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**CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

July 29, 1997

Mr. G. Thomas Todd, Area Manager
Los Alamos Area Office
Department of Energy
528 35th Street
Los Alamos, New Mexico 87544

Dr. Sigfried Hecker, Director
Los Alamos National Laboratory
P. O. Box 1663, MS A100
Los Alamos, New Mexico 87545

RE: Corrective Action Document Review Process

Dear Mr. Todd and Dr. Hecker:

To enhance the working relationship and efficiency between the Hazardous and Radioactive Material Bureau and the Department of Energy (DOE)/Los Alamos National Laboratory (LANL) the RCRA Permits Management Program (RPMP) as of July 25, 1997 changed its procedures for reviewing documents and issuing Notices of Deficiency (NOD). The RPMP will first issue a comments letter (Request for Additional Information) on each document with a thirty (30) calendar day response time indicated. During this time should a pre-NOD meeting be required one may formally be scheduled on a document specific basis. Should the facility fail to adequately address NMED's concerns and/or provide the information required within the specified time frame a NOD will be issued. If the facility fails to provide the required information as indicated in the NOD an escalated enforcement action may be initiated.



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Should you have any questions regarding this review process, please contact me or Mr. John Kielling, RPMP's LANL Facility Manager, at (505) 827-1558.

Sincerely,



Robert S. (Stu) Dinwiddie, Ph.D., Manager
RCRA Permits Management Program
Hazardous and Radioactive Materials Bureau

RSD:kth

cc : T. Baca, LANL EM-DO, MS J591
T. Davis, NMED HRMB
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