



Department of Energy  
Albuquerque Operations Office  
Los Alamos Area Office  
Los Alamos, New Mexico 87544  
MAY 13 1997

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CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Mr. Benito Garcia, Bureau Chief  
Hazardous and Radioactive Materials Bureau  
New Mexico Environment Department  
2044 Galisteo St., Bldg. A  
P. O. Box 26110  
Santa Fe, New Mexico 87505

Dear Mr. Garcia:

Subject: Site Treatment Plan Corrective Action Plan (STP-CAP), Federal Facility Compliance Order (FFCO), February 14, 1997 Letter of Violation, Status Update

The purpose of this letter is to update the New Mexico Environment Department (NMED) on the status of activities supporting the corrective action steps outlined in the April 4, 1997 STP-CAP, referenced above. The Department of Energy (DOE) and the University of California (UC) submitted this STP-CAP to address concerns raised in the referenced Letter of Violation issued to Los Alamos National Laboratory (LANL). Elements of the STP-CAP address each of the five violations noted in your letter.

Corrective action steps related to Issues 1 and 3 were anticipated to be completed by April 30, 1997. The status of each step is discussed below.

**Issue 1:** *"DOE and UC failed to provide NMED notification pursuant to Section XX.C.1 of the FFCO and meet the compliance date within the scheduled timeframe as set forth in the FFCO Site Treatment Plan Compliance Plan Volume (CPV) Section 3.1.1 Activity A. This violation is supported by facts outlined in a letter dated December 9, 1996 from DOE to NMED."*

The STP-CAP identified two root causes of this occurrence and addressed each with a series of corrective action steps. The following two steps were anticipated to be completed by April 30, 1997 under root cause No. 2:



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Root Cause	Corrective Action Title	Corrective Action Steps	Status
1.2 Inadequate Milestone Tracking	1.2.1 Implement computerized milestone tracking	1.2.1.4 Identify software system to automate advance notification of pending milestones	Completed
1.2 Inadequate Milestone Tracking	1.2.1 Implement computerized milestone tracking	1.2.1.5 Install and implement software system	Completed

**Issue 3:** *"DOE and UC failed to provide NMED notification pursuant to Section XX.C.1 of the FFCO regarding waste received off-site within the scheduled timeframe as set forth in the FFCO CPV Section 3.1.1 Activity C ['Provide documentation to NMED that waste was received at off-site facility with a milestone date of within 45 days after receipt of waste at treatment facility']'. This violation is supported by facts outlined in a letter from DOE to NMED dated January 31, 1997 and was noted during a meeting between the parties held January 27, 1997."*

The STP-CAP identified three root causes of this occurrence and addressed each with a series of corrective action steps. The following four steps were anticipated to be completed by April 30, 1997 under root cause No. 2:

Root Cause	Corrective Action Title	Corrective Action Steps	Status
3.2 Determination of Date for Receipt of Waste	3.2.1 Implement notification of receipt of signed waste manifests	3.2.1.1 Develop written procedure for data entry, including entry of dates from receipt of signed manifest, and required internal notifications	Completed
3.2 Determination of Date for Receipt of Waste	3.2.1 Implement notification of receipt of signed waste manifests	3.2.1.2 Implement a pop-up window during data entry from receipt of signed manifests to remind data entry clerk to complete internal notifications	Completed
3.2 Determination of Date for Receipt of Waste	3.2.1 Implement notification of receipt of signed waste manifests	3.2.1.3 Define process to add milestones following shipments to Computerized Milestone Tracking System	Completed
3.2 Determination of Date for Receipt of Waste	3.2.1 Implement notification of receipt of signed waste manifests	3.2.1.4 Include shipment notification milestones in written procedure for Computerized Milestone Tracking System	To be completed 5/31/97

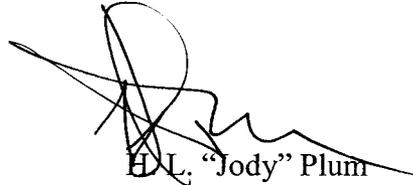
Benito Garcia

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If you have any questions, please contact me at (505) 665-5042, or Mr. Ken Hargis at (505) 667-2347.

Sincerely,



H.L. "Jody" Plum

Office of Environment and Projects

LAAMEP:2JP-074

cc:

T. Davis

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Hazardous and Radioactive Materials

Bureau

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