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GOVERNOR

State of New Mexico
ENVIRONMENT DEPARTMENT
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MARK E. WEIDLER
SECRETARY

EDGAR T. THORNTON, III
DEPUTY SECRETARY

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

August 8, 1997

Mr. Bill Kendrick
Projects Group Manager
ENRON
P.O. Box 1188
Houston, TX 77251-1188

RE: Corrective Action Document Review Process and Meeting Notes

Dear Mr. Kendrick:

To enhance the working relationship and efficiency between the Hazardous and Radioactive Material Bureau (HRMB) and Transwestern Pipeline Company (TPC), the RCRA Permits Management Program (RPMP) as of July 25, 1997 changed its procedures for reviewing documents and issuing Notices of Deficiency (NOD). The RPMP will first issue a comments letter (Request for Additional Information) on each document with a thirty (30) calendar day response time indicated. During this time should a pre-NOD meeting be required one may formally be scheduled on a document specific basis. Should the facility fail to adequately address NMED's concerns and/or provide the information required within the specified time frame a NOD will be issued. If the facility fails to provide the required information as indicated in the NOD an escalated enforcement action may be initiated.

HRMB also appreciates any effort of TPC to familiarize HRMB with the information presented/discussed at any of our meetings. HRMB has no objection if TPC chooses to send a copy of their meeting notes for submittal to the HRMB files as a public record. However, HRMB has been advised to no longer review and /or comment on any meeting notes. HRMB does not want the public to misconstrue that binding decisions have been made as a result of the review/comment process. In addition, HRMB would also like to clarify that all past notes prepared by TPC and reviewed by the HRMB regarding meetings do not represent the position of HRMB.

Mr.Kendrick,
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Should you have any questions regarding this review process,
please contact me or Ms. Susan Hoines, RPMP's TPC Facility
Manager, at (505) 827-1558.

Sincerely,



Robert S. (Stu) Dinwiddie, Ph.D., Manager
RCRA Permits Management Program
Hazardous and Radioactive Materials Bureau

cc : B. Garcia, NMED HRMB
J. Bober, NMED HRMB
J. Hulscher, TPC
File: HSWA TWP1
Track: TWP, doc date, NA, TWP, HRMB/SMH, RE, file