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Department of Energy
Carlsbad Area Office
P. O. Box 3090
Carlsbad, New Mexico 88221

FEB 2000
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FEBRUARY 1, 2000

Mr. John Kieling, Hazardous Waste Permits Program Manager
Hazardous and Radioactive Materials Bureau
New Mexico Environment Department
P.O. Box 26110
Santa Fe, N.M. 87502-6110

Dear Mr. Kieling:

Enclosed is the Carlsbad Area Office (CAO Quarterly Assessment Schedule for the first quarter of 2000. The schedule is transmitted per the requirement contained in the Waste Isolation Pilot Plant (WIPP) Hazardous Waste Permit, Module II, *General Facility Conditions*, Paragraph II.C.2.b, *Observation of Audit*.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to be [sic] the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations.

Please contact Sam Vega of my staff at (505) 234-7423 if you have any questions or concerns.

Inés R Triay

Dr. Inés R. Triay, Manager
Carlsbad Area Office

J. L. Epstein

J. L. Epstein, Manager
Westinghouse, Waste Isolation Division

Enclosure

**CARLSBAD AREA OFFICE
 QUARTERLY ASSESSMENT SCHEDULE, REVISION 17
 JANUARY 28, 2000**

APPROVED BY: Barbara E. Smith
 for CAO Manager

DATE: 1/28/00

ORGANIZATION/SCOPE	CAO TEAM	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	REMARKS & SCHEDULE
WID/Self Assessment Process	Safety & Operations												•	Surveillance, S-00-02, Farrell December 5-10, 1999
RFETS B-6 (WAP) Audit	Assurance Team												•	Audit, A-00-08, Riggs December 13-17, 1999
EPA QA Inspection of CAO	EPA	•												EPA Audit, M. Eagle January 4-6, 2000
Hanford B-6 (WAP) Audit	Assurance Team	•												Audit, A-00-05, Calvert January 24-28, 2000
WID/WWIS Program	Assurance Team		○											Surveillance, S-00-03, Bradford February 22-24, 2000
CAO Internal QA Program Audit	CAO		○											Audit, A-00-04, Morley (DOE-AL) February 28 - March 3, 2000
RFETS QA Recertification	Assurance Team			○										Audit, A-00-10, Riggs March 6-10, 2000
INEEL Certification, Transportation and B-6 Audit	Assurance Team			○										Audit, A-00-06, Calvert March 27-31-2000
LANL Certification, Transportation and B-6 Audit	Assurance Team				○									Audit, A-00-07, Ptacek April 17-21, 2000

○ = PLANNED
 ● = PERFORMED

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 QUARTERLY ASSESSMENT SCHEDULE, REVISION 17
 JANUARY 28, 2000**

ORGANIZATION/SCOPE	CAO TEAM	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	REMARKS & SCHEDULE
CAO Management Assessment	Manager's Office				○									Management Assessment, MA-00-01, Triay April, 2000
SRS B-6 (WAP) Audit	Assurance Team						○							Audit, A-00-XX, May June 12-16, 2000
WID/Emergency Management	Safety & Operations						○							Surveillance, S-00-XX, Galle June, 2000
WID QA Program	Assurance Team							○						Audit, A-00-XX, Bradford July 10-14, 2000
RFETS/WAP Homogeneous Solids	Assurance Team							○						Audit, A-00-XX, Riggs July 17-21, 2000
SNL QA Program	Assurance Team									○				Audit, A-01-XX, Davis October 9-13, 2000
RFETS Recertification Audit	Assurance Team												○	Audit, A-01-XX, Riggs December 4-8, 2000

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