



GARY E. JOHNSON  
GOVERNOR

State of New Mexico  
**ENVIRONMENT DEPARTMENT**  
Hazardous & Radioactive Materials Bureau  
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MARK E. WEIDLER  
SECRETARY

EDGAR T. THORNTON, III  
DEPUTY SECRETARY

**CERTIFIED MAIL**  
**RETURN RECEIPT REQUESTED**

August 14, 1997

Howard E. Moffitt  
Deputy Base Civil Engineer  
49 CES\CEV; 550 Tabosa Ave  
Holloman Air Force Base, N.M. 88330-8458

**RE: CORRECTIVE ACTION DOCUMENT REVIEW PROCESS**  
**EPA ID NO. NM6572124422**

Dear Mr. Moffitt:

In order to enhance the working relationship and efficiency between the Hazardous and Radioactive Materials Bureau (HRMB) of the New Mexico Environment Department (NMED) and Holloman Air Force Base (HAFB), the RCRA Permits Management Program (RPMP) as of July 25, 1997, changed its procedures for reviewing documents and issuing Notices of Deficiency (NOD). The RPMP will first issue a comments letter (Request for Additional Information) on each document with a thirty (30) calendar day response time indicated. During this time should a pre-NOD meeting be required one may formally be scheduled on a document specific basis. Should the facility fail to adequately address NMED's concerns and/or provide the information required within the specified time frame, an NOD will be issued. If the facility fails to provide the required information as indicated in the NOD, an escalated enforcement action may be initiated.

Should you have any questions regarding this review process, please contact me or Mr. Cornelius Amindyas at 505/827-1561.

Sincerely,

A handwritten signature in cursive script, appearing to read "Robert S. Dinwiddie".

Robert S. (Stu) Dinwiddie, Ph.D., Manager  
RCRA Permits Management Program  
Hazardous and Radioactive Materials Bureau

File: HSWA,HAFB/GMB,97

Track: HAFB,8/14/97,Moffit/HAFB,HRMB/CAA,RE