

United States Government

Department of Energy

memorandum

Carlsbad Field Office
Carlsbad, New Mexico 88221

DATE: July 10, 2001

REPLY TO
ATTN OF: CBFO:QA:SAV:VW:01-1164:UFC:2300SUBJECT: Surveillance (S-01-33) of the Hanford TRU Waste Characterization and
Certification Programs

to: Todd Srader, RL

Please be advised that a surveillance team from the Carlsbad Field Office will conduct a surveillance at the Hanford Site in Richland, Washington, August 8-9, 2001. The surveillance will be conducted in accordance with the attached surveillance plan. Observers from the Environmental Protection Agency (EPA), State of New Mexico Environment Department (NMED) and the Environmental Evaluation Group (EEG) may accompany the team.

Your representatives are requested to coordinate with the surveillance team to develop the necessary documentation for team access to Hanford facilities, arrange for appropriate space to conduct meetings, provide cognizant personnel to support the surveillance, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions or comments concerning the surveillance, please contact me at (505) 234-7423.



Samuel A. Vega
Quality Assurance Manager

Attachment

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Todd Srader, RL

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July 10, 2001

cc: w/attachment
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CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

Surveillance

Number: S-01-33

Organization: Hanford Site

Date: August 8-9, 2001

Location: Richland, Washington

Surveillance Team: Charles Riggs, Surveillance Team Leader, CTAC
Pete Rodriguez, Team Member, CTAC

Surveillance Scope:

This surveillance will evaluate activities associated with the characterization and certification of waste to be shipped to the Waste Isolation Pilot Plant (WIPP). This evaluation will be used in an attempt to preclude shipment errors in the future. The surveillance will be conducted at Hanford in Richland, Washington.

Activities to be Assessed:

Personnel associated with the characterization, certification and shipping of waste to WIPP will be interviewed, including the SPM, the SQAQ, the WCO, the TCO, Project V&V personnel, and other operations and review personnel. Document Control personnel will also be interviewed and the control of processes, procedures, and equipment will be evaluated. Other personnel may also be interviewed as appropriate.

Governing Documents/Requirements:

Quality Assurance Program Document (QAPD), CAO-94-1012

Hanford Site Transuranic Waste Certification Plan (includes TRAMPAC), HNF-2600

Waste Acceptance Criteria for the Waste Isolation Pilot Plant, DOE/WIPP 069

Hanford Quality Assurance Project Plan (QAPjP) for the Transuranic Waste Certification Program, HNF-2599

Related Hanford technical and quality assurance implementing procedures

Pre-Surveillance Conference:

A pre-surveillance conference will be held Wednesday August 8, 2001 at 8:30 a.m. at a location to be designated by Hanford.

Post-Surveillance Conference:

A post-surveillance conference will be held Thursday August 9, 2001 at 2:00 p.m. at a location to be designated by Hanford

Prepared by: Steve Riggs for
Charles L. Riggs, CTAC
Surveillance Team Leader

Date: 7/10/01

Concurrence: Samuel A Vega
Samuel A. Vega
Quality Assurance Manager
Carlsbad Field Office

Date: 7/10/01