

ENTERED

TO: MEMO TO FILE
FROM: Neelam Dhawan AD
DATE: April 2, 2001
RE: MDA HPT Meeting minutes

Meeting Date: December 12, 2000, 8:30-11:30
Meeting Location: NMED-OB Conference Room, Santa Fe, New Mexico

Attendees: Tara Athan (Technical support, LANL/UC)
Paula Bertino (LANL-ER)
Mark Coffman (NMED-DOE OB)
Neelam Dhawan (NMED-HWB)
Eliza Frank (NMED-HWB)
Diana Hollis (LANL-ER)
John Hopkins (LANL-ER)
Woody Woodworth (DOE-ER)

Agenda

- Reiterate team's 11/21 decision to select MDA H as pilot for MDA RFI/CMS process
- Discuss team rules
- Draft "Goal Statement" for MDA H CMS HPT
- Develop schedule for completing MDA H RFI/CMS
- Review and revise facilitator summary of 11/20-11/21 workshop
- Review John Hopkins' draft corrective action objectives for MDA H.

Outcome of Agenda Item Discussions

- Paula Bertino was added to the HPT to replace Deba Daymon
- Reiterate team's 11/21 decision to select MDA H as pilot for MDA RFI/CMS process

All members agreed to the selection of MDA H as pilot MDA RFI/CMS. A letter will be sent from HWB to DOE/UC within the next two weeks stating that UC/LANL's reporting of the RFI of MDA H will be separated from the RFI for MDAs G and L, and that all nine shafts at MDA H will be closed under RCRA corrective action under the purview of the ER Project.

- Draft "Goal Statement" for MDA H CMS HPT

The team developed the following draft goal statement: *To work collaboratively and efficiently to identify a preferred remedy for MDA H; to (together) propose and defend this remedy to stakeholders through an early and sustained community involvement program; and to complete a formal 60-day public comment period by December 2002.*

Other items discussed for inclusion in a mission or goal statement were: RCRA corrective action as the primary basis for remedy selection process, with other supplemental "ARARs" as needed; and the "hand off" from corrective measure completion to a long-term environmental stewardship program.

- Discuss team rules

Team members agreed that we would hold two types of meetings- decision meetings and working meetings. All members of the team will attend decision meetings, while working meetings may be attended by only a subset of the team along with other UC, DOE or NMED personnel depending on the topic of the meeting.

- Develop schedule for completing MDA H RFI/CMS

MSWA LANL 5/14/01



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MDA H RFI Milestones

12/26/00	Document (letter) that the reporting of the RFI at MDA H will be separate
01/05/01	Receive NMED RFI comments. Comment resolution meeting (as needed)
01/31/01	MDA H RFI Report to Cheryl Overstreet (EPA) for risk assessment review
2/14/01	Receive comments from Cheryl Overstreet regarding risk review
2/___/01	Team to draft "recommendations and conclusions" for MDA H RFI report.
3/___/01	MDA H RFI Report finalized and submitted to NMED
4/___/01	RFI report for MDA H invoiced and formally approved by NMED
tbd?	Modification to permit to close all shafts at MDA H under corrective action

MDA H CMS Milestones

01/15/01	CMS Plan complete
01/15/01	Alternative remedies for MDA H identified
01/31/01	Draft public involvement plan complete
02/06/05	Detailed corrective action objectives identified agreed to
03/01/01	Public outreach initiated with CAB, Pueblos, and Availability Sessions
06/___/01	Alternatives assessment for MDA H remedies completed and documented
08/___/01	Preferred remedy selected
11/___/01	Technical peer review of MDA H CMS Report initiated
01/___/02	Technical peer review of MDA H CMS Report completed by UC/DOE/NMED panel
04/___/02	Core team and legal review of MDA H CMS Report initiated
07/01/02	Public Comment notices prepared for issuance
08/01/02	Public comment period initiated
10/01/02	Public comment period completed; additional public meetings conducted, as needed
12/20/02	Public comments incorporated into final MDA H CMS Report

- Review and revise facilitator summary of 11/20-11/21 workshop

This agenda item was not completed by team.

- Review John Hopkins' draft corrective action objectives for MDA H.

The team quickly read through a draft of high-level decision objectives provided by John Hopkins before the meeting.