

560 Golden Ridge Road, Suite 130
Golden, CO 80401
(303) 763-7188
(303) 763-8889 FAX
www.techlawinc.com

April 2, 2005

Mr. David Cobrain
State of New Mexico Environment Department
Hazardous Waste Bureau
2905 Rodeo Park Drive East, Building 1
Santa Fe, New Mexico 87505-6303



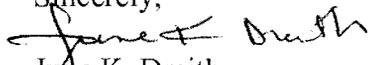
RE: Work Assignment No. 06110.310; State of New Mexico Environment Department, Santa Fe, New Mexico; General Permit Support Contract; Sandia National Laboratories Expert Witness and General Support

Dear Mr. Cobrain,

Enclosed please find an amended Work Plan for the assistance to the New Mexico Environment Department (NMED) Hazardous Waste Bureau (HWB) in providing support for Sandia National Laboratories (SNL). The amended Work Plan is based on a conversation with Mr. Will Moats on March 29, 2005. The initial project included providing expert witnesses to NMED to provide testimony at an administrative hearing and at public meetings. The amended work plan address providing assistance in developing a matrix for addressing and responding to public comments, and a matrix used for indexing public commentors. In the public response matrix TechLaw will provide draft responses to all public comments, based in part on NMEDs public testimony during the administrative hearing. NMED will provide all documents needed to complete the matrices, including NMED testimony and all public comments. Public comments may be provided in hard copy. TechLaw has not received any file material regarding the Sandia Mixed Waste Landfill public comments; therefore we have based the hours on the previous matrices done for the Ft. Wingate Site. The hours provided are only estimates, and as always only hours worked will be charged to the project.

If you have any questions, please feel free to contact me at (303) 763-7188.

Sincerely,


June K. Dreith
Program Manager

Enclosure

cc: Denver Files
Paige Walton, TechLaw, Inc.



AMENDED WORK PLAN

**SANDIA NATIONAL LABORATORIES EXPERT WITNESS AND GENERAL
SUPPORT**

Submitted by:

**TechLaw, Inc.
560 Golden Ridge Road, Suite 130
Golden, CO 80401**

Submitted to:

**Mr. David Cobrain
State of New Mexico Environment Department
Hazardous Waste Bureau
2905 Rodeo Park Drive East
Building 1
Santa Fe, New Mexico 87505**

In response to:

Work Assignment No. 06110.310

April 2005

WORK TO BE PERFORMED

- (1) Provide management oversight of the project, which will include availability of the TechLaw Program Manager and TechLaw Work Assignment Manager to NMED. Conference calls, project tracking, and monthly reports are included in this task.
- (2) Specialized technical support to NMED in the area of explosives, propellants and unexploded ordnances (UXO). Two specialists have been proposed, Mr. Thomas Hall and Dr. Bill Mabey.
- (3) Provide assistance in preparing two matrices, including an index of commentors, and a public comment matrix. On the public comment matrix, TechLaw has been asked to prepare draft responses to the public comments based in part on the NMED public testimony during the Sandia Mixed Waste Landfill Hearing. All public comments and hearing testimony will be provided to TechLaw by NMED.

Travel is included in the work plan for both specialists to provide expert witnesses to NMED for the administrative hearing. It is expected that the hearing will last 3 days.

SUBCONTRACT

No subcontractors are associated with this project.

PRIMARY INTENDED USE

The purpose of this work assignment is to provide specialized technical expertise to NMED regarding explosives, propellants and unexploded ordnances (UXO), and to provide assistance in preparing a public response matrix, a commentor matrix, and provide a draft respond to public comments.

PRIMARY REPORTS

Information regarding the status of this project will be included in monthly progress reports prepared by TechLaw. The reports will be a brief summary of project status, to include:

- Work completed to date;
- Difficulties encountered and remedial action taken;
- Anticipated activity during the subsequent reporting period;
- Funding status; and
- Issues/topics that have arisen.

QUALITY CONTROL PLAN

The TechLaw Program Manager will review all deliverables prior to providing the deliverables to the NMED. The Program Manager will also conduct milestone checks on each task outlined in the SOW and all other activities to ensure that the project is proceeding as scheduled. The Project Manager will be in constant communication with NMED to ensure task accomplishment.

STAFFING AND MANAGEMENT

Ms. June Dreith will serve as the TechLaw Program Director. Ms. Dreith is an environmental specialist with 20 years professional experience, including management of permits and other projects. Ms. Dreith will prepare both matrices, and respond to the public comments.

Ms. Paige Walton is a risk assessor who was involved in the Sandia Mixed Waste Landfill administrative hearing. She will assist Ms. Dreith with the response to comments, especially as it relates to the risk assessment comments.

Mr. Thomas Hall – is an Unexploded Ordnance Expert and has over 35 years of experience in nuclear, industrial, chemical weapons, and explosive safety, including explosives and munitions manufacturing, storages, and disposal. Mr. Hall has served as a team member of the Department of Energy Environmental Management Assessment of Lawrence Livermore National Laboratories and the Integrated Safety Management Evaluation of the Nevada Test Site. He has industrial safety, high explosives safety, nuclear explosives safety, and radiation safety, risk management, waste, and occupational medicine and industrial hygiene programs while serving as the Division Manager at the Battelle Pantex Plant.

Dr. Bill Mabey – has over 29 years experience evaluating the transformation and transport of chemicals in soil, water, and air environments. His experience with chemical groups of concern includes munitions chemical warfare agents, chlorinated and hydrocarbon/fuel chemicals, a wide variety of pesticides, PCBs and chlorinated dioxins/furans, metals, and other inorganic/metalorganic chemicals. In the specific area of munitions and chemical agents, he has conducted research to understand transformation and transport processes and performed critical reviews of work plans, reports, and published literature.

Ms. Christi Olin and Ms. Susan Pearson – are the Administrative Assistants for the Denver office and are experienced in project assistance and administrative and clerical responsibilities. They will be involved in providing clerical assistance, and maintain office files.

Individual staff responsibilities are shown in Attachment I, and hourly allocations are shown in Attachment II.

PERFORMANCE SCHEDULE

TechLaw shall complete the tasks in accordance with a schedule agreed upon with NMED. TechLaw is aware of the need by NMED to expedite the schedule and will work in a timely fashion and meet the schedules agreed upon. Work on the tasks will not occur until NMED agrees to the costs related to the specific tasks assignments, the schedule, and final written approval from NMED is received. NMED is aware that delay in the approval of cost may impact

the final schedule provided. It is expected that much of the work will occur in the next two months.

COST ESTIMATE

The estimated cost for completing projects tasks scheduled to date is included as Attachment III.

ATTACHMENT I

STAFF RESPONSIBILITY CHART

STAFF	ROLE	AREAS OF RESPONSIBILITY
J. Dreith	Project Manager	General program oversight, monitoring of project planning and implementation, including performance of activities. Program management including tracking financial activities. Overall project management including day-to-day management of project progress, project tracking, liaison to State, including performance of activities. Prepare both matrices, respond to public comments.
P. Walton	Technical Staff	Assist in matrices; respond to public comment associate with Risk Assessment, and public risk.
T. Hall	UXO Expert	Expert witness for administrative hearing, other technical support to NMED as needed.
B. Mabey	Technical Staff	Expert witness, technical research as needed by NMED.
C. Olin and Susan Pearson	Administrative Assistant	General administrative assistance.

ATTACHMENT II

STAFFING HOURLY ALLOCATIONS

<u>Name</u>	<u>01</u>	<u>02</u>	<u>03</u>	<u>Total</u>
<u>Project Manager</u>				
J. Dreith	20	20	20	60
<u>Staff</u>				
T. Hall	--	60		60
B. Mabey	--	60		60
J. Dreith			80	80
P. Walton			80	80
<u>Administrative Assistant</u>				
C. Olin	4	4	16	32
S. Pearson	4		4	8
TOTAL	<u>28</u>	<u>144</u>	<u>200</u>	<u>372</u>

ATTACHMENT III

COST ESTIMATE

NAME	P-LEVEL	HOURS	COST
J. Dreith	R-4	140	\$ 16,391.20
P. Walton	R-4	80	\$ 8,115.20
B. Mabey	R-4	60	\$ 7,024.80
T. Hall	R-4	60	\$ 6,086.40
C. Olin	T-1	32	\$ 1,355.52
S. Pearson		8	\$ 294.48
Total Labor			\$ 39,267.60
Other Direct Costs:			
Reproduction (2,000 Copies @ .08/each)		\$200.00	
Telephone (300 Minutes @ .20/each)		60.00	
Telephone-Conference Calls (3 Calls @ 150/each)		750.00	
Computer (164 DL hours @ 1.07/each)		406.60	
Postage/Shipping (50 Lbs. @ 3.99/pound)		299.25	
Total Other Direct Costs			\$1,715.85
Travel Cost:			
Little Rock/Sante Fe (1 person, 3 days)			
Airfare		\$ 1,600.00	
Hotel		300.00	
Meals		150.00	
Rental Car		167.00	
Mileage & Parking		60.00	
Subtotal		\$2,277.00	
Philly/Sante Fe (1 person, 3 days)			
Airfare		\$ 1,600.00	
Hotel		300.00	
Meals		150.00	
Rental Car		167.00	
Mileage & Parking		60.00	
Subtotal		\$2,277.00	
Total Travel Costs:			\$ 4,554.00
Total Estimated Costs Including Fee			\$ 45,537.45