

United States Government


 Department of Energy

memorandum

 Carlsbad Field Office
 Carlsbad, New Mexico 88221

DATE: January 3, 2001

REPLY TO
ATTN OF: CBFO:QA:SAV:VW:01-0604:UFC:2300

SUBJECT: Surveillance (S-01-04) of the Hanford TRU Waste Quality Assurance Program

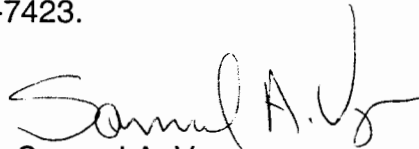
TO: Mark S. French, RL



Please be advised that a surveillance team from the Carlsbad Field Office (CBFO) will conduct a surveillance at the Hanford Site in Richland, Washington on January 16, 2001. The surveillance will be conducted in accordance with the attached surveillance plan. Observers from the Environmental Protection Agency and other interested parties may also accompany the surveillance team.

Your representatives are requested to coordinate with the surveillance team to develop the necessary documentation for team access to Hanford facilities, arrange for appropriate space to conduct meetings, provide cognizant personnel to support the surveillance, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions or comments concerning the surveillance, please contact me at (505) 234-7423.



Samuel A. Vega
Quality Assurance Manager

Attachment

cc: w/attachment
 K. Watson, CBFO
 L. Chism, CBFO
 P. Crane, FH
 J. Maupin, FH
 M. Eagle, EPA
 S. Monroe, EPA
 S. Zappe, NMED
 B. Walker, EEG
 M. Gerle, WID
 D. Winter, DNFSB
 S. Calvert, CTAC
 T. Bowden, CTAC

010102.3



CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

Surveillance

Number: S-01-04

Organization : Hanford Site

**Organizations
to be Notified:**

Hanford Site
New Mexico Environment Department
Environmental Protection Agency
Environmental Evaluation Group
Defense Nuclear Facilities Safety Board

**Date and
Location:** January 16, 2001
Richland, Washington

Surveillance

Team: Steve Calvert Surveillance Team Leader, CTAC

Surveillance Scope: The surveillance will evaluate the adequacy, implementation, and effectiveness of the quality assurance program related to the organizational structure of the Hanford TRU Program.

Activities/Tasks to be Assessed:

Verification of the following quality assurance element will be evaluated:

Organization

Governing Documents/Requirements:

Adequacy evaluations of Hanford TWCP documents will be based on the following documents:

ASME NQA-1-1989 Edition

CBFO Quality Assurance Program Document, CAO-94-1012, Revision 3

Hanford Quality Assurance Project Plan (QAPjP) for the Transuranic Waste Certification Program HNF-2599, Revision 3

Hanford Site Transuranic Waste Certification Plan, HNF-2600, Revision 4

Related Hanford quality assurance implementing procedures

A checklist based ASME NQA-1-1989 Edition, Basic Requirement 1 and Supplementary Requirements for Organization 1S-1 will be used to verify compliance during this surveillance.

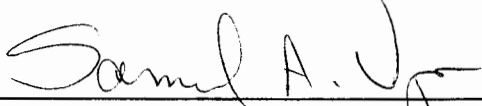
Schedule of Surveillance Activities:

The surveillance is scheduled to start Tuesday, January 16, 2001 at 8:00 a.m. at the Hanford 200 West Area facility.

The surveillance is scheduled to conclude on Tuesday, January 16, 2001 at 4:00 p.m. at the Hanford 200 West facility.

Prepared By: 
Steven D. Calvert, Surveillance Team Leader

Date: 12/26/00

Approved By: 
Samuel A. Vega, CBFO QA Manager

Date: 1/3/01