March 13, 2000

Dr. Inés Triay, Manager
Carlsbad Area Office
Department of Energy
P. O. Box 3090
Carlsbad, New Mexico 88221-3090

Mr. Joe Epstein, General Manager
Westinghouse Waste Isolation Division
P.O. Box 2078
Carlsbad, New Mexico 88221-5608

RE: SUBMITTAL OF RCRA DOCUMENTS AND CORRESPONDENCE
WASTE ISOLATION PILOT PLANT
EPA I.D. NUMBER NM4890139088

Dear Dr. Triay and Mr. Epstein

This letter provides direction to the Waste Isolation Pilot Plant (WIPP) regarding submittals for RCRA permit and corrective action activities. HRMB requires that all formal correspondence and submittals to HRMB be submitted in the following manner:

1) Submit the original correspondence (cover letter) with attachments (document) and one copy of the correspondence with attachments to Steve Zappe, HRMB's Project Leader for WIPP;
2) Provide copies of the correspondence (without attachments) to:
   James P. Bearzi, Chief, Hazardous and Radioactive Materials Bureau,
   John E. Kieling, Acting Manager, RCRA Permits Management Program, and
   Robert S. (Stu) Dinwiddie, RCRA Advisor.

Additional copies of submittals may be requested by HRMB if the need arises. This does not relieve the facility of submitting copies to EPA, other agencies or other Bureaus within NMED. Also, all RCRA submittals shall be forwarded in accordance with the document types identified in Tables 2.2, 2.3, 2.4 and 2.5 of the Hazardous Waste Fee Regulations (HWFR) 20 NMAC 4.2. Any proposed documents that vary from the HWFR Tables should be discussed with John E. Kieling, Acting Manager, Permits Management Program, prior to submission.
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If you have any questions regarding this letter please contact me at (505) 827-1567 or John E. Kieling at (505) 827-1558 extension 1012.

Sincerely,

James P. Bearzi
Chief
Hazardous and Radioactive Materials Bureau

JPB: jek

Cc: Robert S. (Stu) Dinwiddie, NMED HRMB
    John E. Kieling, NMED HRMB
    Steve Zappe, NMED HRMB
    Pam Young, NMED HRMB
    David Neleigh, EPA Region 6 (6PD-N)
    File: Red WIPP '00