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General

at

Northern New Mexico Citizens' Advisory Board
1640 Old Pecos Trail, Suite H
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RCRA PERMITS PROGRAM

June 23, 2000

Dear Board Member,

Enclosed are the papers you will need for our June 28 Board meeting. The meeting begins at 6:00 p.m. at the Holiday Inn, 1005 Paseo de Pueblo Sur in Taos. Please call Ann DuBois immediately if you plan to stay overnight and have not already informed her of your plans.

At the May Board meeting, several Board members requested some changes in the April Board minutes particularly with the discussion around Ray Armenta's contract. These Board members were asked for their comments on the minutes. At the time of mailing out the Board packet, no changes had been suggested by Board members. I asked Ann DuBois to refer to her notes taken during the meeting. She does not rely on the tape recorder that in this instance did not work for the whole meeting. Ann expanded the minutes based on these notes. Included in this packet are the expanded April minutes. Please read them and be prepared to vote on them. We will also vote on the May minutes that are included in this packet.

This meeting will have two major reports. The first report is from Betty Romero of the DOE Los Alamos Area Office Business Office who will talk about the procurement process and regulations. The second report concerns the effects of the Cerro Grande Fire on LANL's Environmental Restoration Program. We will have time for the Committee Reports. Please note that the Monitoring and Surveillance Committee is proposing a recommendation on water quality. The Waste Management Committee is proposing a recommendation on the removal of TRU waste at TA-54. Please read both of these recommendations and be prepared to discuss them.

I look forward to seeing you soon.

Sincerely,



Menice S. Manzanares
Chair



13400

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Holiday Inn
Taos

Board Meeting Agenda

June 28, 2000

Board's Mission: The Office of Environmental Management Site Specific Advisory Board will provide the Assistant Secretary for Environmental Management with policy information, advice and recommendations concerning EM environmental restoration, waste management, and technology development activities.

- I. Call to Order by DOE
Welcome by Chair
Approval of Agenda
Approval of Minutes for April and May Meetings
- II. Public Comments
- III. Report
 - A. Procurement Process and Regulations – Betty Romero
 - B. ER Program – Follow-up to the Cerro Grande Fire
- IV. Board Business
 - A. Report from the Chair
 - Common Values Paper from SSAB Chairs Meeting
 - B. Report from DOE
 - Update on Recommendations
 - Report from Ann DuBois
 - Report from Ray Armenta
 - C. Report from Waste Management Committee
 - DOE Pollution Prevention Conference – Sara Galpin
 - Report from Oak Ridge – George Chandler
 - Proposed Recommendation on TA-54
 - D. Report from Monitoring and Surveillance Committee
 - Proposed Recommendation on Water Quality
 - E. Report from Environmental Restoration Committee
 - F. Report from Community Outreach Committee
 - G. Report from Budget Committee
- V. Board Comments
- VI. Adjourn

FY2000 Budget
Northern New Mexico Citizens' Advisory Board

Expenses	Budget	Itemized	Actual Costs	% Spent	Remaining
Office Rent	\$14,400				
July 23-31 Rent			259.50		
August Rent			865.00		
September Rent			865.00		
September Utilities			170.99		
October Rent			865.00		
October Utilities			48.30		
November Rent			865.00		
November Utilities			56.96		
December Rent			865.00		
December Utilities			79.77		
January Rent			865.00		
January Utilities			70.46		
February Rent			865.00		
February Utilities			79.40		
March Rent			865.00		
March Utilities			71.52		
April Rent			865.00		
April Utilities			71.52		
May Rent			865.00		
May Utilities			60.64		
June Rent			865.00		
Subtotal			\$ 10,484.06	73%	\$3,915.94
Office Supplies	\$1,000				
Office Supplies			7.74		
Pamphlet			116.18		
Caller ID units			29.98		
Book			73.45		
Keys			10.37		
Office Supplies			1.75		
Signs			8.00		
Appreciation Plaques			119.26		
Newspaper subscriptions			287.10		
Gavel			49.99		

FY2000 Budget
Northern New Mexico Citizens' Advisory Board

Expenses	Budget	Itemized	Actual Costs	% Spent	Remaining
Subtotal			703.82	70%	\$296.18
Phone	\$6,000				
September US West			155.44		
September AT&T			14.70		
September AT&T			134.03		
October US West			283.57		
October AT&T			155.24		
November US West			203.93		
November AT&T			141.41		
December US West			254.32		
December AT&T			18.05		
January US West			244.94		
January AT&T			86.27		
January AT&T			16.12		
Pager 104-8627			12.13		
Pagers for Ann & Ray - Feb			89.46		
February AT&T			16.12		
March AT&T			9.74		
March US West			251.3		
Pagers for Ann & Ray -May			23.92		
Subtotal			\$ 2,110.69	35%	\$3,889
Postage	\$750				
October			103.40		
11/2 Federal Express			19.75		
January			116.60		
March			198.00		
April			99.00		
Subtotal			\$ 536.75	72%	\$213
Publicity	\$5,000				
Rio Grande Sun - Sept			38.52		
Journal North - Sept			63.18		
Monitor -Sept			53.04		
New Mexican - Sept			78.77		
New Mexican - Oct			141.92		

FY2000 Budget
Northern New Mexico Citizens' Advisory Board

Expenses	Budget	Itemized	Actual Costs	% Spent	Remaining
Monitor - Oct			75.45		
Journal North - Oct			90.24		
Monitor - Nov			100.60		
Journal North - Nov			120.35		
New Mexican - Nov			189.23		
New Mexican - Dec					
Monitor - Dec			150		
Journal - Dec			180.52		
New Mexican - Jan			150.07		
Monitor - Jan			90.25		
Journal - Jan			95.79		
Journal - Feb			167.64		
Monitor - Feb			90.25		
New Mexican - Feb			150.07		
Journal - Mar			95.79		
New Mexican - Mar			150.07		
Monitor - Mar			90.25		
Monitor - April			90.25		
New Mexican - April			150.07		
Journal North - April			95.76		
Journal North - previous year			550.58		
Journal North - May			95.76		
Subtotal			\$ 3,344.42	67%	\$1,656
Meeting Expenses	\$600				
March Board meeting			60.00		
Subtotal			\$ 60.00	10%	\$540.00
Retreat	\$14,500				
Board Training	\$2,500				
Board Travel	35,800				
Monthly Board Meetings		\$ 18,000.00			
Alarid, James 1/29			58.50		
Alarid, James 2/23			59.16		
Alarid, James 4/26			217.19		
Alarid, James 5/24			42.9		

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Expenses	Budget	Itemized	Actual Costs	% Spent	Remaining
Alejandro 11/17			16.12		
Armijo 8/25			31.00		
Armijo 9/16			46.50		
Armijo 10/14			31.00		
Armijo 10/19			31.00		
Armijo 1/19			13.66		
Armijo 1/27			33.16		
Armijo 2/23			99.50		
Armijo 2/16			13.66		
Armijo 3/15			16.90		
Armijo 3/22			44.10		
Armijo 3/27			35.76		
Armijo 3/29 Hydrogeological Work Plan			181.50		
Armijo 4/19			16.90		
Armijo 4/26			183.65		
Armijo 5/5			32.50		
Armijo 5/24			129.35		
Armijo 6/14			13.65		
Berting 9/29			9.30		
Berting 11/17			17.36		
Berting 1/29			15.60		
Berting 2/23			19.50		
Berting 3/27			26.00		
Berting 5/24			24.06		
Chandler 9/08			24.80		
Chandler 9/29			12.40		
Chandler 10/27			12.40		
Chandler 11/17			17.36		
Chandler 12/15			24.18		
Chandler 2/23			19.50		
Chandler 3/6			26.00		
Chandler 3/27			29.26		
Chandler 4/26			26.00		
Clark 9/29			9.30		

FY2000 Budget
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Expenses	Budget	Itemized	Actual Costs	% Spent	Remaining
Feehan 9/29			13.64		
Feehan 2/23			19.50		
Field 3/6			42.26		
Gallegos 9/29			52.70		
Gallegos 10/27			62.00		
Galpin 9/29			13.64		
Galpin 10/28			26.04		
Galpin 10/30			24.18		
Galpin 11/16			172.37		
Galpin 11/18			26.04		
Galpin Land Use Conference 2/11			44.84		
Galpin 1/29			17.56		
Galpin 2/23			16.90		
Garcia 9/16			34.72		
Garcia 9/29			37.82		
Garcia 10/27			17.36		
Garcia 10/30			28.52		
Garcia 11/17			12.40		
Garcia 12/15			28.52		
Garcia 1/19			14.95		
Garcia 1/29			16.26		
Garcia 2/16			33.80		
Garcia 2/23			35.56		
Garcia 4/19			35.56		
Garcia 4/26			31.00		
Gomez 10/27			31.00		
Gomez 12/15			42.16		
Gomez 2/23			30.56		
Gomez 4/26			66.76		
Johnston 9/29			12.40		
Johnston 10/28			15.81		
Johnston 10/30			24.18		
Johnston 11/17			16.74		
Johnston 1/29			16.90		

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Expenses	Budget	Itemized	Actual Costs	% Spent	Remaining
Johnston 2/23			19.50		
Johnston 3/9			16.90		
Johnston 3/28			40.30		
Leach 9/29			12.40		
Leach 10/27			17.36		
Leach 11/17			16.74		
Maruska 4/26			29.06		
Manzanares 9/29			36.58		
Manzanares 10/27			30.38		
Manzanares 11/17			127.50		
Manzanares 12/15			42.16		
Manzanares 1/29			31.20		
Manzanares 2/23			31.20		
Manzanares 4/26			255.25		
Manzanares 5/24			229.84		
Qualls, Elnora 2/23			16.90		
Thompson-Ortega 9/28			32.24		
Thompson-Ortega 9/29			11.16		
Valdez 4/26			29.70		
Committee Meetings		\$ 2,800.00			
National Board Meetings		\$ 15,000.00			
Armijo 10/24 Oak Ridge			767.84		
Armijo 2/11 San Fran			140.76		
Berting 10/24 Oak Ridge			900.85		
Chandler 5/2 Oak Ridge			917.00		
Galpin 2/10 San Francisco			206.80		
Gomez - 2/17 Chairs mtg			866.55		
Manzanares 2/16 Chairs			839.26		
Torres 2/16 Chairs			826.35		
Subtotal			9267.11	26%	26,532.89
Environmental Restoration	\$6,000				
Waste Management	\$4,500				
Monitoring & Surveillance	\$3,000				
Materials on Soil & Hydrogeology			740.00		

FY2000 Budget
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Expenses	Budget	Itemized	Actual Costs	% Spent	Remaining
Subtotal			\$ 740.00	25%	\$2,260.00
Community Outreach	\$4,000				
Website host			420.00		
Newsletter 3/13			219.27		
Subtotal			\$ 639.27	16%	\$3,360.73
Staffing	\$176,500				
October			15786.15		
November			14324.07		
December			11024.00		
January			9678.96		
February			9343.80		
March			1536.00		
April			11566.77		
May			2016.00		
Subtotal			73,259.75	42%	\$103,240.25
Staff Travel	\$3,500				
DuBois' October mileage			150.44		
DuBois' November mileage			202.14		
Armenta December mileage			55.80		
Armenta January mileage			93.00		
DuBois Jan-Mar expenses			235.36		
Armenta February			108.50		
Armenta March			43.40		
Armenta April			19.50		
Armenta May			19.50		
Subtotal			927.64	27%	\$2,572.36
Consulting Services	\$15,000				
Subtotal	\$293,050				
Contingency 8%	\$23,444				
Subtotal			\$23,444		
Grand Total	\$316,494		\$ 124,681.69	39%	\$191,812.31