

United States Government

Department of Energy

memorandum

Carlsbad Field Office
Carlsbad, New Mexico 88221

DATE: September 7, 2001
REPLY TO
ATTN OF: CBFO:QA:TJR:VW:01-1441:UFC:2300
SUBJECT: Rescheduling of Surveillance (S-01-39) of the Rocky Flats Environmental
Technology Site (RFTES)



to: Joseph A. Legare, Assistant Manager for Environment and Compliance, RFFO

Please be advised that Carlsbad Field Office surveillance S-01-39 has been rescheduled. The surveillance will now take place on September 25 - 27, 2001. A revised surveillance plan is attached.

If you have any questions or comments concerning the surveillance, please contact me at (505) 234-7311.

A handwritten signature in cursive script that reads "Thomas J. Reese".

Thomas J. Reese
Acting Quality Assurance Manager

Attachment

cc: w/attachment
L. Chism, CBFO
C. Ferrera, RFETS
G. O'Leary, RFETS
R. Ballenger, RFETS
M. Eagle, EPA
S. Monroe, EPA
S. Zappe, NMED
B. Walker, EEG
D. Winters, DNFSB
M. Gerle, WTS Operating Record
J. Schuetz, CTAC

cc: w/o attachment
T. Harms, DOE-HQ
K. Watson, CBFO



CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

Surveillance

Number: S-01-39

Organization: Rocky Flats Environmental Technology Site (RFETS)
Procurement Automation

Date: September 25 - 27, 2001

Location: Golden, Colorado

Surveillance

Team: Wayne Ledford, Surveillance Team Leader, CTAC

Surveillance Scope:

The purpose of this surveillance is to assess the adequacy, implementation, and effectiveness of the RFETS automated procurement system. An assessment of the proposed automated NDA data system will be performed concurrently.

Activities to be Assessed:

The following quality assurance elements, as they apply to the technical elements, will be evaluated during the surveillance:

- Procurement
 - Procurement Document Control
 - Control of Purchased Items and Services

Governing Documents/Requirements:

Adequacy evaluations of new and revised RFETS site and TRU Waste Certification Program (TWCP) specific documents will be based on the current revisions of the following documents:

CAO Quality Assurance Program Document, CAO-94-1012

Pre-Surveillance Conference:


Tuesday September 25, 2001 at 8:00 a.m. in the RFETS T130J conference room.

Post-Surveillance Conference:

Thursday September 27 at 3:00 p.m. in the RFETS T130J conference room.

Prepared by:  FOR
Wayne Ledford, CTAC
Surveillance Team Leader

Date: 9/7/01

Concurrence: 
Thomas J. Reese
Acting Quality Assurance Manager
Carlsbad Field Office

Date: 9/7/01