

**INCIDENT / SPILL RESPONSE & CLEAN-UP REPORT**

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**INSTRUCTIONS FOR COMPLETING FORM:**

1. Fire Department completes Section A and C (if Fire Department cleans up spill), and submits to DPW-ED, if reportable quantity.
2. FDIC reports incident to State within 24 hours of initial spill and completes Section B.
3. FDIC submits completed form to DPW-ED Spill Coordinator.
4. DPW-ED Hazardous Waste Contractor completes Section C if Contractor cleans up spill.

**A Incident / Spill Data**

Completed by Fire Department

DES Incident Number:

Date & Time of Spill Occurred:    
HH:MM

Incident Response Time: *Responded*  *Cleared*   
HH:MM      HH:MM

Incident POC:

Location of Spill / Response (Bldg. No., Street Address, etc.):

Material Spilled:

Estimated Amount Spilled:  UOM

Impact to:

Source or Cause:

Extent of Spill:  UOM

**Description of Actions Taken**

The F-24 fuel spill was the result of a leaking fuel filter on a Bradley Personnel Carrier. Volume of spill was estimated to be a maximum of 75 gal affecting approximately 64 sq-ft area of soil. After the spill was discovered the Environmental Office was immediately notified at 1100hrs. Environmental representative Mr. Shane Offutt arrived on scene at 1145 and began coordinating response actions. The affected area was mechanically excavated to a depth of 12 inches. The area was excavated until no evidence of the spilled material could be identified and backfilled. A total of 16 drums of contaminated soil was generated. The response activities concluded at 1245. The 16 drums of contaminated soil was taken to the Less than 90 Days facility at Fort Bliss and is awaiting disposal. Once the contaminated soil is disposed of, NMED will be forwarded appropriate documentation.

**Reportable Quantities:**

- Any spill/release of petroleum, oil and lubricant (POL) **greater than 25 gals.**
- Any spill/release of a substance that exceeds the reportable quantity limit in accordance with 40 CFR, Section 302.4:  
<http://www.epa.gov/osweroe1/docs/er/302table01.pdf>
- Any spill/release of a hazardous material (e.g. POL, mercury, acid, corrosives) into a storm water or sewer drain.

Reportable Event:  Yes  No (Check one)

Were Photos Taken of the Incident:  Yes  No  
 If so, attach photos

**B Incident Notification & Tracking Information**

Completed by FDIC

State Notification, if YES, identify State Agency:  
 TCEQ     NMED    Incident No.:

Contact Name:

Contact Date & Time:    
HH:MM

**Agency Contact Numbers**

TCEQ Regional (915) 834-4949  
 NMED Emergency (505) 827-9329  
 NMED Non-emergency (505) 476-6000  
 NMED Non-emergency, 24-hr (866) 428-6535

**C Clean-up & After-action Report**

Completed by Fire Department or Hazardous Waste Contractor

**Summary of Remediation & Corrective Actions**

After the spill was identified, personnel mechanically excavated the contaminated area. The area was excavated until the soil was dry and no indication of contamination could be identified. 16 drums of contaminated soil was generated. The 16 drums of contaminated soil was taken to the Less than 90 Days facility at Fort Bliss and is awaiting disposal. Once the contaminated soil is disposed of, NMED will be forwarded appropriate documentation.

Dry Sweep		X \$25/ea	\$0.00	FTE Hours		X \$75/hr	\$0.00
Pails		X \$15/ea	\$0.00	KTR Hours		X \$100/hr	\$0.00
Drums	16	X \$150/ea	\$2,400.00	Protective Suits		X \$50/ea	\$0.00
Microblaze		X \$50/ea	\$0.00	SCBA/Air Tank		X \$100/hr	\$0.00
Absorb Pads	10	X \$30/ea	\$300.00	Vacuum Truck		X \$100/hr	\$0.00
<b>Subtotal 1:</b>			<b>\$2,700.00</b>	<b>Subtotal 2:</b>			<b>\$0.00</b>

Was Environmental Field Services Contacted:  Yes  No

USACE Rapid Response Notification:  Yes  No

Was spill caused by a non-DOD Entity:  Yes  No

**Submit to DPW-ED**