



United States Government

Department of Energy

# memorandum

Carlsbad Field Office  
Carlsbad, New Mexico 88221

DATE: September 26, 2001

REPLY TO  
ATTN OF: CBFO:QA:TJR:VW:01-1461:UFC:2300SUBJECT: Surveillance S-02-03 of the Idaho National Engineering and Environmental  
Laboratory TRU Waste Quality Assurance Program

TO: Edward Ziemianski, ID



Please be advised that a surveillance team from the Carlsbad Field Office (CBFO) will conduct a surveillance at the Idaho National Engineering and Environmental Laboratory (INEEL) in Idaho Falls, Idaho, October 30 and 31, 2001. The surveillance will be conducted in accordance with the attached surveillance plan. Observers from the U.S. Environmental Protection Agency, New Mexico Environment Department, and other interested parties may also accompany the surveillance team.

Your representatives are requested to coordinate with the surveillance team to develop the necessary documentation for team access to INEEL facilities, arrange for appropriate space to conduct meetings, provide cognizant personnel to support the surveillance, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions or comments concerning the surveillance, please contact me at (505) 234-7311.

*/s/ signature on file*  
Thomas J. Reese  
Acting Quality Assurance Manager

## Attachment

cc: w/attachment  
K. Watson, CBFO \*ED  
L. Chism, CBFO  
R. Taft, ID \*ED  
T. Monk, BBWI \*ED  
T. Preston, BBWI  
M. Eagle, EPA \*ED  
S. Monroe, EPA \*ED  
S. Zappe, NMED \*ED  
B. Walker, EEG \*ED  
D. Winters, DNFSB \*ED  
M. Gerle, WTS (Operating Record)  
S. Calvert, CTAC \*ED  
T. Bowden, CTAC \*ED

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## CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

### Surveillance

**Number:** S-02-03

**Organization :** Idaho National Engineering and Environmental Laboratory

### Organizations

**to be Notified:** Idaho National Engineering and Environmental Laboratory (INEEL)  
New Mexico Environment Department  
Environmental Protection Agency  
Environmental Evaluation Group  
Defense Nuclear Facilities Safety Board

**Date and** October 30 & 31, 2001

**Location:** Idaho Falls, Idaho

### Surveillance

**Team:**

Steve Calvert	Surveillance Team Leader, CTAC
Pete Rodriguez	Surveillor, CTAC
Jack Walsh	Surveillor, CTAC
Patrick Kelly	Technical Specialist, CTAC
Dick Blauvelt	Technical Specialist, CTAC

**Surveillance Scope:** The surveillance will evaluate the implementation and effectiveness of the acceptable knowledge process and the nondestructive assay systems being used in the characterization program at INEEL.

### Activities/Tasks to be Assessed:

Verification of the following INEEL characterization technical element will be evaluated:

Acceptable Knowledge (AK)  
Nondestructive Assay (NDA)

### Governing Documents/Requirements:

The surveillance will be based on the implementation of the following documents:

Quality Assurance Project Plan for the Transuranic Waste Certification Program (QAPjP) PLN-190

INEEL TRU Waste Characterization, Certification, and Transportation Quality Program Plan, PLN-182

Related INEEL implementing procedures

Checklists for the AK process and NDA systems will be developed from INEEL implementing procedures.

**Schedule of Surveillance Activities:**

The surveillance is scheduled to start Tuesday, October 30, 2001 at 8:00 a.m. at the INEEL RWMC facility.

The surveillance is scheduled to conclude on Wednesday, October 31, 2001 at 4:00 p.m. at the INEEL RWMC facility.

**Prepared By:** signature on file

**Date:** \_\_\_\_\_

Steven D. Calvert, Surveillance Team Leader

**Approved By:** signature on file

**Date:** \_\_\_\_\_

Thomas J. Reese, Acting CBFO QA Manager