

## EM/ER Telephone Log

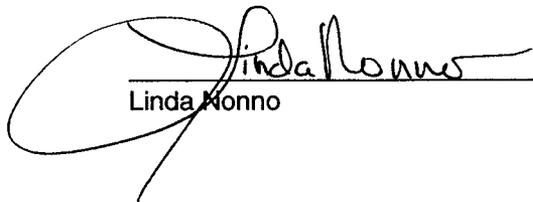
**Call To:** Kim Hill (HRMB)  
827-1558, ext. 1048  
**Call From:** Linda Nonno (EM/ER)  
**Date:** May 4, 1999, 3:40 pm

### Discussion:

I phoned Kim Hill to discuss the outline for HSWA permit modification request NFA proposals provided in HRMB's RPMP Document Requirement Guide (3/3/98). The outline in question is located in Section II.B.4.a.(4).(a) of the 3/3/98 Document Requirement Guide.

The outline works well for sites that fall under NFA Criterion 5, but many of the sections are not applicable for sites that fall under Criteria 1 through 4. I asked Kim if it would be possible to alter the outline as per the attached example that eliminates the following sections of the outline: 2.4 Investigatory Activities, 2.5 Site Conceptual Model, and 2.6 Site Assessments (human health, ecological, and other). We discussed the best place to include a site map and agreed that it should be placed in section 2.2.1, Site Description. I also suggested adding a section for supporting documentation, to which Kim agreed. In rare cases, an applicable assessment, such as surface water SOP 2.01 (formerly AP 4.5) or a UST closure report may exist for a Criterion 1 – 4 site. When applicable, such documentation will be included as an attachment in the supporting documentation section.

We agreed to put a discussion of how and why these permit modification request NFA proposals will vary from the HRMB Document Requirement guide in both the Introduction section of the permit modification request and in the cover letter for the request.

  
\_\_\_\_\_  
Linda Nonno

I agree that the above telephone log accurately records the May 4 telephone conversation between Linda Nonno and myself.

  
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Kim Hill

LMN/KH:lmn



Linda WF 6/15/99

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**HSWA PERMIT MODIFICATION REQUEST  
NO FURTHER ACTION PROPOSALS  
OUTLINE FOR NFA CRITERIA 1 THROUGH 4**

**EXECUTIVE SUMMARY**

- 1.0 INTRODUCTION**
- 2.0 Solid Waste Management Unit/Area of Concern (SWMU/AOC) X**
  - 2.1 Summary**
  - 2.2 Description and Operational History**
    - 2.2.1 Site Description**
      - Includes a site map
    - 2.2.2 Operational History**
  - 2.3 Land Use**
    - 2.3.1 Current**
    - 2.3.2 Future/Proposed**
  - 2.4 No Further Action Proposal**
    - 2.4.1 Rationale**
    - 2.4.2 Criterion**
  - 2.5 Supporting Documentation**

**APPENDIX A LIST OF ACRONYMS AND GLOSSARY**

- A-1 List of Acronyms**
- A-2 Glossary**