CERTIFIED MAIL
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RECEIVED
JUN 20 1996

June 18,1996

Mr. Stuart Dinwiddie
Permitting Section
New Mexico Environment Department
Hazardous and Radioactive Materials Bureau
P.O Box 26110
Santa Fe, New Mexico 87502

RE: Safety-Kleen Corp.,Farmington Facility,
US EPA ID No. NMD98980698849
Safety-Kleen Class 1 Permit Modification

Dear Mr. Dinwiddie:

Please find enclosed copies of the Contingency Plan update notification letters to local emergency response agencies as required by the permit referenced above. Copies of these letters will be submitted as part of the forthcoming permit modifications.

Thank you for your assistance. Should you have any questions, please contact me at (505)884-0260.

Sincerely,

Peter Olsen
Environment Health and Safety Manager
Safety-Kleen Corp.
2720 Girard NE
Albuquerque, New Mexico 87107

bcc: Regional EHS File #1b, Albuquerque, NM, 7-008-01
EHS Manager File #Va, Farmington, NM
Farmington, NM EHS File #1440
Terry Jordan - FYI

safety-kleen

Certified Mail - Return Receipt Requested

June 17, 1996

Battalion Chief
Farmington Fire Dept
301 N. Auburn
Farmington, New Mexico 87401

Re: Safety-Kleen Corp. 7-008-21
4210 A Hawkins Rd
Farmington, New Mexico 87401
EPA ID No. NMD980698849

Dear Sir or Madam:

Under 40 CFR 264.53, all revisions to a hazardous waste management facility's Contingency Plan must be provided to your office. The attached are updated pages for Safety-Kleen's Contingency Plan. Please replace the appropriate pages in your copy with this new information. If you do not have a copy of Safety-Kleen's Contingency Plan in your files, please indicate this on the attached response letter and one will be sent to you.

If you have any questions or desire to visit our facility, please contact Mr. Mike Freirich at (505) 884-2277.

Sincerely,

Peter Olsen
Environment Health and Safety Manager
Safety-Kleen Corp.
2720 Girard NE
Albuquerque, New Mexico 87107

bcc: Diana Leutner
West Environmental Region - Farmington, File # IIa.
Mike Freirich - Farmington, File # 1020
Terry Jordan - FYI

_____
(Date)
Battalion Chief
Farmington Fire Dept
301 N. Auburn
Farmington, New Mexico 87401

Peter Olsen
Environment Health and Safety Manager
Safety-Kleen Corp.
2720 Girard NE
Albuquerque, New Mexico 87107

Re: Safety-Kleen Corp. 7-008-21
4210 A Hawkins Rd
Farmington, New Mexico 87401
EPA ID No. NMD980698849

Dear Mr. Olsen:

This is to acknowledge receipt of the updated information for the above referenced facility's Contingency Plan. It has been incorporated into our copy of the plan, This is also to acknowledge that the Farmington Fire Department will act in accordance with this Contingency Plan in the event of an emergency.

Sincerely,

_____
(Signature)

_____
(Title)

( ) Please send a copy of the Contingency Plan for our files.

CONTINGENCY PLAN
ABSTRACT

PURPOSE: This plan describes the proper action to be taken by employees during an emergency.

RESPONSIBILITIES: The emergency coordinator or his alternate is responsible for implementing the plan during an emergency.

EMERGENCY COORDINATOR: The Resource Recovery B~~b~~ranch M~~m~~anager is the emergency coordinator. The alternate emergency coordinator is a trained employee designated to this position by the emergency coordinator.

EMERGENCY NOTIFICATIONS: (See on next page)

EMERGENCY INFORMATION SHEET

A. Facility Emergency Coordinator

Name:	Chad R. Phillips	
Title:	Branch Automotive Manager	
Home Address:	5202 East 1st Farmington, NM 87401	
Telephone:	(505) 327-9070	Office
	(505) 326-0940	Home
	(800) 999-6710 PIN# 9969261	Pager
	(915) 534-3570	Pager 2

Alternate Emergency Coordinator

Name:	Kim S. Holden	
Title:	Branch Secretary	
Home Address:	1012 Sycamore Farmington, NM 87401	
Telephone:	(505) 327-9070	Office
	(505) 327-2881	Home

B. Emergency Notification Telephone Numbers

1. Internal (24 Hour):
   Safety-Kleen Internal Notif. System (800) 468-1760
2. External:
   a) DOT National Response Center (800) 424-8802
   b) NMED Hazardous and Radioactive Materials Bureau (505) 827-9329

C. Designated Emergency Response Authorities

1.	Farmington Fire Dept. - Emergency	911 or
	Non-Emergency	(505) 334-1951
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	Non-Emergency	(505) 334-6622
3.	San Juan County Regional Medical Center	(505) 325-5011
4.	Rinchem (State's emer. response team)	(505) 345-3655
	(Central Security) 24 Hour	(505) 883-4242
5.	Poison Control Center	(800) 432-6866

4.0 CONTINGENCY PLAN

Safety-Kleen Corp. (7-008-21)
4210 A Hawkins Rd.
Farmington, New Mexico 87401

~~Farmington Police Department 505/327-0222~~
~~Farmington Fire Department 505/325-3501~~
~~San Juan County Regional Medical Center 505/325-5011~~
~~Environment, Health and Safety Department 708/888-4660~~
~~New Mexico Health and Environment Dept. 505/827-0329~~
~~Rinchem 505/345-3655~~
~~505-883-4232(24-hour central security)~~

F.1 PURPOSE

The contingency plan describes the actions to be taken by each employee in the event of a spill, fire, explosion, or other emergency. It includes the information necessary to address emergency situations efficiently and in such a manner as to prevent or minimize hazards to human health or the environment due to fire, explosion, or any other release of hazardous materials to the air, soil, surface water, or ground water.

The contingency plan is to be carried out immediately whenever there is a release of hazardous material which could threaten human health or the environment, implementing the procedures contained in this plan.

F.2 EMERGENCY COORDINATOR RESPONSIBILITIES

The emergency coordinator is responsible for implementing the contingency plan during an emergency; however, all employees must be familiar with the procedures in this plan and are responsible for proper implementation of the plan should the emergency coordinator or his alternate be unavailable. The resource recovery branch manager is the emergency coordinator and the alternate emergency coordinator is trained employee designated to this position by the resource recovery branch manager.

The emergency coordinator and his alternate must be familiar with all aspects of this contingency plan, the operations and activities at the facility, the location and characteristics of materials handled, the location of all records within the facility and the facility layout. In addition, these coordinators have the authority to commit the resources necessary to carry out the contingency plan. Their home addresses and telephone numbers, as well as the office telephone number, are listed in Attachment F. Also listed in Attachment F are the assigned duties of each employee during an emergency. At least one employee will be at the facility or on call to respond to an emergency situation.

F.2.1 Responsibilities During an Emergency

Whenever there is an imminent or actual emergency situation, the emergency coordinator (or his alternate when the emergency coordinator is not available) must immediately:

a. activate the internal facility communication system to notify all facility personnel;

b. notify Safety-Kleen's Environment, Health and Safety Department using the 24-hour telephone number after working hours - ~~708-888-4660~~ 800/468-1760; and

c. notify appropriate state or local agencies with designated response roles, if necessary.

Whenever there is a release, fire, or explosion, the emergency coordinator must immediately try to identify the character, exact source, amount, and extent of any contamination. Because of the limited number of materials being handled at the facility, he or she may do

this by observation or by review of facility records. If necessary, outside laboratories may be contacted to perform chemical analysis.

Concurrently, the emergency coordinator must assess possible hazards to human health or the environment that may result from the release, fire, or explosion. This assessment must consider both direct and indirect effects of the release, fire, or explosion (e.g., the effects of any toxic, irritating, or asphyxiating gases that may be generated, or the effects of any hazardous run-off).

During an emergency, the emergency coordinator must take all measures necessary to ensure that fires, explosions, and releases do not occur, recur, or spread to other hazardous waste at the facility. These measures must include, where applicable, stopping processes and operations, collecting and containing released waste, and removing or isolating containers.

F.2.2 Remedial Action Responsibilities

If the environment has been contaminated or there is a potential for contamination as a result of a fire, explosion, or spill, the emergency coordinator must contact the Environment, Health and Safety Department to report the incident. All releases, fires, and explosions necessitate the implementation of this contingency plan. Any situation that has the potential for releasing solvent or solvent vapors or causing a fire or explosion must be addressed in accordance with this plan. Should there be any questions as to whether this plan should be implemented (i.e. a problem is suspected but cannot be confirmed) the EHS and/or Technical Services Department must be contacted and assistance requested. The treatment, storage and/or disposal of the recovered waste, contaminated soil or surface water that results must be arranged by Safety-Kleen and carried out as expeditiously as possible.

The emergency coordinator must ensure that, in the affected area(s) of the facility:

a. no substance that may be incompatible with the released material is brought on site until cleanup procedures are completed; and

b. all emergency equipment listed in the contingency plan is cleaned and fit for its intended use before operations are resumed.

F.2.3 Reporting Responsibilities

If the emergency coordinator determines that the facility has had a release that could threaten human health or the environment, the coordinator must report those findings as follows:

a. If the assessment indicates that evacuation of local areas may be advisable, the coordinator must immediately notify appropriate authorities.

b. The coordinator must immediately notify the Environment, Health and Safety Department. The department will notify the New Mexico Environment Department (NMED) of any spill or release of hazardous waste within 24 hours (except for spills of one pound or less that are immediately cleaned up). The department will report to the New Mexico Environment Department (NMED) the following:

(1) name and telephone number of notifier;

(2) name and address of facility;

(3) time and type of incident (e.g., release, fire);

(4) name and quantity of material(s) involved, to the extent known;

(5) the extent of injuries, if any; and

(6) the possible hazards to human health, or the environment outside the facility.

Safety-Kleen will notify the appropriate state and local authorities that the facility is in compliance with section 4.2.2 before operations are resumed in the affected area(s) of the facility.

The emergency coordinator must document the time, date, and details of any incident that requires the implementation of the contingency plan. Within 30 days of the incident, Safety-Kleen will submit a written report on the incident to the New Mexico Environment Department. The report will contain the information set out in Pt. V, 264.196(d)(3) and must include:

a. name, address, and telephone number of the owner or operator;

b. name, address, and telephone number of the facility;

c. date, time, and type of incident (e.g., fire, explosion);

d. name and quantity of material(s) involved;

e. the extent of injuries, if any;

f. an assessment of actual or potential hazards to human health or the environment, where this is applicable; and

g. estimated quantity and disposition of recovered material that results from the incident.

F.2.4 Chain of Command

Based on the emergency response procedures described above, the chain of command during an emergency is as follows:

a. The person who discovers/causes the spill reports to the emergency coordinator.

b. The emergency coordinator contacts the Environment, Health and Safety Dept.

c. The Environment, Health and Safety Department reports to the New Mexico Environment Department.

F.2.5 Government Agencies and Local Authorities to Be Notified

During an emergency, the following government agencies and local authorities may be contacted:

Agency or Authority	Rationale
Police Department	Notify if there is imminent danger to human health.
Fire Department	Notify if there is a fire, explosion, uncontrolled spill, or other imminent danger.
Hospital	Notify if there are any injuries.
New Mexico HED	Report releases, fires, and explosions.
Rinchem	Call to assist with remedial action after a release.

Arrangements have been made to familiarize the police department, fire department and local emergency response teams with the layout of the facility, the properties of hazardous materials handled and associated hazards, locations where facility personnel normally work, entrances to and roads inside the facility, and possible evacuation routes. Arrangements have also been made to familiarize the local hospital with the types of injuries or illnesses which could result from fires, explosions, or releases at the facility. ~~Copies of example letters to the local police department, fire department and hospital are in Appendix F.~~

F.3 EMERGENCY RESPONSE PROCEDURES

Response actions to be taken in specific emergency situations are described in the sections which follow.

F.3.1 Minor Spills

If a spill should occur while pouring spent solvent into a dumpster or filling drums with solvent product at the return and fill station, and it is contained in the secondary containment at the base of the return and fill station, remedial action will not be necessary. Should the spill occur outside the

containment, different actions must be taken depending on whether the spill occurs on a paved or unpaved area:

a. If the solvent spills on a paved area, it must be collected with sorbent sheets and/or sorbent clay (such as "Oil Dry"). The sorbents will be collected, drummed and shipped to the Safety-Kleen recycle center for proper disposal.

b. If the solvent spills on an unpaved area, the free solvent must be collected with sorbent material. The sorbent material and any contaminated soil must be collected, drummed and shipped to a Safety-Kleen recycle center for proper disposal.

If a spill occurs while moving or delivering drums outside of the warehouse, the response actions described in 'a' and 'b' above must be followed. Spills inside the warehouse will be prevented from contaminating the environment by the concrete floor and the secondary containment. In the event of a spill indoors, the doors and windows should be opened to improve the ventilation in the confined area. If solvent is spilled in a non-explosion rated area or is flowing in such, insure that all sources of ignition (e.g., thermostats or light switches) are left in the same position (either on or off) as at the time of the spill. ~~Then, following the instructions of the appropriate Material Safety Data Sheet (Examples are in Appendix F),~~ The worker will enter the area wearing rubber gloves, aprons, safety glasses, and/or a respirator, collect the liquid, drum it and return it to storage. An explosion proof area is one in which special wiring has been used. Only the return and fill station contains this type of wiring.

Cleanups are completed only when the workers have cleaned themselves and the emergency equipment with soap and water. All minor spills must be reported to the Environment, Health and Safety Department and the department will contact the New Mexico Environment Department (if the spill is of a reportable quantity).

In the event a container needs emptying, a pump located on the facility will be used to remove the liquid and pump it to a new container. In the event liquid from a tank needs to be removed, tanker trucks will be used to remove the liquid and haul it to the recycle center. A wet/dry vacuum is present at the site to be used in the event of a minor spill. Sorbent pads can also be used to wipe up any minor spills.

F.3.2 Major Spills

Any spill which can not be completely remediated using the methods described in 'a' and 'b' of section 4.3.1 is a major spill. A major spill is usually the result of a vehicular accident, tank overfilling, equipment failure or a fire. Spilled material which escapes collection can contaminate soil, surface water, ground water, sanitary sewer systems and storm sewer systems. Emergency response to this type of spill should be as follows:

a. Assist any injured people.

b. Stop the flow of solvent, if possible.

c. Retain, contain or slow the flow of the solvent if it can not be stopped.

d. If solvent escapes your containment efforts, immediately call the local Fire Department, and report to the emergency coordinator and the Environment, Health and Safety Department.

e. Immediately recover the spilled solvent to reduce property and environmental damage. Start recovery operations immediately.

The emergency coordinator shall report any incident as soon as possible to the Environment, Health and Safety Department using the 24-hour telephone number: ~~800/468-1760 708/888-4660.~~ If the Environment, Health and Safety Department does not respond within thirty minutes, the emergency coordinator shall call an emergency cleanup response contractor, if it is deemed necessary, and report the incident to the National Response Center (telephone: 800/424-8802) and New Mexico HED (telephone: 505/827-9329 - 24 hour number). Otherwise, the Environment, Health and Safety Department will contact the proper authorities.

The person reporting a spill should be prepared to give his name, position, company name, address and telephone number. The person reporting should also describe the material spilled and, if possible, some estimate of the amount, and the containment status and specify any equipment needed.

Contaminated material resulting from remedial actions for major spills, will usually be disposed of at a properly permitted treatment or disposal facility since the quantity of waste material will probably exceed the storage capacity of the Safety-Kleen recycle center.

Contaminated equipment resulting from remedial actions for spills must be cleaned and decontaminated. If it is a paved or metal surface, this can be done using a detergent solution. ~~Every spill must be recorded on the Field Spill Report Form (Example of form used in Attachment F) and~~ All incidents will be documented and kept on file as part of the operating record. They will be reviewed with branch personnel to prevent similar spills from occurring in the future. ~~A copy of this report is sent to the Environment, Health and Safety Department.~~

All rinsates and other residues from the cleanup of spills or releases whether major or minor, will be containerized and treated as hazardous waste unless they have been analyzed and determined not to be hazardous. They may not be disposed of on the land unless they meet the relevant treatment standards specified in HWMR-5, Part VIII.

F.3.3 Fire Control Procedures

If a fire occurs, personnel must act quickly with the fire extinguisher to put out the fire before it spreads. If it can not be extinguished immediately and/or an explosion occurs, evacuate the facility and call the fire and police departments.

Vapors of ~~mineral spirits~~ solvent exposed to a spark or open flame can flash at temperatures over 105° F. A solvent fire can best be extinguished with foam. If foam is not available, sweeping the fire with water fog can cool it, directing the water spray to push the flames into a confined area, if possible. The flame should not be extinguished until the flow of the solvent has been stopped. Then attention should be directed immediately to extinguishing the flame.

~~Old 609~~ formula immersion Cleaner (which is a mixture of chlorinated solvents, cresylic acid and an alkaline solution), and dry cleaning wastes are not flammable, but can produce phosgene gas and hydrochloric acid at very high temperatures (about 1200° F). ~~New 699~~ formula immersion cleaner also is not flammable: However, incomplete combustion can generate carbon monoxide and other toxic vapors. The potential for the materials reaching a decomposition state is minimal; however, branch personnel and local authorities must be aware of the proper response, should a fire affect the drum storage areas:

a. Isolate the hazard area and deny entry to unauthorized personnel.

b. Stay upwind; keep out of low areas.

c. Ventilate closed spaces before entering them.

d. Wear positive pressure breathing apparatus and protective clothing.

e. Evacuate a 600 foot radius area endangered by the gas.

f. Cool the area and containers with water until well after the fire has been extinguished.

A fire in the drum storage area can best be extinguished by foam, water fog, or water spray.

Explosions may result in the spread of fire, unstable structures, and other hazardous conditions at the facility. Therefore, the site must not be re-entered until the fire department and Safety-Kleen's insurance company have determined it is safe to do so. Action must be taken to ensure that fires , explosions, or releases do not occur or reoccur. These include removing the source of the problem, repairing or remediating the source of the problem, coding areas subject to fires and explosions and replacing faulty equipment.

F.4 EVACUATION PLAN

Clearly marked exits exist in the warehouse and office area and employees are trained to be aware of all potential escape routes.

When an uncontrolled fire or release has occurred, all personnel are to be evacuated from the area and assemble across Hawkins Road to assure that all personnel are accounted for and out of the hazardous area. The fire department must be notified at the time of evacuation either from a safe on-site building or from a neighboring facility.

F.5 ARRANGEMENT WITH EMERGENCY RESPONSE CONTRACTORS

The emergency coordinator and his alternates have been trained using this contingency plan as well as in a classroom setting. They have references such as various state members at the corporate office and the Material Safety Data Sheets to help them make decisions during an emergency.

An emergency response contractor is identified on the Emergency Information Ssheet (Page ~~F-2)(Appendix F)~~. This contractor will provide emergency assistance during a release and/or cleanup.

F.6 POLLUTION INCIDENT HISTORY

There are no records of a pollution incident having occurred at this facility.

F.7 IMPLEMENTATION SCHEDULE

Any discrepancies or deficiencies found during the routine inspection must be corrected expeditiously to insure that the problem does not lead to an environmental or human health hazard. Where a hazard is imminent or an accident has already occurred, remedial action must be taken immediately. The branch manager has the overall responsibility for remediating any discrepancies found during the routine inspection, and will consult with the corporate environmental and engineering staffs to design an implementation schedule for remedial action.

F.8 AVAILABILITY AND REVISION OF THE CONTINGENCY PLAN

This plan and all revisions to the plan are kept at the facility and regularly updated throughout the operating life of the facility. Copies of this document are provided to local authorities and organizations listed on the Emergency Information sheet ~~(Appendix F)~~ and they may be called upon to provide emergency services. In addition, this plan and all revisions to the plan are made readily available to employees working at the facility.

The plan is reviewed and updated, if necessary, whenever:

a. the facility permittee is modified to allow new wastes to be stored or treated, or applicable regulations are revised;

b. the list or location of emergency equipment changes;

c. the facility changes in its design, construction, operation maintenance, or other circumstances in a way that:

   (1) increases the potential for fires, explosions, or releases of hazardous constituents, or

   (2) changes the response necessary in an emergency;

d. the names, addresses, or phone numbers of emergency coordinators change;

e. the employee assigned to each emergency task changes; or

f. the plan fails when implemented in an emergency.

Update: 12/15/95

EMERGENCY INFORMATION
FARMINGTON, NM (7-008-21)

A. Facility Emergency Coordinator

Name:	Chad R. Phillips	
Title:	Branch Automotive Manager	
Home Address:	5202 East 1st Farmington, NM 87401	
Telephone:	(505) 327-9070	Office
	(505) 326-0940	Home
	(800) 999-6710 PIN# 9969261	Pager
	(915) 534-3570	Pager 2

Alternate Emergency Coordinator

Name:	Kim S. Holden	
Title:	Branch Secretary	
Home Address:	1012 Sycamore Farmington, NM 87401	
Telephone:	(505) 327-9070	Office
	(505) 327-2881	Home

B. Emergency Notification Telephone Numbers

1. Internal (24 Hour):
   Safety-Kleen Internal Notif. System (800) 468-1760

2. External:
   a) DOT National Response Center (800) 424-8802
   b) NMED Hazardous and Radioactive Materials Bureau (505) 827-9329

C. Designated Emergency Response Authorities

1. Farmington Fire Dept. - Emergency 911 or
   Non-Emergency (505) 334-1951

2. Farmington Police Dept. - Emergency 911 or
   Non-Emergency (505) 334-6622

3. San Juan County Regional Medical Center (505) 325-5011

4. Rinchem (State's emer. response team) (505) 345-3655
   (Central Security) 24 Hour (505) 883-4242

5. Poison Control Center (800) 432-6866

Certified Mail - Return Receipt Requested

June 17, 1996

Emergency Response Manager
Rinchem Inc.
6133 Edith NE
Albuquerque, New Mexico 87109

Re: Safety-Kleen 7-008-21
4210 A Hawkins Rd
Farmington, New Mexico 87401
EPA ID No. NMD980698849

Dear Sir or Madam:

Under 40 CFR 264.53, all revisions to a hazardous waste management facility's Contingency Plan must be provided to your office. The attached are updated pages for Safety-Kleen's Contingency Plan. Please replace the appropriate pages in your copy with this new information. If you do not have a copy of Safety-Kleen's Contingency Plan in your files, please indicate this on the attached response letter and one will be sent to you.

If you have any questions or desire to visit our facility, please contact Mr. Mike Freirich at (505) 884-2277.

Sincerely,

Peter Olsen
Environment Health and Safety Manager
Safety-Kleen Corp.
2720 Girard NE
Albuquerque, New Mexico 87107

bcc: Diana Leutner
West Environmental Region - Farmington, File # IIa.
Mike Freirich - Farmington, File # 1020
Terry Jordan - FYI

_____
(Date)
Rinchem Inc.
6133 Edith NE
Albuquerque, New Mexico,87109

Mr. Peter Olsen
Environment Health and Safety Manager
Safety-Kleen Corp.
2720 Girard NE
Albuquerque, New Mexico 87107

Re: Safety-Kleen Corp. 7-008-21
4210 A Hawkins Rd
Farrmington, New Mexico 87401
EPA ID No. NMD980698849

Dear Mr. Olsen:

This is to acknowledge receipt of the updated information for the above referenced facilty's Contingency Plan. for the subject facility has been received by this office. The changes have been reviewed and the Rinchem Inc. will act in accordance with it, should an emergency situation occur.

Sincerely,

_____
(Signature)

_____
(Title)

( ) Please send a copy of the Contingency Plan for our files.

CONTINGENCY PLAN
ABSTRACT

PURPOSE: This plan describes the proper action to be taken by employees during an emergency.

RESPONSIBILITIES: The emergency coordinator or his alternate is responsible for implementing the plan during an emergency.

EMERGENCY COORDINATOR: The Resource Recovery B~~b~~ranch M~~m~~anager is the emergency coordinator. The alternate emergency coordinator is a trained employee designated to this position by the emergency coordinator.

EMERGENCY NOTIFICATIONS: (See on next page)

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4.0 CONTINGENCY PLAN

Safety-Kleen Corp. (7-008-21)
4210 A Hawkins Rd.
Farmington, New Mexico 87401

~~Farmington Police Department 505/327-0222~~
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~~New Mexico Health and Environment Dept. 505/827-9329~~
~~Rinchem 505/345-3655~~
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The emergency coordinator and his alternate must be familiar with all aspects of this contingency plan, the operations and activities at the facility, the location and characteristics of materials handled, the location of all records within the facility and the facility layout. In addition, these coordinators have the authority to commit the resources necessary to carry out the contingency plan. Their home addresses and telephone numbers, as well as the office telephone number, are listed in Attachment F. Also listed in Attachment F are the assigned duties of each employee during an emergency. At least one employee will be at the facility or on call to respond to an emergency situation.

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During an emergency, the emergency coordinator must take all measures necessary to ensure that fires, explosions, and releases do not occur, recur, or spread to other hazardous waste at the facility. These measures must include, where applicable, stopping processes and operations, collecting and containing released waste, and removing or isolating containers.

F.2.2 Remedial Action Responsibilities

If the environment has been contaminated or there is a potential for contamination as a result of a fire, explosion, or spill, the emergency coordinator must contact the Environment, Health and Safety Department to report the incident. All releases, fires, and explosions necessitate the implementation of this contingency plan. Any situation that has the potential for releasing solvent or solvent vapors or causing a fire or explosion must be addressed in accordance with this plan. Should there be any questions as to whether this plan should be implemented (i.e. a problem is suspected but cannot be confirmed) the EHS and/or Technical Services Department must be contacted and assistance requested. The treatment, storage and/or disposal of the recovered waste, contaminated soil or surface water that results must be arranged by Safety-Kleen and carried out as expeditiously as possible.

The emergency coordinator must ensure that, in the affected area(s) of the facility:

a. no substance that may be incompatible with the released material is brought on site until cleanup procedures are completed; and

b. all emergency equipment listed in the contingency plan is cleaned and fit for its intended use before operations are resumed.

F.2.3 Reporting Responsibilities

If the emergency coordinator determines that the facility has had a release that could threaten human health or the environment, the coordinator must report those findings as follows:

a. If the assessment indicates that evacuation of local areas may be advisable, the coordinator must immediately notify appropriate authorities.

b. The coordinator must immediately notify the Environment, Health and Safety Department. The department will notify the New Mexico Environment Department (NMED) of any spill or release of hazardous waste within 24 hours (except for spills of one pound or less that are immediately cleaned up). The department will report to the New Mexico Environment Department (NMED) the following:

(1) name and telephone number of notifier;

(2) name and address of facility;

(3) time and type of incident (e.g., release, fire);

(4) name and quantity of material(s) involved, to the extent known;

(5) the extent of injuries, if any; and

(6) the possible hazards to human health, or the environment outside the facility.

Safety-Kleen will notify the appropriate state and local authorities that the facility is in compliance with section 4.2.2 before operations are resumed in the affected area(s) of the facility.

The emergency coordinator must document the time, date, and details of any incident that requires the implementation of the contingency plan. Within 30 days of the incident, Safety-Kleen will submit a written report on the incident to the New Mexico Environment Department. The report will contain the information set out in Pt. V, 264.196(d)(3) and must include:

a. name, address, and telephone number of the owner or operator;

b. name, address, and telephone number of the facility;

c. date, time, and type of incident (e.g., fire, explosion);

d. name and quantity of material(s) involved;

e. the extent of injuries, if any;

f. an assessment of actual or potential hazards to human health or the environment, where this is applicable; and

g. estimated quantity and disposition of recovered material that results from the incident.

F.2.4 Chain of Command

Based on the emergency response procedures described above, the chain of command during an emergency is as follows:

a. The person who discovers/causes the spill reports to the emergency coordinator.

b. The emergency coordinator contacts the Environment, Health and Safety Dept.

c. The Environment, Health and Safety Department reports to the New Mexico Environment Department.

F.2.5 Government Agencies and Local Authorities to Be Notified

During an emergency, the following government agencies and local authorities may be contacted:

Agency or Authority	Rationale
Police Department	Notify if there is imminent danger to human health.
Fire Department	Notify if there is a fire, explosion, uncontrolled spill, or other imminent danger.
Hospital	Notify if there are any injuries.
New Mexico HED	Report releases, fires, and explosions.
Rinchem	Call to assist with remedial action after a release.

Arrangements have been made to familiarize the police department, fire department and local emergency response teams with the layout of the facility, the properties of hazardous materials handled and associated hazards, locations where facility personnel normally work, entrances to and roads inside the facility, and possible evacuation routes. Arrangements have also been made to familiarize the local hospital with the types of injuries or illnesses which could result from fires, explosions, or releases at the facility. ~~Copies of example letters to the local police department, fire department and hospital are in Appendix F.~~

F.3 EMERGENCY RESPONSE PROCEDURES

Response actions to be taken in specific emergency situations are described in the sections which follow.

F.3.1 Minor Spills

If a spill should occur while pouring spent solvent into a dumpster or filling drums with solvent product at the return and fill station, and it is contained in the secondary containment at the base of the return and fill station, remedial action will not be necessary. Should the spill occur outside the

containment, different actions must be taken depending on whether the spill occurs on a paved or unpaved area:

a. If the solvent spills on a paved area, it must be collected with sorbent sheets and/or sorbent clay (such as "Oil Dry"). The sorbents will be collected, drummed and shipped to the Safety-Kleen recycle center for proper disposal.

b. If the solvent spills on an unpaved area, the free solvent must be collected with sorbent material. The sorbent material and any contaminated soil must be collected, drummed and shipped to a Safety-Kleen recycle center for proper disposal.

If a spill occurs while moving or delivering drums outside of the warehouse, the response actions described in 'a' and 'b' above must be followed. Spills inside the warehouse will be prevented from contaminating the environment by the concrete floor and the secondary containment. In the event of a spill indoors, the doors and windows should be opened to improve the ventilation in the confined area. If solvent is spilled in a non-explosion rated area or is flowing in such, insure that all sources of ignition (e.g., thermostats or light switches) are left in the same position (either on or off) as at the time of the spill. ~~Then, following the instructions of the appropriate Material Safety Data Sheet (Examples are in Appendix F),~~ Tthe worker will enter the area wearing rubber gloves, aprons, safety glasses, and/or a respirator, collect the liquid, drum it and return it to storage. An explosion proof area is one in which special wiring has been used. Only the return and fill station contains this type of wiring.

Cleanups are completed only when the workers have cleaned themselves and the emergency equipment with soap and water. All minor spills must be reported to the Environment, Health and Safety Department and the department will contact the New Mexico Environment Department (if the spill is of a reportable quantity).

In the event a container needs emptying, a pump located on the facility will be used to remove the liquid and pump it to a new container. In the event liquid from a tank needs to be removed, tanker trucks will be used to remove the liquid and haul it to the recycle center. A wet/dry vacuum is present at the site to be used in the event of a minor spill. Sorbent pads can also be used to wipe up any minor spills.

F.3.2 Major Spills

Any spill which can not be completely remediated using the methods described in 'a' and 'b' of section 4.3.1 is a major spill. A major spill is usually the result of a vehicular accident, tank overfilling, equipment failure or a fire. Spilled material which escapes collection can contaminate soil, surface water, ground water, sanitary sewer systems and storm sewer systems. Emergency response to this type of spill should be as follows:

a. Assist any injured people.

b. Stop the flow of solvent, if possible.

c. Retain, contain or slow the flow of the solvent if it can not be stopped.

d. If solvent escapes your containment efforts, immediately call the local Fire Department, and report to the emergency coordinator and the Environment, Health and Safety Department.

e. Immediately recover the spilled solvent to reduce property and environmental damage. Start recovery operations immediately.

The emergency coordinator shall report any incident as soon as possible to the Environment, Health and Safety Department using the 24-hour telephone number: ~~800/468-1760.708/888-4660.~~ If the Environment, Health and Safety Department does not respond within thirty minutes, the emergency coordinator shall call an emergency cleanup response contractor, if it is deemed necessary, and report the incident to the National Response Center (telephone: 800/424-8802) and New Mexico HED (telephone: 505/827-9329 - 24 hour number). Otherwise, the Environment, Health and Safety Department will contact the proper authorities.

The person reporting a spill should be prepared to give his name, position, company name, address and telephone number. The person reporting should also describe the material spilled and, if possible, some estimate of the amount, and the containment status and specify any equipment needed.

Contaminated material resulting from remedial actions for major spills, will usually be disposed of at a properly permitted treatment or disposal facility since the quantity of waste material will probably exceed the storage capacity of the Safety-Kleen recycle center.

Contaminated equipment resulting from remedial actions for spills must be cleaned and decontaminated. If it is a paved or metal surface, this can be done using a detergent solution. ~~Every spill must be recorded on the Field Spill Report Form (Example of form used in Attachment F) and All~~ incidents will be documented and kept on file as part of the operating record. They will be reviewed with branch personnel to prevent similar spills from occurring in the future. ~~A copy of this report is sent to the Environment, Health and Safety Department.~~

All rinsates and other residues from the cleanup of spills or releases whether major or minor, will be containerized and treated as hazardous waste unless they have been analyzed and determined not to be hazardous. They may not be disposed of on the land unless they meet the relevant treatment standards specified in HWMR-5, Part VIII.

F.3.3 Fire Control Procedures

If a fire occurs, personnel must act quickly with the fire extinguisher to put out the fire before it spreads. If it can not be extinguished immediately and/or an explosion occurs, evacuate the facility and call the fire and police departments.

Vapors of ~~mineral spirits~~ solvent exposed to a spark or open flame can flash at temperatures over 105° F. A solvent fire can best be extinguished with foam. If foam is not available, sweeping the fire with water fog can cool it, directing the water spray to push the flames into a confined area, if possible. The flame should not be extinguished until the flow of the solvent has been stopped. Then attention should be directed immediately to extinguishing the flame.

~~Old 609~~ formula immersion Cleaner (which is a mixture of chlorinated solvents, cresylic acid and an alkaline solution), and dry cleaning wastes are not flammable, but can produce phosgene gas and hydrochloric acid at very high temperatures (about 1200° F). ~~New 699~~ formula immersion cleaner also is not flammable: However, incomplete combustion can generate carbon monoxide and other toxic vapors. The potential for the materials reaching a decomposition state is minimal; however, branch personnel and local authorities must be aware of the proper response, should a fire affect the drum storage areas:

a. Isolate the hazard area and deny entry to unauthorized personnel.

b. Stay upwind; keep out of low areas.

c. Ventilate closed spaces before entering them.

d. Wear positive pressure breathing apparatus and protective clothing.

e. Evacuate a 600 foot radius area endangered by the gas.

f. Cool the area and containers with water until well after the fire has been extinguished.

A fire in the drum storage area can best be extinguished by foam, water fog, or water spray.

Explosions may result in the spread of fire, unstable structures, and other hazardous conditions at the facility. Therefore, the site must not be re-entered until the fire department and Safety-Kleen's insurance company have determined it is safe to do so. Action must be taken to ensure that fires , explosions, or releases do not occur or reoccur. These include removing the source of the problem, repairing or remediating the source of the problem, coding areas subject to fires and explosions and replacing faulty equipment.

F.4 EVACUATION PLAN

Clearly marked exits exist in the warehouse and office area and employees are trained to be aware of all potential escape routes.

When an uncontrolled fire or release has occurred, all personnel are to be evacuated from the area and assemble across Hawkins Road to assure that all personnel are accounted for and out of the hazardous area. The fire department must be notified at the time of evacuation either from a safe on-site building or from a neighboring facility.

F.5 ARRANGEMENT WITH EMERGENCY RESPONSE CONTRACTORS

The emergency coordinator and his alternates have been trained using this contingency plan as well as in a classroom setting. They have references such as various state members at the corporate office and the Material Safety Data Sheets to help them make decisions during an emergency.

An emergency response contractor is identified on the Emergency Information Ssheet (Page F-2)~~(Appendix F)~~. This contractor will provide emergency assistance during a release and/or cleanup.

F.6 POLLUTION INCIDENT HISTORY

There are no records of a pollution incident having occurred at this facility.

F.7 IMPLEMENTATION SCHEDULE

Any discrepancies or deficiencies found during the routine inspection must be corrected expeditiously to insure that the problem does not lead to an environmental or human health hazard. Where a hazard is imminent or an accident has already occurred, remedial action must be taken immediately. The branch manager has the overall responsibility for remediating any discrepancies found during the routine inspection, and will consult with the corporate environmental and engineering staffs to design an implementation schedule for remedial action.

F.8 AVAILABILITY AND REVISION OF THE CONTINGENCY PLAN

This plan and all revisions to the plan are kept at the facility and regularly updated throughout the operating life of the facility. Copies of this document are provided to local authorities and organizations listed on the Emergency Information sheet ~~(Appendix F)~~ and they may be called upon to provide emergency services. In addition, this plan and all revisions to the plan are made readily available to employees working at the facility.

The plan is reviewed and updated, if necessary, whenever:

a. the facility permittee is modified to allow new wastes to be stored or treated, or applicable regulations are revised;

b. the list or location of emergency equipment changes;

c. the facility changes in its design, construction, operation maintenance, or other circumstances in a way that:

   (1) increases the potential for fires, explosions, or releases of hazardous constituents, or

   (2) changes the response necessary in an emergency;

d. the names, addresses, or phone numbers of emergency coordinators change;

e. the employee assigned to each emergency task changes; or

f. the plan fails when implemented in an emergency.

Update: 12/15/95

EMERGENCY INFORMATION
FARMINGTON, NM (7-008-21)

A. Facility Emergency Coordinator

Name:	Chad R. Phillips	
Title:	Branch Automotive Manager	
Home Address:	5202 East 1st Farmington, NM 87401	
Telephone:	(505) 327-9070	Office
	(505) 326-0940	Home
	(800) 999-6710 PIN# 9969261	Pager
	(915) 534-3570	Pager 2

Alternate Emergency Coordinator

Name:	Kim S. Holden	
Title:	Branch Secretary	
Home Address:	1012 Sycamore Farmington, NM 87401	
Telephone:	(505) 327-9070	Office
	(505) 327-2881	Home

B. Emergency Notification Telephone Numbers

1. Internal (24 Hour):
   Safety-Kleen Internal Notif. System (800) 468-1760

2. External:
   a) DOT National Response Center (800) 424-8802
   b) NMED Hazardous and Radioactive Materials Bureau (505) 827-9329

C. Designated Emergency Response Authorities

1. Farmington Fire Dept. - Emergency 911 or
   Non-Emergency (505) 334-1951

2. Farmington Police Dept. - Emergency 911 or
   Non-Emergency (505) 334-6622

3. San Juan County Regional Medical Center (505) 325-5011

4. Rinchem (State's emer. response team) (505) 345-3655
   (Central Security) 24 Hour (505) 883-4242

5. Poison Control Center (800) 432-6866

Safety-Kleen

Certified Mail - Return Receipt Requested

June 17, 1996

Hospital Administrator
San Juan Regional Medical Center
801 W. Maple
Farmington, New Mexico 87401

Re: Safety-Kleen Corp. 7-008-21
4210 A Hawkins Rd
Farmington, New Mexico 87401
EPA ID No. NMD980698849

Dear Sir or Madam:

Under 40 CFR 264.53, all revisions to a hazardous waste management facility's Contingency Plan must be provided to your office. The attached are updated pages for Safety-Kleen's Contingency Plan. Please replace the appropriate pages in your copy with this new information. If you do not have a copy of Safety-Kleen's Contingency Plan in your files, please indicate this on the attached response letter and one will be sent to you.

If you have any questions or desire to visit our facility, please contact Mr. Mike Freirich at (505)884-2277.

Sincerely,

Peter Olsen
Environment Health and Safety Manager
Safety-Kleen Corp.
2720 Girard NE
Albuquerque, New Mexico 87107

bcc: Diana Leutner
West Environmental Region - Farmington, File # IIa.
Mike Freirich - Farmington, File # 1020
Terry Jordan - FYI

_____
(Date)
Hospital Administrator
San Juan Regional Medical Center
801 W. Maple
Farmington, New Mexico 87401

Mr. Peter Olsen
Environment Health and Safety Manager
Safety-Kleen Corp.
2720 Girard NE
Albuquerque, New Mexico 87107

Re: Safety-Kleen Corp. 7-008-21
4210 A Hawkins Rd
Farmington, New Mexico 87401
EPA ID No. NMD980698849

Dear Mr. Olsen:

This is to acknowledge the receipt of the updated information for the above referenced facility's Contingency Plan. It has been incorporated into our copy of the plan. This is also to acknowledge that the San Juan Regional Medical Center will act in accordance with this plan in the event of an emergency.

Sincerely,

_____
(Signature)

_____
(Title)

( ) Please send a copy of the Contingency Plan for our files.

CONTINGENCY PLAN
ABSTRACT

PURPOSE: This plan describes the proper action to be taken by employees during an emergency.

RESPONSIBILITIES: The emergency coordinator or his alternate is responsible for implementing the plan during an emergency.

EMERGENCY COORDINATOR: The Resource Recovery B~~b~~ranch M~~m~~anager is the emergency coordinator. The alternate emergency coordinator is a trained employee designated to this position by the emergency coordinator.

EMERGENCY NOTIFICATIONS: (See on next page)

EMERGENCY INFORMATION SHEET

A. Facility Emergency Coordinator

Name:	Chad R. Phillips	
Title:	Branch Automotive Manager	
Home Address:	5202 East 1st Farmington, NM 87401	
Telephone:	(505) 327-9070	Office
	(505) 326-0940	Home
	(800) 999-6710 PIN# 9969261	Pager
	(915) 534-3570	Pager 2

Alternate Emergency Coordinator

Name:	Kim S. Holden	
Title:	Branch Secretary	
Home Address:	1012 Sycamore Farmington, NM 87401	
Telephone:	(505) 327-9070	Office
	(505) 327-2881	Home

B. Emergency Notification Telephone Numbers

1. Internal (24 Hour):
   Safety-Kleen Internal Notif. System (800) 468-1760
2. External:
   a) DOT National Response Center (800) 424-8802
   b) NMED Hazardous and Radioactive Materials Bureau (505) 827-9329

C. Designated Emergency Response Authorities

1.	Farmington Fire Dept. - Emergency	911 or
	Non-Emergency	(505) 334-1951
2.	Farmington Police Dept. - Emergency	911 or
	Non-Emergency	(505) 334-6622
3.	San Juan County Regional Medical Center	(505) 325-5011
4.	Rinchem (State's emer. response team)	(505) 345-3655
	(Central Security) 24 Hour	(505) 883-4242
5.	Poison Control Center	(800) 432-6866

4.0 CONTINGENCY PLAN

Safety-Kleen Corp. (7-008-21)
4210 A Hawkins Rd.
Farmington, New Mexico 87401

~~Farmington Police Department 505/327-0222~~
~~Farmington Fire Department 505/325-3501~~
~~San Juan County Regional Medical Center 505/325-5011~~
~~Environment, Health and Safety Department 708/888-4660~~
~~New Mexico Health and Environment Dept. 505/827-9329~~
~~Rinchem 505/345-3655~~
~~505-883-4232(24-hour central security)~~

F.1 PURPOSE

The contingency plan describes the actions to be taken by each employee in the event of a spill, fire, explosion, or other emergency. It includes the information necessary to address emergency situations efficiently and in such a manner as to prevent or minimize hazards to human health or the environment due to fire, explosion, or any other release of hazardous materials to the air, soil, surface water, or ground water.

The contingency plan is to be carried out immediately whenever there is a release of hazardous material which could threaten human health or the environment, implementing the procedures contained in this plan.

F.2 EMERGENCY COORDINATOR RESPONSIBILITIES

The emergency coordinator is responsible for implementing the contingency plan during an emergency; however, all employees must be familiar with the procedures in this plan and are responsible for proper implementation of the plan should the emergency coordinator or his alternate be unavailable. The resource recovery branch manager is the emergency coordinator and the alternate emergency coordinator is trained employee designated to this position by the resource recovery branch manager.

The emergency coordinator and his alternate must be familiar with all aspects of this contingency plan, the operations and activities at the facility, the location and characteristics of materials handled, the location of all records within the facility and the facility layout. In addition, these coordinators have the authority to commit the resources necessary to carry out the contingency plan. Their home addresses and telephone numbers, as well as the office telephone number, are listed in Attachment F. Also listed in Attachment F are the assigned duties of each employee during an emergency. At least one employee will be at the facility or on call to respond to an emergency situation.

F.2.1 Responsibilities During an Emergency

Whenever there is an imminent or actual emergency situation, the emergency coordinator (or his alternate when the emergency coordinator is not available) must immediately:

a. activate the internal facility communication system to notify all facility personnel;

b. notify Safety-Kleen's Environment, Health and Safety Department using the 24-hour telephone number after working hours - ~~708-888-4660~~ 800/468-1760; and

c. notify appropriate state or local agencies with designated response roles, if necessary.

Whenever there is a release, fire, or explosion, the emergency coordinator must immediately try to identify the character, exact source, amount, and extent of any contamination. Because of the limited number of materials being handled at the facility, he or she may do

this by observation or by review of facility records. If necessary, outside laboratories may be contacted to perform chemical analysis.

Concurrently, the emergency coordinator must assess possible hazards to human health or the environment that may result from the release, fire, or explosion. This assessment must consider both direct and indirect effects of the release, fire, or explosion (e.g., the effects of any toxic, irritating, or asphyxiating gases that may be generated, or the effects of any hazardous run-off).

During an emergency, the emergency coordinator must take all measures necessary to ensure that fires, explosions, and releases do not occur, recur, or spread to other hazardous waste at the facility. These measures must include, where applicable, stopping processes and operations, collecting and containing released waste, and removing or isolating containers.

F.2.2 Remedial Action Responsibilities

If the environment has been contaminated or there is a potential for contamination as a result of a fire, explosion, or spill, the emergency coordinator must contact the Environment, Health and Safety Department to report the incident. All releases, fires, and explosions necessitate the implementation of this contingency plan. Any situation that has the potential for releasing solvent or solvent vapors or causing a fire or explosion must be addressed in accordance with this plan. Should there be any questions as to whether this plan should be implemented (i.e. a problem is suspected but cannot be confirmed) the EHS and/or Technical Services Department must be contacted and assistance requested. The treatment, storage and/or disposal of the recovered waste, contaminated soil or surface water that results must be arranged by Safety-Kleen and carried out as expeditiously as possible.

The emergency coordinator must ensure that, in the affected area(s) of the facility:

a. no substance that may be incompatible with the released material is brought on site until cleanup procedures are completed; and

b. all emergency equipment listed in the contingency plan is cleaned and fit for its intended use before operations are resumed.

F.2.3 Reporting Responsibilities

If the emergency coordinator determines that the facility has had a release that could threaten human health or the environment, the coordinator must report those findings as follows:

a. If the assessment indicates that evacuation of local areas may be advisable, the coordinator must immediately notify appropriate authorities.

b. The coordinator must immediately notify the Environment, Health and Safety Department. The department will notify the New Mexico Environment Department (NMED) of any spill or release of hazardous waste within 24 hours (except for spills of one pound or less that are immediately cleaned up). The department will report to the New Mexico Environment Department (NMED) the following:

(1) name and telephone number of notifier;

(2) name and address of facility;

(3) time and type of incident (e.g., release, fire);

(4) name and quantity of material(s) involved, to the extent known;

(5) the extent of injuries, if any; and

(6) the possible hazards to human health, or the environment outside the facility.

Safety-Kleen will notify the appropriate state and local authorities that the facility is in compliance with section 4.2.2 before operations are resumed in the affected area(s) of the facility.

The emergency coordinator must document the time, date, and details of any incident that requires the implementation of the contingency plan. Within 30 days of the incident, Safety-Kleen will submit a written report on the incident to the New Mexico Environment Department. The report will contain the information set out in Pt. V, 264.196(d)(3) and must include:

a. name, address, and telephone number of the owner or operator;

b. name, address, and telephone number of the facility;

c. date, time, and type of incident (e.g., fire, explosion);

d. name and quantity of material(s) involved;

e. the extent of injuries, if any;

f. an assessment of actual or potential hazards to human health or the environment, where this is applicable; and

g. estimated quantity and disposition of recovered material that results from the incident.

F.2.4 Chain of Command

Based on the emergency response procedures described above, the chain of command during an emergency is as follows:

a. The person who discovers/causes the spill reports to the emergency coordinator.

b. The emergency coordinator contacts the Environment, Health and Safety Dept.

c. The Environment, Health and Safety Department reports to the New Mexico Environment Department.

F.2.5 Government Agencies and Local Authorities to Be Notified

During an emergency, the following government agencies and local authorities may be contacted:

Agency or Authority	Rationale
Police Department	Notify if there is imminent danger to human health.
Fire Department	Notify if there is a fire, explosion, uncontrolled spill, or other imminent danger.
Hospital	Notify if there are any injuries.
New Mexico HED	Report releases, fires, and explosions.
Rinchem	Call to assist with remedial action after a release.

Arrangements have been made to familiarize the police department, fire department and local emergency response teams with the layout of the facility, the properties of hazardous materials handled and associated hazards, locations where facility personnel normally work, entrances to and roads inside the facility, and possible evacuation routes. Arrangements have also been made to familiarize the local hospital with the types of injuries or illnesses which could result from fires, explosions, or releases at the facility. ~~Copies of example letters to the local police department, fire department and hospital are in Appendix F.~~

F.3 EMERGENCY RESPONSE PROCEDURES

Response actions to be taken in specific emergency situations are described in the sections which follow.

F.3.1 Minor Spills

If a spill should occur while pouring spent solvent into a dumpster or filling drums with solvent product at the return and fill station, and it is contained in the secondary containment at the base of the return and fill station, remedial action will not be necessary. Should the spill occur outside the

containment, different actions must be taken depending on whether the spill occurs on a paved or unpaved area:

a. If the solvent spills on a paved area, it must be collected with sorbent sheets and/or sorbent clay (such as "Oil Dry"). The sorbents will be collected, drummed and shipped to the Safety-Kleen recycle center for proper disposal.

b. If the solvent spills on an unpaved area, the free solvent must be collected with sorbent material. The sorbent material and any contaminated soil must be collected, drummed and shipped to a Safety-Kleen recycle center for proper disposal.

If a spill occurs while moving or delivering drums outside of the warehouse, the response actions described in 'a' and 'b' above must be followed. Spills inside the warehouse will be prevented from contaminating the environment by the concrete floor and the secondary containment. In the event of a spill indoors, the doors and windows should be opened to improve the ventilation in the confined area. If solvent is spilled in a non-explosion rated area or is flowing in such, insure that all sources of ignition (e.g., thermostats or light switches) are left in the same position (either on or off) as at the time of the spill. ~~Then, following the instructions of the appropriate Material Safety Data Sheet (Examples are in Appendix F),~~ The worker will enter the area wearing rubber gloves, aprons, safety glasses, and/or a respirator, collect the liquid, drum it and return it to storage. An explosion proof area is one in which special wiring has been used. Only the return and fill station contains this type of wiring.

Cleanups are completed only when the workers have cleaned themselves and the emergency equipment with soap and water. All minor spills must be reported to the Environment, Health and Safety Department and the department will contact the New Mexico Environment Department (if the spill is of a reportable quantity).

In the event a container needs emptying, a pump located on the facility will be used to remove the liquid and pump it to a new container. In the event liquid from a tank needs to be removed, tanker trucks will be used to remove the liquid and haul it to the recycle center. A wet/dry vacuum is present at the site to be used in the event of a minor spill. Sorbent pads can also be used to wipe up any minor spills.

F.3.2 Major Spills

Any spill which can not be completely remediated using the methods described in 'a' and 'b' of section 4.3.1 is a major spill. A major spill is usually the result of a vehicular accident, tank overfilling, equipment failure or a fire. Spilled material which escapes collection can contaminate soil, surface water, ground water, sanitary sewer systems and storm sewer systems. Emergency response to this type of spill should be as follows:

a. Assist any injured people.

b. Stop the flow of solvent, if possible.

c. Retain, contain or slow the flow of the solvent if it can not be stopped.

d. If solvent escapes your containment efforts, immediately call the local Fire Department, and report to the emergency coordinator and the Environment, Health and Safety Department.

e. Immediately recover the spilled solvent to reduce property and environmental damage. Start recovery operations immediately.

The emergency coordinator shall report any incident as soon as possible to the Environment, Health and Safety Department using the 24-hour telephone number: ~~800/468-1760 708/888-4660.~~ If the Environment, Health and Safety Department does not respond within thirty minutes, the emergency coordinator shall call an emergency cleanup response contractor, if it is deemed necessary, and report the incident to the National Response Center (telephone: 800/424-8802) and New Mexico HED (telephone: 505/827-9329 - 24 hour number). Otherwise, the Environment, Health and Safety Department will contact the proper authorities.

The person reporting a spill should be prepared to give his name, position, company name, address and telephone number. The person reporting should also describe the material spilled and, if possible, some estimate of the amount, and the containment status and specify any equipment needed.

Contaminated material resulting from remedial actions for major spills, will usually be disposed of at a properly permitted treatment or disposal facility since the quantity of waste material will probably exceed the storage capacity of the Safety-Kleen recycle center.

Contaminated equipment resulting from remedial actions for spills must be cleaned and decontaminated. If it is a paved or metal surface, this can be done using a detergent solution. ~~Every spill must be recorded on the Field Spill Report Form (Example of form used in Attachment F) and~~ All incidents will be documented and kept on file as part of the operating record. They will be reviewed with branch personnel to prevent similar spills from occurring in the future. ~~A copy of this report is sent to the Environment, Health and Safety Department.~~

All rinsates and other residues from the cleanup of spills or releases whether major or minor, will be containerized and treated as hazardous waste unless they have been analyzed and determined not to be hazardous. They may not be disposed of on the land unless they meet the relevant treatment standards specified in HWMR-5, Part VIII.

F.3.3 Fire Control Procedures

If a fire occurs, personnel must act quickly with the fire extinguisher to put out the fire before it spreads. If it can not be extinguished immediately and/or an explosion occurs, evacuate the facility and call the fire and police departments.

Vapors of ~~mineral spirits~~ solvent exposed to a spark or open flame can flash at temperatures over 105° F. A solvent fire can best be extinguished with foam. If foam is not available, sweeping the fire with water fog can cool it, directing the water spray to push the flames into a confined area, if possible. The flame should not be extinguished until the flow of the solvent has been stopped. Then attention should be directed immediately to extinguishing the flame.

~~Old 609~~ formula immersion Cleaner (which is a mixture of chlorinated solvents, cresylic acid and an alkaline solution), and dry cleaning wastes are not flammable, but can produce phosgene gas and hydrochloric acid at very high temperatures (about 1200° F). ~~New 699~~ formula immersion cleaner also is not flammable: However, incomplete combustion can generate carbon monoxide and other toxic vapors. The potential for the materials reaching a decomposition state is minimal; however, branch personnel and local authorities must be aware of the proper response, should a fire affect the drum storage areas:

a. Isolate the hazard area and deny entry to unauthorized personnel.

b. Stay upwind; keep out of low areas.

c. Ventilate closed spaces before entering them.

d. Wear positive pressure breathing apparatus and protective clothing.

e. Evacuate a 600 foot radius area endangered by the gas.

f. Cool the area and containers with water until well after the fire has been extinguished.

A fire in the drum storage area can best be extinguished by foam, water fog, or water spray.

Explosions may result in the spread of fire, unstable structures, and other hazardous conditions at the facility. Therefore, the site must not be re-entered until the fire department and Safety-Kleen's insurance company have determined it is safe to do so. Action must be taken to ensure that fires , explosions, or releases do not occur or reoccur. These include removing the source of the problem, repairing or remediating the source of the problem, coding areas subject to fires and explosions and replacing faulty equipment.

F.4 EVACUATION PLAN

Clearly marked exits exist in the warehouse and office area and employees are trained to be aware of all potential escape routes.

When an uncontrolled fire or release has occurred, all personnel are to be evacuated from the area and assemble across Hawkins Road to assure that all personnel are accounted for and out of the hazardous area. The fire department must be notified at the time of evacuation either from a safe on-site building or from a neighboring facility.

F.5 ARRANGEMENT WITH EMERGENCY RESPONSE CONTRACTORS

The emergency coordinator and his alternates have been trained using this contingency plan as well as in a classroom setting. They have references such as various state members at the corporate office and the Material Safety Data Sheets to help them make decisions during an emergency.

An emergency response contractor is identified on the Emergency Information Ssheet (Page F-2)~~(Appendix F)~~. This contractor will provide emergency assistance during a release and/or cleanup.

F.6 POLLUTION INCIDENT HISTORY

There are no records of a pollution incident having occurred at this facility.

F.7 IMPLEMENTATION SCHEDULE

Any discrepancies or deficiencies found during the routine inspection must be corrected expeditiously to insure that the problem does not lead to an environmental or human health hazard. Where a hazard is imminent or an accident has already occurred, remedial action must be taken immediately. The branch manager has the overall responsibility for remediating any discrepancies found during the routine inspection, and will consult with the corporate environmental and engineering staffs to design an implementation schedule for remedial action.

F.8 AVAILABILITY AND REVISION OF THE CONTINGENCY PLAN

This plan and all revisions to the plan are kept at the facility and regularly updated throughout the operating life of the facility. Copies of this document are provided to local authorities and organizations listed on the Emergency Information sheet ~~(Appendix F)~~ and they may be called upon to provide emergency services. In addition, this plan and all revisions to the plan are made readily available to employees working at the facility.

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b. the list or location of emergency equipment changes;

c. the facility changes in its design, construction, operation maintenance, or other circumstances in a way that:

   (1) increases the potential for fires, explosions, or releases of hazardous constituents, or

   (2) changes the response necessary in an emergency;

d. the names, addresses, or phone numbers of emergency coordinators change;

e. the employee assigned to each emergency task changes; or

f. the plan fails when implemented in an emergency.

Update: 12/15/95

EMERGENCY INFORMATION
FARMINGTON, NM (7-008-21)

A. Facility Emergency Coordinator

Name:	Chad R. Phillips	
Title:	Branch Automotive Manager	
Home Address:	5202 East 1st Farmington, NM 87401	
Telephone:	(505) 327-9070	Office
	(505) 326-0940	Home
	(800) 999-6710 PIN# 9969261	Pager
	(915) 534-3570	Pager 2

Alternate Emergency Coordinator

Name:	Kim S. Holden	
Title:	Branch Secretary	
Home Address:	1012 Sycamore Farmington, NM 87401	
Telephone:	(505) 327-9070	Office
	(505) 327-2881	Home

B. Emergency Notification Telephone Numbers

1. Internal (24 Hour):
   Safety-Kleen Internal Notif. System (800) 468-1760

2. External:
   a) DOT National Response Center (800) 424-8802
   b) NMED Hazardous and Radioactive Materials Bureau (505) 827-9329

C. Designated Emergency Response Authorities

1. Farmington Fire Dept. - Emergency 911 or
   Non-Emergency (505) 334-1951

2. Farmington Police Dept. - Emergency 911 or
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3. San Juan County Regional Medical Center (505) 325-5011

4. Rinchem (State's emer. response team) (505) 345-3655
   (Central Security) 24 Hour (505) 883-4242

5. Poison Control Center (800) 432-6866

safety-kleen

Certified Mail - Return Receipt Requested

June 17, 1996

Police Chief
Farmington Police Department
800 Municipal Drive
Farmington, New Mexico 87401

Re: Safety-Kleen Corp. 7-008-21
4210 A Hawkins Rd
Farmington, New Mexico 87401
EPA ID No. NMD980698849

Dear Sir or Madam:

Under 40 CFR 264.53, all revisions to a hazardous waste management facility's Contingency Plan must be provided to your office. The attached are updated pages for Safety-Kleen's Contingency Plan. Please replace the appropriate pages in your copy with this new information. If you do not have a copy of Safety-Kleen's Contingency Plan in your files, please indicate this on the attached response letter and one will be sent to you.

If you have any questions or desire to visit our facility, please contact Mr. Mike Freirich at (505) 884-2277.

Sincerely,

Peter Olsen
Environment Health and Safety Manager
Safety-Kleen Corp.
2720 Girard NE
Albuquerque, New Mexico 87107

bcc: Diana Leutner
West Environmental Region - Farmington, File # IIa.
Mike Freirich - Farmington, File # 1020
Terry Jordan - FYI

_____
(Date)
Police Chief
Farmington Police Department
800 Municipal Drive
Farmington, New Mexico 87401

Mr. Peter Olsen
Environment Health and Safety Manager
Safety-Kleen Corp.
2720 Girard NE
Albuquerque, New Mexico 87107

Re: Safety-Kleen Corp. 7-008-21
4210 Hawkins Rd
Farmington, New Mexico 87401
EPA ID No. NMD980698849

Dear Mr. Olsen:

This is to acknowledge receipt of the updated information for the above referenced facility's Contingency Plan. It has been incorporated into our copy of the plan. This is also to acknowledge that the Farmington Police Department will act in accordance with this Contingency Plan in the event of an emergency.

Sincerely,

_____
(Signature)

_____
(Title)

( ) Please send a copy of the Contingency Plan for our files.

CONTINGENCY PLAN
ABSTRACT

PURPOSE: This plan describes the proper action to be taken by employees during an emergency.

RESPONSIBILITIES: The emergency coordinator or his alternate is responsible for implementing the plan during an emergency.

EMERGENCY COORDINATOR: The Resource Recovery B~~b~~ranch M~~m~~anager is the emergency coordinator. The alternate emergency coordinator is a trained employee designated to this position by the emergency coordinator.

EMERGENCY NOTIFICATIONS: (See on next page)

EMERGENCY INFORMATION SHEET

A. Facility Emergency Coordinator

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	(Central Security) 24 Hour	(505) 883-4242
5.	Poison Control Center	(800) 432-6866

4.0 CONTINGENCY PLAN

Safety-Kleen Corp. (7-008-21)
4210 A Hawkins Rd.
Farmington, New Mexico 87401

~~Farmington Police Department 505/327-0222~~
~~Farmington Fire Department 505/325-3501~~
~~San Juan County Regional Medical Center 505/325-5011~~
~~Environment, Health and Safety Department 708/888-4660~~
~~New Mexico Health and Environment Dept. 505/827-9329~~
~~Rinchem 505/345-3655~~
~~505-883-4232(24 hour central security)~~

F.1 PURPOSE

The contingency plan describes the actions to be taken by each employee in the event of a spill, fire, explosion, or other emergency. It includes the information necessary to address emergency situations efficiently and in such a manner as to prevent or minimize hazards to human health or the environment due to fire, explosion, or any other release of hazardous materials to the air, soil, surface water, or ground water.

The contingency plan is to be carried out immediately whenever there is a release of hazardous material which could threaten human health or the environment, implementing the procedures contained in this plan.

F.2 EMERGENCY COORDINATOR RESPONSIBILITIES

The emergency coordinator is responsible for implementing the contingency plan during an emergency; however, all employees must be familiar with the procedures in this plan and are responsible for proper implementation of the plan should the emergency coordinator or his alternate be unavailable. The resource recovery branch manager is the emergency coordinator and the alternate emergency coordinator is trained employee designated to this position by the resource recovery branch manager.

The emergency coordinator and his alternate must be familiar with all aspects of this contingency plan, the operations and activities at the facility, the location and characteristics of materials handled, the location of all records within the facility and the facility layout. In addition, these coordinators have the authority to commit the resources necessary to carry out the contingency plan. Their home addresses and telephone numbers, as well as the office telephone number, are listed in Attachment F. Also listed in Attachment F are the assigned duties of each employee during an emergency. At least one employee will be at the facility or on call to respond to an emergency situation.

F.2.1 Responsibilities During an Emergency

Whenever there is an imminent or actual emergency situation, the emergency coordinator (or his alternate when the emergency coordinator is not available) must immediately:

a. activate the internal facility communication system to notify all facility personnel;

b. notify Safety-Kleen's Environment, Health and Safety Department using the 24-hour telephone number after working hours - ~~708-888-4660~~ 800/468-1760; and

c. notify appropriate state or local agencies with designated response roles, if necessary.

Whenever there is a release, fire, or explosion, the emergency coordinator must immediately try to identify the character, exact source, amount, and extent of any contamination. Because of the limited number of materials being handled at the facility, he or she may do

this by observation or by review of facility records. If necessary, outside laboratories may be contacted to perform chemical analysis.

Concurrently, the emergency coordinator must assess possible hazards to human health or the environment that may result from the release, fire, or explosion. This assessment must consider both direct and indirect effects of the release, fire, or explosion (e.g., the effects of any toxic, irritating, or asphyxiating gases that may be generated, or the effects of any hazardous run-off).

During an emergency, the emergency coordinator must take all measures necessary to ensure that fires, explosions, and releases do not occur, recur, or spread to other hazardous waste at the facility. These measures must include, where applicable, stopping processes and operations, collecting and containing released waste, and removing or isolating containers.

F.2.2 Remedial Action Responsibilities

If the environment has been contaminated or there is a potential for contamination as a result of a fire, explosion, or spill, the emergency coordinator must contact the Environment, Health and Safety Department to report the incident. All releases, fires, and explosions necessitate the implementation of this contingency plan. Any situation that has the potential for releasing solvent or solvent vapors or causing a fire or explosion must be addressed in accordance with this plan. Should there be any questions as to whether this plan should be implemented (i.e. a problem is suspected but cannot be confirmed) the EHS and/or Technical Services Department must be contacted and assistance requested. The treatment, storage and/or disposal of the recovered waste, contaminated soil or surface water that results must be arranged by Safety-Kleen and carried out as expeditiously as possible.

The emergency coordinator must ensure that, in the affected area(s) of the facility:

a. no substance that may be incompatible with the released material is brought on site until cleanup procedures are completed; and

b. all emergency equipment listed in the contingency plan is cleaned and fit for its intended use before operations are resumed.

F.2.3 Reporting Responsibilities

If the emergency coordinator determines that the facility has had a release that could threaten human health or the environment, the coordinator must report those findings as follows:

a. If the assessment indicates that evacuation of local areas may be advisable, the coordinator must immediately notify appropriate authorities.

b. The coordinator must immediately notify the Environment, Health and Safety Department. The department will notify the New Mexico Environment Department (NMED) of any spill or release of hazardous waste within 24 hours (except for spills of one pound or less that are immediately cleaned up). The department will report to the New Mexico Environment Department (NMED) the following:

(1) name and telephone number of notifier;

(2) name and address of facility;

(3) time and type of incident (e.g., release, fire);

(4) name and quantity of material(s) involved, to the extent known;

(5) the extent of injuries, if any; and

(6) the possible hazards to human health, or the environment outside the facility.

Safety-Kleen will notify the appropriate state and local authorities that the facility is in compliance with section 4.2.2 before operations are resumed in the affected area(s) of the facility.

The emergency coordinator must document the time, date, and details of any incident that requires the implementation of the contingency plan. Within 30 days of the incident, Safety-Kleen will submit a written report on the incident to the New Mexico Environment Department. The report will contain the information set out in Pt. V, 264.196(d)(3) and must include:

a. name, address, and telephone number of the owner or operator;

b. name, address, and telephone number of the facility;

c. date, time, and type of incident (e.g., fire, explosion);

d. name and quantity of material(s) involved;

e. the extent of injuries, if any;

f. an assessment of actual or potential hazards to human health or the environment, where this is applicable; and

g. estimated quantity and disposition of recovered material that results from the incident.

F.2.4 Chain of Command

Based on the emergency response procedures described above, the chain of command during an emergency is as follows:

a. The person who discovers/causes the spill reports to the emergency coordinator.

b. The emergency coordinator contacts the Environment, Health and Safety Dept.

c. The Environment, Health and Safety Department reports to the New Mexico Environment Department.

F.2.5 Government Agencies and Local Authorities to Be Notified

During an emergency, the following government agencies and local authorities may be contacted:

Agency or Authority	Rationale
Police Department	Notify if there is imminent danger to human health.
Fire Department	Notify if there is a fire, explosion, uncontrolled spill, or other imminent danger.
Hospital	Notify if there are any injuries.
New Mexico HED	Report releases, fires, and explosions.
Rinchem	Call to assist with remedial action after a release.

Arrangements have been made to familiarize the police department, fire department and local emergency response teams with the layout of the facility, the properties of hazardous materials handled and associated hazards, locations where facility personnel normally work, entrances to and roads inside the facility, and possible evacuation routes. Arrangements have also been made to familiarize the local hospital with the types of injuries or illnesses which could result from fires, explosions, or releases at the facility. ~~Copies of example letters to the local police department, fire department and hospital are in Appendix F.~~

F.3 EMERGENCY RESPONSE PROCEDURES

Response actions to be taken in specific emergency situations are described in the sections which follow.

F.3.1 Minor Spills

If a spill should occur while pouring spent solvent into a dumpster or filling drums with solvent product at the return and fill station, and it is contained in the secondary containment at the base of the return and fill station, remedial action will not be necessary. Should the spill occur outside the

containment, different actions must be taken depending on whether the spill occurs on a paved or unpaved area:

a. If the solvent spills on a paved area, it must be collected with sorbent sheets and/or sorbent clay (such as "Oil Dry"). The sorbents will be collected, drummed and shipped to the Safety-Kleen recycle center for proper disposal.

b. If the solvent spills on an unpaved area, the free solvent must be collected with sorbent material. The sorbent material and any contaminated soil must be collected, drummed and shipped to a Safety-Kleen recycle center for proper disposal.

If a spill occurs while moving or delivering drums outside of the warehouse, the response actions described in 'a' and 'b' above must be followed. Spills inside the warehouse will be prevented from contaminating the environment by the concrete floor and the secondary containment. In the event of a spill indoors, the doors and windows should be opened to improve the ventilation in the confined area. If solvent is spilled in a non-explosion rated area or is flowing in such, insure that all sources of ignition (e.g., thermostats or light switches) are left in the same position (either on or off) as at the time of the spill. ~~Then, following the instructions of the appropriate Material Safety Data Sheet (Examples are in Appendix F),~~ The worker will enter the area wearing rubber gloves, aprons, safety glasses, and/or a respirator, collect the liquid, drum it and return it to storage. An explosion proof area is one in which special wiring has been used. Only the return and fill station contains this type of wiring.

Cleanups are completed only when the workers have cleaned themselves and the emergency equipment with soap and water. All minor spills must be reported to the Environment, Health and Safety Department and the department will contact the New Mexico Environment Department (if the spill is of a reportable quantity).

In the event a container needs emptying, a pump located on the facility will be used to remove the liquid and pump it to a new container. In the event liquid from a tank needs to be removed, tanker trucks will be used to remove the liquid and haul it to the recycle center. A wet/dry vacuum is present at the site to be used in the event of a minor spill. Sorbent pads can also be used to wipe up any minor spills.

F.3.2 Major Spills

Any spill which can not be completely remediated using the methods described in 'a' and 'b' of section 4.3.1 is a major spill. A major spill is usually the result of a vehicular accident, tank overfilling, equipment failure or a fire. Spilled material which escapes collection can contaminate soil, surface water, ground water, sanitary sewer systems and storm sewer systems. Emergency response to this type of spill should be as follows:

a. Assist any injured people.

b. Stop the flow of solvent, if possible.

c. Retain, contain or slow the flow of the solvent if it can not be stopped.

d. If solvent escapes your containment efforts, immediately call the local Fire Department, and report to the emergency coordinator and the Environment, Health and Safety Department.

e. Immediately recover the spilled solvent to reduce property and environmental damage. Start recovery operations immediately.

The emergency coordinator shall report any incident as soon as possible to the Environment, Health and Safety Department using the 24-hour telephone number: 800/468-1760 ~~708/888-4660.~~ If the Environment, Health and Safety Department does not respond within thirty minutes, the emergency coordinator shall call an emergency cleanup response contractor, if it is deemed necessary, and report the incident to the National Response Center (telephone: 800/424-8802) and New Mexico HED (telephone: 505/827-9329 - 24 hour number). Otherwise, the Environment, Health and Safety Department will contact the proper authorities.

The person reporting a spill should be prepared to give his name, position, company name, address and telephone number. The person reporting should also describe the material spilled and, if possible, some estimate of the amount, and the containment status and specify any equipment needed.

Contaminated material resulting from remedial actions for major spills, will usually be disposed of at a properly permitted treatment or disposal facility since the quantity of waste material will probably exceed the storage capacity of the Safety-Kleen recycle center.

Contaminated equipment resulting from remedial actions for spills must be cleaned and decontaminated. If it is a paved or metal surface, this can be done using a detergent solution. ~~Every spill must be recorded on the Field Spill Report Form (Example of form used in Attachment F) and~~ All incidents will be documented and kept on file as part of the operating record. They will be reviewed with branch personnel to prevent similar spills from occurring in the future. ~~A copy of this report is sent to the Environment, Health and Safety Department.~~

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Update: 12/15/95

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