



**Department of Energy**

Carlsbad Area Office  
P. O. Box 3090  
Carlsbad, New Mexico 88221

February 24, 2000

Mr. John Kieling, Hazardous Waste Permits Program manager  
Hazardous and Radioactive Materials Bureau  
New Mexico Environment Department  
P.O. Box 26110  
Santa Fe, NM 87502-6110



Dear Mr Kieling:

Enclosed is the Carlsbad Area Office (CAO) Assessment Schedule for the period of February 26, 2000 through March 26, 2000. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste permit, Module II, *General Facility Conditions*, Paragraph II.C.2.b, *Observation of Audit*.

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to be [sic] the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations.*

Please contact Sam Vega of my staff at (505) 234-7423 if you have any question or concerns.

Sincerely,

*Barbara E. Smith*  
for Dr. Ines Triay, Manager  
Carlsbad Area Office

Enclosure

cc w/enclosure:

C. Zvonar, CAO  
L. Chism, CAO  
B. Kehrman, WID  
W. Most, WID (Operating Record)

cc w/o enclosure:

L. Stevens, WID



**CARLSBAD AREA OFFICE  
DRAFT  
ASSESSMENT SCHEDULE, REVISION 18  
FEBRUARY 20, 2000**

ORGANIZATION/SCOPE	CAO TEAM	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	REMARKS & SCHEDULE
WID/Self Assessment Process	Safety & Operations												●	Surveillance, S-00-02, Farrell December 5-10, 1999
Hanford B-6 (WAP) Audit	Assurance Team	●												Audit, A-00-05, Calvert January 24-28, 2000
CAO Internal QA Program Audit	CAO		○											Audit, A-00-04, Morley (DOE-AL) February 28 - March 3, 2000
RFETS QA Recertification	Assurance Team			○										Audit, A-00-10, Riggs March 6-10, 2000
WID/WWIS Program	Assurance Team			○										Surveillance, S-00-03, Bradford March 13-15, 2000
INEEL Certification, Transportation and B-6 Audit	Assurance Team			○										Audit, A-00-06, Calvert April 24-28, 2000
CAO Management Assessment	Manager's Office				○									Management Assessment, MA-00-01, Triar April, 2000
LANL Certification, Transportation and B-6 Audit	Assurance Team					○								Audit, A-00-07, Ptacek May 15-19, 2000
SRS B-6 (WAP) Audit	Assurance Team						○							Audit, A-00-XX, May June 12-16, 2000
WID QA Program	Assurance Team							○						Audit, A-00-XX, Bradford July 10-14, 2000

○ = PLANNED  
● = PERFORMED

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DRAFT  
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FEBRUARY 20, 2000**

ORGANIZATION/SCOPE	CAO TEAM	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	REMARKS & SCHEDULE
WID/Emergency Management	Safety & Operations							○						Surveillance, S-00-XX, Galle July 17-20, 2000
RFETS/WAP Homogeneous Solids	Assurance Team							○						Audit, A-00-XX, Riggs September 25-29, 2000
SNL QA Program	Assurance Team										○			Audit, A-01-XX, Davis October 9-13, 2000
RFETS Recertification Audit	Assurance Team												○	Audit, A-01-XX, Riggs December 4-8, 2000

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● = PERFORMED