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General

(initials)

Northern New Mexico Citizens' Advisory Board
1640 Old Pecos Trail, Suite H
Santa Fe, New Mexico 87505
 505-989-1662 phone 505-989-1752 fax
adubois@doeal.gov <http://www.nnmcab.org>

99 NOV 17 PM 5: 34
 RCRA PERMITS PROGRAM

November 11, 1999

Dear Board Member:

The November 17 Board meeting begins at 6:00 p.m. at the San Juan Pueblo in the Bureau of Indian Affairs, Northern Pueblos Agency, Conference Room. San Juan Pueblo is located on the Taos Highway. The enclosed map will give you the directions. We will have road signs to guide you to the meeting.

This month we will have an Executive Session for Board members only at the end of the Board meeting. Please plan to stay at least until 9:30 p.m. so we can talk. No decisions will be made during the Executive Session and the results will be reported later.

We will discuss the most recent sampling results in Acid Canyon, and the litigation between the Department of Energy and New Mexico over the WIPP permit regulations. The enclosed newspaper articles and press releases will give you some background for our discussion.

I look forward to seeing you soon and having a productive meeting.

Sincerely,

Menice
 Menice Manzanares
 Chair



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Board Meeting Agenda
November 17, 1999

Board's Mission: The Office of Environmental Management Site Specific Advisory Board will provide the Assistant Secretary for Environmental Management with policy information, advice and recommendations concerning EM environmental restoration, waste management, and technology development activities.

- I. Call to Order by DOE
Welcome by Chair
Approval of Agenda
Approval of Minutes for September and October Meetings
- II. Public Comments
- III. Reports
 - A. Overview of ER Project Status and Update on Acid Canyon - Paul Schumann
 - B. Report on Litigation on WIPP Permit and LANL RCRA Permit - James Bearzi
 - C. Report on Pecos Incident - William Bell, DOE's Radiological Assistance Program
- IV. Board Business
 - A. Report from the Chair
 - B. Report from DOE
 - Anne Callison - Southwest Technology Deployment Workshop
 - C. Report from Ray Armenta
 - D. Report from Ann DuBois
 - E. Report from Environmental Restoration Committee
 - Tour of TA-54 on October 30
 - Long-Term Stewardship Conference
 - F. Report from Waste Management Committee
 - G. Report from Outreach Committee
 - H. Report from Budget Committee
- V. Board Comments
- VI. Executive Session
- VII. Adjourn

Northern New Mexico Citizens' Advisory Board
528 35th Street
Los Alamos, New Mexico 87544
505-665-5048 phone 505-665-4872 fax
adubois@doeal.gov

Board Committees
FY2000

Budget

Menice Manzanares, Chair
Domingo Martinez
Elmer Torres
Connie Thompson-Ortega
Staff: Ann DuBois

Community Outreach

Elmer Torres, Chair
John Alejandro
Tammie Gomez
Jim Johnston
Domingo Martinez
Staff: Ray Armenta

Environmental Monitoring and Surveillance

Anthony Armijo, Chair
Annabelle Allison, Air & Radon Program, All Indian Pueblo Council
Hank Daneman
Patrick Feehan
Augustin Garcia,
Janet Gerwin
Jean Dewart, Air Quality, LANL
Jeanne Marie Crockett, NMED
Ken Mullen, Water Quality, LANL
Larry Sanders, NewNet
Steve Yanicak, NMED
Gene Turner, DOE
Staff: Ann DuBois

Environmental Restoration

Fran Berting, Chair
George Chandler
Michael Smith
Julie Canepa, LANL
John Kieling, NMED
Ted Taylor, DOE
Staff: Ann DuBois

Waste Management

Sara Galpin, Chair

Connie Thompson-Ortega

Jim Johnston

James Leach

Staff: Ann DuBois

11/11/99

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Pojoaque High School
Pojoaque, New Mexico

**Board Meeting Minutes
September 29, 1999**

I. OPENING

A. Call to Order

MJ Byrne, DDFO, called the meeting to order at 6:10 p.m. and turned the meeting over to George Chandler, Chair.

Board Members Present:

John Alejandro
Anthony Armijo
Fran Berting
George Chandler
Bob Clark
Patrick Feehan
Augustin Garcia
Tim Gallegos
Sara Galpin
Janet Gerwin
Jim Johnston
James Leach
Menice Manzanares
Connie Thompson-Ortega

Board Members Absent:

Domingo Martinez
Tammie Gomez
Gilbert Tafoya

Ex-Officio Members Present:

Alan Chang for Rich Mayer, EPA
James Bearzi, NMED
Joe Vozella, DOE/LAAO
Elmer Torres, CRO/LANL
Tori George for Tom Baca, EM/LANL

- B. The Board approved the agenda as presented. The Board approved as amended the minutes for the July and August Board meetings.
- C. Joe Vozella, Assistant Area Manager for the Los Alamos Area Office, presented a plaque to George Chandler in appreciation for his service as

Board Chair. Leroy Apodoca, Director of the Community Relations Office, expressed LANL's appreciation for Mr. Chandler's service. MJ Byrne presented a gift certificate on behalf of the Board members to Mr. Chandler in recognition for his contribution.

II. PUBLIC COMMENT

Jeanne Marie Crockett, NMED, announced some training opportunities and several upcoming events.

III. REPORTS

A. Plutonium Findings in Acid Canyon

Steve Reneau, LANL, reported on plutonium findings in Acid Canyon near the TA-45. This site is close to the first radioactive liquid waste treatment plant. The plant was torn down in 1966. Frequent investigations have been held throughout the years as cleanup standards improved. NMED took samples this fall. These samples are being evaluated now. If the sample is good, the average concentrations are below standards for land recreational use. LANL is recommending no remediation, fencing or posting. LANL acknowledges the need to further investigate this canyon. In January or February, LANL will have the results of more testing. The risk is from plutonium 239.

Bob Clark asked what would be the remediation plans if they were necessary? Steve Reneau said that the site passes for recreational use and requires no further cleanup. If land use changes, then LANL will review the site. Janet Gerwin asked if berms or dikes were located at this location. Mr. Reneau responded that they are not needed to prevent erosion. Mr. Chandler asked if the risk model dealt with all pathways. Mr. Reneau said that the clay is very small size. The greatest risks are to breathe on the sand or soil or get it on your hands and ingest it. Patrick Feehan asked about what instruments are used to track the plutonium. Mr. Reneau said that they used an alpha counter. They look at the sediment contamination where there are storm events from the 1940's.

Mr. Chandler asked why NMED released this information first. Chris Hanlon-Meyer said that NMED took samples to evaluate LANL's NFA recommendations and used improved methodology. Joe Vozella said that DOE and NMED have established protocols for sharing information and Greg Lewis and John Parker of NMED and DOE are currently reviewing these protocols. John Parker, NMED, said that the protocol agreement calls for public release of the data. Mr. Vozella said that he went to look at the site and the DOE/LANL/NMED and the EPA were developing a sample plan. In January, NMED and DOE will review the new sample data and risk scenarios.

James Bearzi, NMED, affirmed that the previous RCRA investigation was done before this new approach. This time, NMED found other constituents as well. NMED is concerned about how future development in the area may upset the sediment. He clarified that there is a problem but that it is less serious than at other sites.

Donivan Porter asked if NMED is checking the sample site to see if the finding is random. He suggested that NMED use the same sample to see what is present. The plutonium may not be evenly distributed.

Bob Clark asked about how far below the surface are the samples taken. Mr. Reneau responded that they go down about 30" down to sample the soil. Janet Gerwin asked about the new apartments to be built soon in this area. A new risk scenario may be needed. Joe Vozella promised that DOE would review the risk scenario.

Fran Berting asked about how loose sediments are rearranged during storm events. Mr. Reneau said that sediments are exposed if the event is large enough. Joe Vozella said that the stream is rocky. The highest concentration of plutonium was found in a sample along side of the stream, not in the streambed. He added that during stormwater events, samples are taken automatically.

Anthony Armijo asked about the distribution of wash downstream. Mr. Vozella responded that the area under investigation is a tributary to La Pueblo Canyon and that most of the possible contamination is down below in the canyon. Mr. Chandler mentioned that a post-doc fellow at LANL did some similar sampling and wrote a book called Plutonium and the Rio Grande. He suggested that we buy the book for the NNM CAB library.

Paul Schumann introduced Alan Chang from EPA. Last year Mr. Chang did some sampling and he will participate in next month's sampling project in Acid Canyon, other locations off-site, and White Rock. Mr. Chandler requested a presentation to the Board in May.

B. Chair Report

Mr. Chandler said that NNM CAB's membership packet for five members was submitted to DOE. We are waiting for DOE approval on this package.

Mr. Chandler reported his conversation with Leroy Apodoca regarding the Board's recommendation on providing a briefing for local governmental officials. Mr. Chandler felt that LANL is close to implementing this recommendation.

Mr. Chandler distributed an overview document that he prepared and an informative pamphlet on radiation.

Mr. Chandler discussed the SSAB Chairs Meeting in Hanford on September 20-23. The Stewardship Conference in October was announced. Mr. Chandler felt that this is an important future issue for LANL. The Programmatic Environmental Impact Statement court settlement agreement required that DOE involve stakeholders in the study of Long-Term Stewardship. Connie Thompson-Ortega described the tour of the Hanford site, a videoconference with Secretary Richardson and a meeting with Under Secretary for Environmental Management, Dr. Carolyn Huntoon.

The draft SSAB Guidance was distributed for Board members' comments. Board members are to give their suggestions to Ann DuBois by October 15. Anthony Armijo suggested that this issue be addressed in a Leadership meeting.

Mr. Chandler announced that the Site Technology Coordinating Group from Albuquerque Operations looks at site problems then identifies technologies to match to these problems and encourages the use of new technology. He suggested that the Board might want to learn more about this process.

Mr. Chandler said that DOE Environmental Management is reorganizing and MJ Byrne has the new organization chart if Board members are interested.

Menice Manzanares suggested that Board members eligible for reappointment be contacted. MJ Byrne promised that we will have the NNM CAB membership package in DOE Headquarters by November 1st.

Mr. Chandler announced that the Transportation Protocols have been drafted and the Center for Disease Control will hold a meeting on October 5 at Fuller Lodge in Los Alamos.

C. DOE Report

MJ Byrne described the SSAB Chairs meeting at Hanford. Ms. Byrne asked the Board how they felt about the purchase of a software-publishing package so Tammie Gomez could produce a newsletter for the Board.

D. Environmental Restoration Committee

Fran Berting distributed a written report on the Committee's FY 99 accomplishments and plans for FY 2000. The Board is invited to tour TA-54 on Saturday, October 30.

E. Monitoring and Surveillance Committee

Anthony Armijo distributed the minutes of the September 16 meeting. The Committee is concerned about the monitoring of Los Alamos' drinking water wells. He invited Board members to attend a Geology workshop on October 19 from 9:00 a.m. to 3:00 p.m. The Committee suggested some possible Santa Fe locations for a NEWNET station.

The Committee requested to purchase books and videotapes on soils and hydrogeology from the University of Northern Arizona.

F. Waste Management

Connie Thompson-Ortega described the Committee's plans for FY 2000. James Leach suggested that the Board consider creating a Transportation Committee.

G. Community Outreach Committee

Menice Manzanares presented the Committee's FY 2000 Workplan. She requested that Board members send Tammie Gomez their information for the newsletter. Ms. Gomez plans to distribute the next issue on November 1st.

Ms. Manzanares asked about the proposed toll-free phone number. Ann DuBois responded that several carriers are being considered. A decision is expected soon.

Ms. Manzanares requested that DOE seek a professional editor for the Board's Annual Report. She suggested that LANL be contacted first and then look elsewhere. MJ Byrne promised to call Nancy Romero about the procurement process for an editor. Menice Manzanares moved, seconded by Fran Berting that staff proceed to have the annual report prepared and published professionally. The motion passed 11-0. The number of vote is less than the number attending due to the lack of DOE confirmation of some Board members.

Ms. Manzanares announced that the Taos Feast Day and Tammie Gomez invited Board members to attend.

H. Budget Committee Report

Connie Thompson-Ortega distributed a written report recommending moving specified dollar amounts to different line items. The Board adopted by consensus the recommendations on changing line items in the FY 1999 final budget.

Menice Manzanares asked about how the Board is funded. Ms. Byrne said that she would talk with Joe Vozella, Dave Gurule, and Tom Baca about next year's budget.

A Budget Committee consisting of Menice Manzanares, Bob Clark, Connie Thompson-Ortega and George Chandler will schedule meeting soon to discuss the FY 2000 budget as soon as it had been finalized and adopted by the Board.

I. Board Election

Mr. Chandler announced that the Leadership Committee acting as the Nomination Committee nominated Connie Thompson-Ortega as Chair and Bob Clark as Vice Chair. Ms. Manzanares moved, seconded by Jim Johnston, that the elections be postponed to October. The motion passed 9 to 1 with 1 abstention. Fran Berting nominated Anthony Armijo for Chair. Mr. Chandler announced that nominations from the floor would be open at the next meeting. Elmer Torres said that because the DOE confirmation of his nomination as a Board member had not happened before this meeting, he had notified DOE that he wished to withdraw his name from the list. He would continue as the LANL liaison assigned to the Board.

IV. BOARD COMMENT

Sara Galpin asked Ms. Byrne about the press releases distributed in the Board mailing packet. She observed that one of the documents mentions LANL and the other one does not. MJ Byrne promised to investigate this matter and contact Ms. Galpin with the details.

Janet Gerwin asked about the plume chasing wells. Joe Vozella said that two regional wells and one plume-chasing well would be dug in the next fiscal year. Defense Programs will fund two additional wells. Tori George said that LANL is currently discussing the appropriate well techniques with NMED on October 13, 14, and 15. Anthony Armijo and Fran Berting may be invited to attend.

Bob Clark offered to pick up the videotapes from the Santa Fe public television station. George Chandler will be interviewed on September 30 on KRSN radio.

Anthony Armijo renewed his invitation to the October 19 Geology Workshop and asked people to call Ann DuBois to confirm their attendance.

MJ Byrne encouraged Board members to attend the Saturday October 30 TA-54 tour. LANL is bringing in staff on their day off for this tour.

Mr. Chandler adjourned the meeting at 8:50 p.m.

The minutes are an accurate and complete summary of the matters discussed and conclusions reached at the Northern New Mexico Citizens' Advisory Board meeting held on September 29, 1999.

Certified by:

George Chandler, Chair

Date

Northern New Mexico Citizens' Advisory Board
1640 Old Pecos Trail, Suite H
Santa Fe, New Mexico 87505
adubois@doeal.gov <http://www.nnmcab.org>

Tribal Council Conference Room
Santa Clara Pueblo

Board Meeting Minutes
October 27, 1999

I. OPENING

- A. Call to Order
MJ Byrne, DDFO, called the meeting to order at 6:05 p.m. and turned the meeting over to George Chandler, Chair.

Board Members Present:

George Chandler
Bob Clark
Tim Gallegos
Sara Galpin
Augustin Garcia
Janet Gerwin
Tammie Gomez
Jim Johnston
James Leach
Menice Manzanares
Domingo Martinez
Elmer Torres

Board Members Absent:

Anthony Armijo
Fran Berting
Connie Thompson-Ortega

Ex-Officio Members Present:

James Bearzi, NMED
Julie Canepa for Tom Baca, LANL/ER
Ted Taylor for David Gurule, DOE/LAAO

Ex-Officio Members Absent:

Rich Mayer, EPA

- B. The Board approved the agenda as amended.

II. PUBLIC COMMENT

Carmen Rodriguez, LANL/ER, announced a LANL-ER Sponsored Quarterly public meeting on November 9, in Santa Fe. She encouraged Board members to attend the TA-54 tour on Saturday, October 30.

Jeanne Marie Crockett, NMED, proposed another joint workshop with NNM CAB, NMED,

LANL and the Accord Pueblos. George Chandler assigned this task to the Outreach Committee. She announced other possible collaborative efforts with additional groups involved with public education.

James Bearzi, NMED, announced that the Hazardous Waste Permit for WIPP was issued today and will take effect 30 days from now on November 26. WIPP is still operating under Interim Status. Additional permit modifications will be reviewed in the coming months.

II. REPORTS

A. Chair Report

George Chandler reported on the Outreach Coordinating Council (OCC) meeting that discussed the Board's recommendation to hold monthly briefings for the Pueblos and surrounding local governments. The issue revolved around the release of preliminary data. OCC will meet again to discuss the Board's recommendation.

Mr. Chandler attended the Geology Workshop tour held on October 19. He recommended that more Board members participate in these tours. Bob Clark expressed interest in participating in a similar tour.

Mr. Chandler attended the Los Alamos County Council meeting when LANL presented the Comprehensive Plan for the Laboratory. He requested a similar presentation for the Board. He noted that there was no mention of environmental monitoring, management or restoration in the Comprehensive Plan.

Mr. Chandler announced that Paul Schumann has been asked to make a presentation on the ER Project in November.

Michael Smith will make a presentation on the Comprehensive Plan for Los Alamos County and the Canyons. Some of this information may be relevant to the Board.

B. DOE Report

MJ Byrne said that Board members are encouraged to attend Secretary Richardson's dedication ceremony for the White Rock Canyon Reserve. She encouraged Board members to participate. Ms. Byrne distributed copies of the Proclamation and the Memorandum of Agreement. The Board is the first public group to receive these documents. When completed, Ms. Byrne will distribute a copy of the Resource Management Plan.

Ms. Byrne encouraged Board members to attend the tour of TA-54, scheduled for the morning of October 30, 1999.

C. Election

George Chandler and Jim Leach were the tellers for the election. Mr. Chandler asked for nominations from the floor. Jim Johnston nominated Menice Manzanares for Chair. Tammie Gomez nominated Elmer Torres for Chair. The Board elected Menice Manzanares as Chair.

Jim Leach nominated Jim Johnston for Vice Chair. Bob Clark withdrew from the nomination for Vice Chair. Sara Galpin nominated Tim Gallegos as Vice Chair. He declined the nomination. Tammie Gomez nominated Elmer Torres as Vice Chair. The Board elected Elmer Torres as Vice Chair.

Elmer Torres requested time to share his background for election as Vice Chair. Menice Manzanares expressed her interest in keeping open lines of communication. George Chandler recommended that she hold monthly Leadership Committee meetings. Ms. Manzanares said that Committee Chairs and membership might change. She will be in touch with the Chairs. MJ Byrne said she is looking forward to working with Ms. Manzanares and Mr. Torres.

D. Committee Reports

Bob Clark distributed and commented on a written ER report prepared by Fran Berting. (copy attached)

Augustin Garcia distributed and commented on a written report of the Monitoring and Surveillance Committee meeting on October 19. (copy attached)

Menice Manzanares commented on the Community Outreach written report distributed with the Board mailing. Tammie Gomez distributed for comment a rough draft of the Board newsletter to be ready in November. Jim Johnston gave a report on his updating the Board website. Ms. Manzanares described Ray Armenta radio interview on KKIT in Taos, Mr. Armenta and Domingo Martinez on KDCE, Mr. Armenta and Jerry Apodoca on KVSF and George Chandler on KRSN. Janet Gerwin suggested that the Board make an announcement on KUNM on Wednesday at 8:30 a.m.

James Leach moved, seconded by Jim Johnston that the Board adopt the proposed dates for Board meetings to be held in FY2000 and FY2001. The motion passed 12 to 0. (copy of meeting dates and locations attached)

Ms. Manzanares said that John Alejandro continues to work on the school project for a Board logo. MJ Byrne expressed appreciation for Mr. Alejandro's visit with DOE Headquarters supporting the confirmation of the Board's membership.

Elmer Torres suggested that the office phone message invite people to the next Board meeting. He said that the Board postcard mailing list is being reviewed to

reduce it from 1500 people. The Committee is also reviewing the Board newspaper ads.

Ms. Manzanares asked MJ Byrne about the FY99 Annual Report. Ms. Byrne responded that a Statement of Work is being drafted to contract out the editing work for this report. She added that the FY2000 proposed DOE has not yet approved budget.

III. BOARD COMMENTS

Menice Manzanares asked that the September Board minutes be distributed at the next Board meeting. She said that the Board newsletter could be inserted in newspapers or left in public areas like grocery stores. An Open House for the Board is planned for December 15 in the Santa Fe Office.

James Leach asked about an incident involving the Santa Fe Rapid Emergency Response Team that happened on Monday October 25. In 1985, DOE gave some depleted uranium to a New Mexico licensed facility near Pecos. MJ Byrne said that the licensed facility received from Fernald five barrels of which only one had been opened. Tim Gallegos said that there is a public perception problem. Tim Gallegos felt that he and James Leach should have been notified in advance by DOE. Sara Galpin suggested that New Mexico might have jurisdiction. Jim Bearzi said that he did not know about this incident. Ms. Byrne said that she would follow up and get more information for the Board, Mr. Leach and Mr. Gallegos.

Menice Manzanares requested that the Los Alamos Area Manager attend Board meetings because he needs to hear about these situations.

Jim Johnston asked Ms. Byrne about the Chemical Metallurgy Research (CMR) shut down. Ms. Byrne said that the building was shut down for safety reasons. A Safety Plan will be developed to upgrade the sprinkler system in the building. George Chandler asked about who authorizes the release of this information. Ms. Byrne said that it was a lab decision not to release this information.

Sara Gallon asked about a line that unexpectedly pressured at TA-33. Ms. Byrne said that she would investigate and give more information to Ms. Galpin.

IV. ADJOURNMENT

Mr. Chandler adjourned the meeting at 8:50 p.m.

The minutes are an accurate and complete summary of the matters discussed and conclusions reached at the Northern New Mexico Citizens' Advisory Board meeting held on September 29, 1999.

Certified by:

George Chandler, Chair

Date

TASKS COMPLETED UP TO NOVEMBER 10, 1999
BY RAY J. ARMENTA

Sent out letters of invitation to the Congressional and Legislative Delegation.

Called the Board Members regarding the Dr. Huntoon luncheon.

Traveled to Taos to meet with the Outreach Committee.

Prepared written report on the Outreach Committee meeting.

Hand delivered thank you letter to Governor Dasheno of Santa Clara.

Set up interviews for potential Board Members.

Worked on possible queries from Board to Dr. Huntoon.

Met with new Chair and Vice Chair on job expectations/responsibilities etc.

Drove to Los Alamos to meet with MJ, Elmer, and Ann on compiling a new mailing list.

Prepared letter for Espanola Superintendent of Schools regarding permission for Ms. Maruska to attend meetings, and/or tours etc.

Wrote letter to Governor of San Juan Pueblo inviting him, the Lieutenant Governor and the Council to the November meeting at the Bureau of Indian Affairs Office in San Juan.

I am presently calling those Board Members that were not able to attend the TA-54 Tour on October 30 in an effort to reorganize another tour of TA-54.

Have had several dialogues with MJ and Albert Jiron regarding the food for the monthly meetings.

Monthly Report
October 27 to November 10, 1999
Ann DuBois

Phone Coverage: Several Board members have mentioned difficulty in reaching the Santa Fe Office. Various reasons may cause this situation. Ray and I have experienced that when we are in the office, some calls do not ring and go directly into the voice mail. We reported this situation to U.S. West. They checked the line and said that the problem may be in the telephones we are using. We will continue to verify the cause of this random problem. We took an additional step to correct this situation by ordering Caller ID. Now when someone calls, we will have the phone number and can return the call even when they do not leave a message.

Another factor is that when people call the main number (989-1662) and I am on the line, the call goes directly into voice mail. We check messages several times each day and return calls promptly. Ray uses the second phone line (989-1752) for outgoing calls. This line is also the fax line so no voice mail is on this line. If you want to leave a message, please call 989-1662. We apologize for this inconvenience and we are working to correct the problem.

After months of checking prices with various carriers, we qualified for the government phone rate of \$.07 per minute for in-state and out-of-state calls. This program went into effect on November 4. This rate is a considerable savings over the \$.40 per minute rate for out-of-state calls and \$.22 per minute for in-state calls offered by AT&T and U.S. West. The government rate plan affected the decision about the 800-number. Now that we have the government rate, we can select the carrier for the 800 number.

Office Coverage: Ray and I check frequently with each other about schedules. We have a calendar where we list the times that we are out of the office. Both of us usually work through lunch and manage our schedules so the office is covered. I am taking two classes at the University of New Mexico. My Corporate Public Affairs and Public Relations Course meets on Monday afternoons from now until December 13 when the semester ends. MJ Byrne made an excellent presentation to this class on November 1. My Finance class meets on two Fridays, November 19 and January 21. The other classes are on Saturdays. In January, I will have completed my Masters degree in Business Administration.

Committee Assignments: I staff the Environmental Restoration, Monitoring and Surveillance, Waste Management and Budget Committees. I call the Board members and arrange meeting dates, attend all meetings, and draft the minutes for the Chair's approval. This month has been time for reorganizing the committees. The Environmental Restoration and Monitoring and Surveillance Committees have not met. The Waste Management Committee plans to meet on November 15.

Publicity for Board Meetings: On November 8, MJ Byrne, Elmer Torres, Ray Armenta and I met to reduce the 1200 member CRO mailing list to a more manageable number.

We will add names of people who might be interested in participating on Board Committees and attending Board meetings. A decision was made not to send out the post card until this new NNM CAB mailing list has been created. The Outreach Committee suggested a new design for our newspaper ad announcing Board meetings. The new format was used with our November ads in The New Mexican, The Monitor and The Journal North.

MEMO

TO: MENICE MANZANARES, NNM CAB CHAIR
ELMER TORRES, NNM CAB, VICE CHAIR
M. J. BYRNE, PROGRAM MANAGER, COMMUNITY
OUTREACH AND PUBLIC RELATIONS
FROM: RAY J. ARMENTA, CONSULTANT TO THE NNM CAB
SUBJECT: NOVEMBER OUTREACH COMMITTEE MEETING REPORT
DATE: NOVEMBER 10, 1999

The following are the minutes from the Outreach Committee meeting of November. In attendance were the new Chair, Mr. Elmer Torres, Ms. Tammie Gomez and myself. The meeting was held in Taos, N. M.

The meeting was opened up by the Chair, stating that he would be taking over the duties/responsibilities of the Chair.

Tammie stated that she would like to finalize the Newsletter and expressed disappointment that none of the other Committees had submitted anything to her for the newsletter. The deadline for submission was October 30 and nothing had been submitted. She further stated that this Newsletter will be very general and will only include meeting dates, locations of the next years meetings and other introductory subject matter.

The issue of upcoming events came up and Elmer asked if tours are open to the public. He also asked for me to check on the terms that will be expiring at the end of the year. He also asked when the Open House would be. Tammie suggested that we have a pot luck for the Open House. Elmer also recommended that for the mailing list for the Newsletter we should include those individuals that we solicit for member potentials. He also suggested that we get photos to Tammie from the different events that have transpired in the respective month, this month being the Tour of TA-54 and The Geological Tour. He also recommended that we check into doing a newspaper article like the one LANL did through Carmen Rodriguez, and to check into the contracting for advertisements. Also to check and see what issues the San Juan Pueblo think should be the main topic for the November meeting. Elmer also recommended that we start working on the December Open House, and to invite the Legislators, Congressional Representatives and to use the new mailing list that we will be devising.

FY2000 Budget
Northern New Mexico Citizens' Advisory Board

Expenses	Budget	Actual Costs	% Spent	Remaining
Office Rent	\$14,400			
October Rent		865.00		
September Utilities		170.99		
November Rent		865.00		
December Rent		865.00		
Subtotal		\$ 2,765.99	19%	\$11,634.01
Office Supplies	\$1,000			
Phone	\$6,000			
September US West		155.44		
September AT&T		14.70		
September AT&T		134.03		
October US West		283.57		
Subtotal		\$ 587.74	10%	\$5,412
Postage	\$750			
October		103.40		
Subtotal		\$ 103.40	14%	\$647
Publicity	\$5,000			
Rio Grande Sun - Sept		38.52		
Journal North - Sept		63.18		
Monitor -Sept		53.04		
New Mexican - Sept		78.77		
New Mexican - Oct		141.92		
Monitor - Oct		75.45		
Journal North - Oct		90.24		
Monitor - Nov		100.6		
Journal North - Nov		120.33		
Subtotal		\$ 762.05	15%	\$4,238
Meeting Expenses	\$600			
Retreat	\$14,500			
Board Training	\$500			
Board Travel	35,800			
Monthly Board Meetings	\$18,000			
Chandler 10/27		12.40		
Gallegos 10/27		62.00		
Galpin 10/27		26.04		
Garcia 10/27		17.36		
Gomez 10/27		31.00		
Johnston 10/27		15.19		
Manzanares 10/27		30.38		
Committee Meetings	\$2,800			
National Board Meetings	\$15,000			
Subtotal		194.37	1%	35,605.63
Environmental Restoration	\$6,000			
Waste Management	\$4,500			
Monitoring & Surveillance	\$3,000			
Materials on Soil & Hydrogeology		1360.00		
Subtotal		\$ 1,360.00		
Community Outreach	\$4,000			

FY2000 Budget
Northern New Mexico Citizens' Advisory Board

Staffing	\$176,500			
Staff Travel	\$3,500			
Consulting Services	\$15,000			
Subtotal	\$326,850			
Contingency 8%	\$26,148			
Subtotal		\$23,284		
Subtotal		\$ 29,057.55	8%	\$323,940.45
Grand Total	\$352,998			