



Department Of Energy
Albuquerque Operations Office
P. O. Box 5400
Albuquerque, New Mexico 87185-5400

MAR 19 1997

RECEIVED MAR 24 1997



Mr. Mark Weidler
Secretary, NMED
1190 St. Francis Drive
P.O. Box 26110
Santa Fe, NM 87501

Dear Mr. Weidler:

I want to express my appreciation to you for hosting the second DOE/NMED/EPA Quarterly Meeting which was held on February 19, 1997. The subject of the meeting was the Department of Energy's Environmental Management (EM) work being performed at Sandia and Los Alamos National Laboratories and action which could result in overall improvements in how work is completed.

Minutes of the meeting are included as an Attachment to this memorandum.

Please contact me if the enclosed minutes or our understanding of the Action Items are in error.

I propose the next meeting be in June 1997 or at a time that is convenient for you. My staff will be working with your staff to develop a specific agenda and meeting time and location. I look forward to meeting with you again. Please feel free to contact me at any time to discuss any topics related to DOE EM activities.

Sincerely,

W. John Arthur, III
Assistant Manager for Office
of Environment/Project Management

Enclosure



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cc w/enclosure:

T. Longo, EM-45, HQ
J. Levings, ERD, AL
M. Williams, WMD, AL
D. Griswold, ERD, AL
T. Trujillo, ERD, AL
T. Loughhead, OPA, AL
M. Jackson, KAO, AL
T. Todd, LAAO
T. Taylor, LAAO
J. Mack, LAAO
T. Baca, EM, MS J591, LANL
J. Jansen, EM/ER, MS M992, LANL
J. Rice, Org. 6600, MS 1315, SNL/NM
D. Rohde, Org. 7501, MS 1315, SNL/NM
W. Cox, Org. 7581, MS 1147, SNL/NM

E. Kelley, NMED, WWMD
B. Garcia, NMED, HRMB
R. Dinwiddie, NMED
T. Davis, NMED, HRMB
J. Parker, NMED, AIP
1190 St. Francis Drive
P.O. Box 26110
Santa Fe, NM 87501

Meeting Minutes from EPA Dallas/New Mexico Environmental Department and U.S. Department of Energy Albuquerque Operations Office Quarterly Meeting

Date: February 19, 1997
Place: Santa Fe, NM
Time: 9 - 12

Attendees:

John Arthur, AL, OEPM
Richard Nevarez, AL, BSAT
Julianne Levings, AL, ERD
Tom Todd, LAAO
George Laskar, KAO
Tom Longo, EM-45
Ed Kelley, NMED, WWMD
David Neleigh, EPA-Dallas
Benito J. Garcia, NMED, HRMB
Robert S. Dinwiddie, NMED
Teri Davis, NMED, HRMB
John Parker, NMED, AIP

Both the attendance list and the agenda is attached for reference.

The actions, and responsible actionees resulting from the meeting are listed below.

1. **Concern or Issue Discussed:** NMED reiterated that Alm had committed to involve regulators in Ten Year Plan formulation at the December 1996 National Governor's Association meeting. A concern was expressed by NMED with regards to the assumptions being documented within the Draft AL EM Ten Year Plan and potential resource allocations required by NMED to support the Environmental Restoration activities identified in the document. Of particular concern is the 90-day document review window assumed for NMED.

Action: Before the final submittal to EM-HQs in September 1997, ensure that NMED has the opportunity to review the document, and assumptions associated with their work load distribution.
Actionee: ERD Lead for laboratory ER projects.

2. **Concern or Issue Discussed:** NMED needs to plan for incoming laboratory HSWA document submittals for the rest of FY1997. LAAO/LANL has provided a list of submittals and tentative due dates but KAO/SNL has not.

Action: Provide NMED with a list for ER deliverables planned for submittal to HRMB from KAO in Fiscal Year 1997 (reflecting final budget allocation numbers). **Actionee:** KAO to provide listing to NMED.

3. **Concern or Issue Discussed:** Contents of NFAs appears to be an issue. NMED is putting the finishing touches on their preferred format for submitting NFAs (by PRS) for SNL and LANL.

Action: Finalize/issue in 2 weeks the NFA format.. **Actionee:** NMED

4. **Concern or Issue Discussed:** No process regarding Ecorisk has been formally approved and NMED document approvals and reviews are being postponed as a result. It is HRMB's expectation that the Core Team will address this issue and negotiate an approach acceptable to NMED and all parties.
Action: Assign Ecorisk process as the top priority item for the reconvening Core Team. The Core Team will address and achieve closure to ongoing discussions. **Actionee:** Core Team (DOE/NMED/EPA/SNL/LANL)
5. **Concern or Issue Discussed:** NMED review of selected LANL NFA requests revealed a lack of sufficient information in the area of regulatory basis and analytical data to make a decision.
Action: Review agreements in Document of Understanding and associated Annex on Document Formats and revise as appropriate. **Actionee:** The Core Team.
6. **Concern:** EPA document reviews being performed for NMED are being held at NMED for their review before release to DOE because of differing views on the contents. This is contributing to backlog size. One recommendation was to forward EPA comments on to DOE and let DOE raise issues back to NMED only on those comments to which DOE took exception. Another concern from HRMB was that it was time consuming for them to integrate AIP and EPA comments into a single, consolidated response. EPA cautioned that only the most prominent comments should be forwarded to DOE to avoid distracting them with low priority concerns.
Action: Develop an improved method for resolving inconsistent view points to expedite turnaround to DOE. **Actionee:** NMED/EPA.
7. **Concern or Issue Discussed:** EPA has 5 or 6 people available in FY97 to assist NMED in addressing the current backlog of documents. A STEAM team pilot to address the SNL NFA request backlog was discussed as a first step. The team tentatively would be composed of EPA, HRMB, and AIP resources, who would together, in real time, address their concerns and finalize results for transmittal to DOE.
Action: Convene the pilot team. **Actionee:** NMED to coordinate date of STEAM kickoff.
8. **Concern or Issue Discussed:** EPA commented on the length of time it is taking to resolve EPA's review comments on SNL's CAMU application, and requested this be expedited.
Action: Set up a telecon meeting to resolve outstanding issues quickly. **Actionee:** KAO/ERD
9. **Concern:** EPA Requested a list of specific documents represented on the DOE chart in the category of documents awaiting regulatory response for greater than 360 days.
Action: Provide a listing by name of the documents in this category. **Actionee:** ERD lead.
10. **Concern:** DOE asked the status of the State HSWA permit fee schedule draft. EPA asked if NMED would be prepared to hire when (if) Environmental Improvement Board passes/adopts the fee schedule.
Action: Resolve attorney comments next week. Issue draft to regulated facilities to review within 30 days. **Actionee:** NMED
Action: Develop a staffing plan and hiring strategy to implement when fee schedule is adopted. **Actionee:** NMED