

INTER-OFFICE MEMORANDUM

ACH:IJR

DATE 10 July 1946

TO: Mr. James F. Tribby, HI Group

FROM: Capt. A. C. Hull, Jr.

SUBJECT: Disposition and Destruction of Contaminated Equipment.

1. I wish to express my appreciation in requesting that I approve an inter-office memorandum dated 8 July 1946 concerning the disposition and destruction of contaminated equipment. I would like to make the following suggestions:

A. In the first paragraph you have stated, "The present policy is to assume all property issued to this Division is expended upon issuance." So that others may not construe that this has been an assumption of long standing, I wonder if it would not be in order to revise it something like this:

"The purpose of this memorandum is to correct any assumption which may exist that all property issued to this Division was expended upon issuance and to outline the policy concerning the disposition and destruction of contaminated equipment."

In the place of: "The property office, however, demands that all property which has previously been considered as non-expendable must be accounted for in the usual manner.", be changed to read, "The property office, however, advises that TM 14-910 (War Department Manual for Cost Plus a Fixed Fee Supply Contracts) does not allow deviation and therefore all property which has been previously considered as non-expendable must be accounted for in the usual manner, properly transferred upon termination, etc."

B. A Paragraph 7 be added to this effect: "When such articles have been disposed of as outlined above, the individual charged with the responsibility of the care and safekeeping of this article should take the proper steps to see that he receives a credit slip from M. W. Johnson, Contractor's Property Auditor in P Prime Building (Phone Ext. 373). Care should be taken to see that property transferred according to Paragraph 3 above is properly accounted for through M. W. Johnson's Office so that the individual charged with the property will receive a proper credit slip and the individual receiving the property has signed the receipt for the property."

C. You probably understand that the Accountable Property Officer does not have a positive right of action to tell the Contractor just how property will be handled, except in a negative sort of a way, such as calling attention to the Contractor of any methods being used which would be contrary to Army Regulations or accepted accounting procedures. Therefore, I feel that the last sentence should also include approval of the Contractor's Property Office.

2. I believe that the memorandum with the above suggested corrections would meet the approval of the Contractor's Property Office. Please be assured that if your Group runs into any difficulty in handling this "hot" property, we will be glad to cooperate in every way possible. Our phone number is Ext. 22 or Ext. 155.

Albert C. Hull, Jr.
 ALBERT C. HULL, JR.
 Captain, CE
 Property Officer



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