

REMARKS

Designed By: Bill Hamilton



RELEASEASERS SIGNATURE

*Vera Wood*

DATE

*25 Feb 02*

TIME

*1255*

