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General

FEB 23 1995

W. John Arthur, III  
Deputy Assistant Manager  
Office of Environment/Project Management  
Department of Energy  
Albuquerque Operations Office  
P.O. Box 5400  
Albuquerque, NM 87115

Dear Mr. Arthur:

Thank you for your letter dated February 10, 1995, which provided a status on the formation of the Northern New Mexico Citizen's Advisory Board Formation Committee (Committee), and a copy of the draft Mission Statement and Operating Procedures. I will not be able to attend the February 22, 1995, meeting due to the short notice, as well as a lack of travel funds. I hope to attend one of the meetings that the Formation Committee is having with the public in the near future.

The Environmental Protection Agency (EPA) would like to provide the following comments on the draft Mission Statement:

1. Under Purposes, first sentence, first section - Please delete the word "advice". The Department of Energy (DOE) will be chartering this Committee under the Federal Advisory Committee Act (FACA), and therefore will be the only federal agency who may receive advice from the Committee.
2. Under Membership, page 5, last paragraph - The term senior managers should be replaced by a term such as responsible technical staff or responsible senior representatives. Senior EPA managers will not be attending the meetings, as there are simply too many citizen advisory board meetings being held in EPA Region 6 for senior managers to attend each groups meetings. In addition, please eliminate the word "advice" from the last sentence for the reasons outlined under Comment #1.
3. Under DOE, LANL, EPA and NMED Responsibilities, page 6 - The term senior managers should be replaced for the same reasons as above in Comment #2. The phrase "decision-making authority" should be removed as only the EPA Administrator could make decisions that would not be subject to change. Rather, this could be rephrased to indicate senior technical staff who can carry out Agency commitments and act as liaisons to upper management should attend these meetings.



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Should you have any questions, concerning these comments,  
please contact me at (214) 665-7441.

Sincerely,

Barbara Driscoll  
NM/FF Section

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