



# FAX SHEET

Field Units One and Three  
 Environmental Restoration & Project Management  
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 TA-6

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**Field Unit #3 (TA-16, -33, -46) & HE Production Sites (TA-6, -8, -9, -22, -40 etc.)  
Team Meeting Agenda for  
Thursday, 1/15/98**

This is the agenda for the HE production sites meeting that is scheduled for 1/15/98 in the Kaiser conference room at 1:30. Please try to come to the meeting if you are involved with any of the items on the agenda. If you have any changes or additions, please contact Don (at 7-8753 or dhickmott@lanl.gov).

1) Project-wide issues (Don/Roy)

- Team integration issues (All)
- Baseline issues (Don/John)
- FY 98 roles and responsibilities (All)
- Documents review (Don)
- Field team priorities & 2-week look ahead (Lynn/Linda)
- Field databases (Kathy)
- AP 4.5 (Kristi/Margo)

2) TA-16 issues

- 260 status (Lynn/Peter)
- V-Site status - SAP mod, Decision meeting (John/Linda/Margo)
- Hydrogeology/geophysics status (Lynn/Don)
- Rewrite of SG 1-8 report (Karen)
- SAP Mods & Phase II SAPs (Don)
- Burn pad (Margo)
- Reschedule site tour (Don)

3) TA-6,8,9,22,40 issues

- Schedule site tours (OU Experts)
- RFI Report schedule (Bill)

4) Waste management & BMP issues

- Waste issues (Lynn)

5) Other issues

**Meeting distribution (e-mail)**

Kristi Beguin (ICF Kaiser, M703)

\*Margo Buksa (CST-18, E525)

\*Kathy Campbell (EES-5, F665)

Julie Canepa (EM/ER)

\*Linda Fluk (ICF Kaiser, M703)

\*Peter Gram (ICF Kaiser, M703)

\*Donald Hickmott (EES-1, D462)

\*Dorothy Hoard (CST-3, E525)

\*Tom Johnson (Neptune)

Kristen Lockhart (Neptune)

\*Lynn Kidman (ICF Kaiser, M703)

\*John McCann (Neptune)

Anne Sherrard (ESA-FM, C930)

\*Roy Michelotti (CST-18, E525)

\*John Miglio (CST-3, E509)

\*Joe Mose (DOE/LAAO)

\*Brent Newman (EES-15)

\*Karen Paige (CST-7, E525)

Pat Shanley (ESH-19)

Donna Sharp (CST-18, E525)

\*Betty Strietelmaier (CST-7)

\*Mark Tardiff (Neptune)

Steve Veenis (ESH-18)

\*Lance Voss (Neptune)

Kim Hill (EPA/HRMB)

Waste Site Studies Team (ESH-19)

Paper copies (fax to AIP)

Joe Louck (ESH-5/Kaiser, M893)

Tom Nelson (EM/ER, E525)

Steve Yanicak (NMED-AIP, J993)

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**Hard copy to QA file**  
**\* attendees of last meeting shown by asterisk**

### Minutes from the meeting of December 16, 1997

Project-wide Issues	Responsible Party	Due Date
Roy reported on project-wide issues:		
<ul style="list-style-type: none"> <li>• Our financial briefing was just held. We are running over budget slightly. This overrun was necessitated by the high priority of activities at V-Site and TA-16-260.</li> </ul>	NA	NA
<ul style="list-style-type: none"> <li>• The PPC and budget support have not yet been fully hammered out. The replan is probably going to have to be completed by the end of February.</li> </ul>	NA	NA
<ul style="list-style-type: none"> <li>• The locales for individuals in the new move are now sketched out. Please review this. Another decision is that the budget &amp; PPC folks will be gathered in the same general vicinity that they are in right now. Estimated time of arrival is April. Don will provide a FU 3 headcount to Roy.</li> </ul>	Don	ASAP
<ul style="list-style-type: none"> <li>• There is a possibility of an 'all-out-assault' on TA-21 in FY 99. This might be part of a 'brownfields' initiative.</li> </ul>	NA	NA
Roy re-outlined his new structure. The new job ad for his Team Leaders is on the web. Please apply if you are interested.	All	ASAP
Don requested that for each RSI responses the principal author: 1) provide the response to the NOD database; 2) ensure that all references are in RPF; 3) provide a one page summary on implications to the baseline to Nelson.	Authors	ASAP

<p>Lynn reported on field team priorities:</p> <ul style="list-style-type: none"> <li>• <i>Hydro Team</i> The hydro team is off sampling down the Canyon. The SWSC cut hole is at 190 ft. The team will move to the anomaly hole.</li> <li>• <i>260 Team</i> - The 260 Team is working on decon activities.</li> <li>• <i>V-Site Team</i> - The V-Site crew is supporting D&amp;D. D&amp;D is continuing to work inside building 27. They won't be doing anything else outside that we have to support until early February.</li> <li>• <i>Other Field Activities:</i> Handling of the 33-004(a) water is a priority. A team is going to work over Xmas at TA-33 for inventory and cleanup.</li> </ul> <p>Karen and company are working on rewriting the SG 1-8 report. There will be a lot more information provided . A new outline will be forthcoming from this effort.</p>	<p><b>Kaiser Team</b></p>	<p><b>1/6/98</b></p>
	<p><b>Kaiser Team</b></p>	<p><b>1/6/98</b></p>
	<p><b>Kaiser Team</b></p>	<p><b>February</b></p>
	<p><b>Kaiser Team</b></p>	<p><b>1/6/98</b></p>
	<p><b>Karen</b></p>	<p><b>1/6/98</b></p>
<p>Kristi reported that we have nine PRSs left for AP 4.5. We're waiting on data editing for these PRSs. Thanks to Kristi, Margo, Karen et al.</p>	<p><b>Kristi</b></p>	<p><b>1/6/98</b></p>
<p>Kathy discussed the latest information on centralized data management. She handed out a diagram that outlines current thinking on data flow. She also passed out a survey on field data bases. Please fill this out.</p>	<p><b>All</b></p>	<p><b>ASAP</b></p>
<p>Lynn got responses on the NOI document from Steve Veenis. This has been a backburner issue and will be discussed in two weeks. A key issue is getting NOIs that work for the field teams. We will also schedule a meeting with Steve Rae to discuss the results of this document.</p>	<p><b>Lynn</b></p>	<p><b>1/15/98</b></p>

<b>TA-16 Issues</b>		
<i>260 Team</i> - Geophysics was completed around the 260 pond and at the site of the next hydro hole. The latter data is going to be used for resiting the borehole. We're still hoping to get the water out of this location. There has been some difficulty deconning the drill rig. The field team will continue to attempt to decon the drill rig.	<b>Kaiser Team</b>	<b>1/6/98</b>
<i>V-Site</i> - John distributed a V-Site SAP addendum. Please provide review comments to John after Xmas.	<b>All</b>	<b>1/6/98</b>
<i>Hydrogeology</i> - The team continues to drill at the second deep borehole. The autosamplers don't appear to have frozen. The alluvial wells have been developed, they will be sampled next week.	<b>Kaiser Team</b>	<b>1/6/98</b>
<b>TA-33, 46 Issues</b>		
None	<b>NA</b>	<b>NA</b>
<b>Waste Issues</b>		
BMP inspections will occur during the first week of January.	<b>Lynn</b>	<b>1/6/98</b>
<b>Other Issues</b>		
Snack man for next week is Roy.	<b>Roy</b>	<b>1/6/98</b>

**Minutes for the Meeting of 1/6/98**

<b>Project-wide Issues</b>	<b>Responsibility</b>	<b>Due Date</b>
<p>Introductions for the new HE Production Sites organization were completed.</p>	NA	NA
<p>Roy reported on project-wide issues:</p>		
<ul style="list-style-type: none"> <li>Roy handed out the performance measures from the project office. The performance measures are not significantly changed from last time. Any comments to Don by Friday. Comments are requested by Tracy by next week.</li> </ul>	All	1/9
<ul style="list-style-type: none"> <li>Roy handed out an ER Program responsibilities matrix. Integration will be both horizontal and vertical in the new matrixed organization.</li> </ul>	NA	NA
<ul style="list-style-type: none"> <li>All of the transition teams reported on their activities. Roy noted that Tracy had done a very good job on the Performance Measures transition team. He will provide a handout on this to anyone who is interested. The Data Management transition team - represented by Kathy - also reported on their activities. There will be centralized data management. Steve Bolivar also mentioned that there are still some problems with field data.</li> </ul>	Roy	ASAP
<ul style="list-style-type: none"> <li>Three SAPs will be developed in cooperation with Sandia and submitted to NMED. Hopefully, this will provide a SAP template for future activities. John will contact Pat as to whether the V-Site SAP mod should go in as scheduled or whether it should be used as one of the examples.</li> </ul>	John	ASAP
<ul style="list-style-type: none"> <li>Miguel Salazar is going to be the D&amp;D group leader in the EM organization. His efforts will go beyond ER D&amp;D. He will also be inheriting some 'orphan' facilities situated around the Laboratory. It is not yet clear whether the D&amp;D funding will come through ER or through another funding route.</li> </ul>	NA	NA
<p>Don and Bill Kopp reported on how both FU 3 and FU 5 have done business. Don, Bill and Carol described the FY 98 activities currently scheduled in the baseline for each of these organizations. We will continue to pursue our performance measures and the current baseline. Meeting were scheduled for Thursday afternoons at 1:30. Don scheduled a tour of TA-16 for 1/16. Please let him know if you are interested in attending this tour. A tour of the other sites will be scheduled next meeting.</p>	All	1/15

<p>Lynn reported on field team priorities:</p> <ul style="list-style-type: none"> <li>• <i>Hydro Team</i> Alluvial sampling is taking place as we speak. We're still on the second deep hydro hole. We're trying to get the drill string out of that borehole. We will move to the hole by TA-16-300. Geophysical anomalies were observed, so that is where we will drill.</li> <li>• <i>260 Team</i> - The drill rig is still getting deconned. We are very close to completion and may be done today. Core has been moved to SMO. 260 water has been moved to adjacent to the trailers where it can be kept warm.</li> <li>• <i>V-Site Team</i> - V-Site could restart as early as in a couple of weeks.</li> <li>• <i>Other Field Activities:</i> .The third team is still working on the 33-004(a) activity. There is a meeting on Thursday to discuss this waste. There are many WPFs in the queue. D-Tech QA and field/lab comparisons will be completed. All boreholes will be surveyed. Projectile inventory and Area 6 tidying up still needs to be finalized. Field database entry and QA will occur.</li> </ul> <p>Kristi reported we have another 28 PRSs for AP 4.5 due in February.</p>	<p><b>Kaiser Team</b></p> <p><b>Kaiser Team</b></p> <p><b>Kaiser Team</b></p> <p><b>Kaiser Team</b></p> <p><b>Kristi</b></p>	<p><b>ASAP</b></p> <p><b>ASAP</b></p> <p><b>ASAP</b></p> <p><b>ASAP</b></p> <p><b>1/15</b></p>



<b>TA-16 Issues</b>		
<p><b>260 Team</b> - Don reported on the progress of the ITRD project. There will be a meeting at Pantex in late January to discuss HE remediation technologies. There will be a meeting at LANL in March. Peter reported that 1 alluvial well is developing up slowly. The others look good.</p>	<b>260 Decision Team</b>	<b>1/15/98</b>
<p><b>V-Site</b> - Please provide review comments on the SAP mod to John ASAP. John will set up a peer review within the next week or so. Decision meetings will be scheduled soon. The field database will be uploaded within the week.</p>	<b>All John</b>	<b>1/15/98</b> <b>1/15/98</b>
<p>Don suggested that we consider accelerating the cleanup for the BG and associate this with MDA-P. MDA-P is delayed by the discovery of HE chunks. Don suggested that we propose an IM to NMED that was contingent on approval of the Part B Permit. Brent mentioned that there may be some data collected by Bill Kopp that could support our Burning Ground efforts. Karen will evaluate that status of the BG SAP. We need to submit a Phase II SAP for the BG by March. Similarly, the Ponds modification needs to be submitted during the next couple of months.</p>	<b>Karen</b>	<b>1/15/98</b>
<p>Karen reported on how the SG 1-8 rewrite is going. One PRS will be the example. Alison is getting input from a large number of decision support council members. Karen expressed some concern that the document will not go through peer review.</p>	<b>Karen</b>	<b>1/15/98</b>
<b>TA-33, 46 Issues</b>		
None	NA	NA
<b>Waste Issues</b>		
<p>38-004(a) is still an issue. Lynn described the approach for the 38-004(a) waste. Lynn will convene a meeting for Thursday at lunch time. Lynn attended a P2 meeting yesterday that was quite useful.</p> <p>BMP inspections occurred, all of the BMPs look good.</p>	<b>Lynn</b>	<b>1/15/97</b>
<b>Other Issues</b>		
Shack man for next week is Karen.	<b>Karen</b>	<b>1/15/97</b>