

**Subject: Canyons Focus Area Meeting - LA/Pueblo Report**

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**From:** Danny Katzman <katzman@lanl.gov>

**To:** kirby\_olson@nmenv.state.nm.us, john\_young@nmenv.state.nm.us,  
Ralph\_Fordschmid@nmenv.state.nm.us, sreneau@lanl.gov, rmirenda@lanl.gov,  
mtardiff@neptuneandco.com, rryti@neptuneandco.com, pratt\_a@lanl.gov

Hey everyone!

We are kicking off the "core team" meetings to work on the Los Alamos/Pueblo Surface Aggregate Report. The general objective of the meetings of the core team will be to discuss issues and document the agreements on a variety of topics relevant to the decisions and recommendations anticipated for the report.

The first meeting will be held on Tuesday, 29 Jan at 3:00 at the NMED/HWB offices. If refreshments become necessary, the meeting can migrate to Second St. (at the appropriate hour, of course).

I propose that the first meeting be used to discuss the following:

- What is the LA/Pueblo Surface Aggregate Report
- Who are the key players
- Frequency of meetings
- How to document meeting decisions
- Review of initial screening

Thanks.

- Danny



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