Mr. Steve Zappe, Project Leader  
Hazardous Materials Bureau  
New Mexico Environment Department  
2905 E. Rodeo Park Drive, Bldg. 1  
Santa Fe, New Mexico 87505  

RE: Revised Audit Plan and Notification of Assigned Auditors for the Rocky Flats  
Environmental Technology Site Audit  

Dear Mr. Zappe:

This letter transmits the revised audit plan for the Carlsbad Field Office (CBFO) audit to  
be conducted at the Rocky Flats Environmental Technology Site (RFETS) on  
November 27-30, 2001, as required by the WIPP Hazardous Waste Facility Permit,  
Section B4-3f. The audit plan also identifies the audit team members as required by  
Section B6-3 of the Permit.

If you have any questions concerning this notification, please contact Mr. Thomas J.  
Reese at (505) 234-7311.

Sincerely,

Dr. Inés R. Triay  
Manager

Enclosure

cc: w/o enclosure  
K. Watson, CBFO *ED  
T. J. Reese, CBFO *ED  
J. VandeKraats, CBFO *ED  
L. Chism, CBFO  
J. Bearzi, NMED *ED  
J. Kieling, NMED *ED  
G. Lewis, NMED *ED  
M. Gerle, WTS Operating Record
CARLSBAD FIELD OFFICE REVISED AUDIT PLAN

Audit Number: CBFO A-02-05

Organization to Be Audited: Rocky Flats Environmental Technology Site (RFETS)

Organizations to Be Notified: Rocky Flats Environmental Technology Site
New Mexico Environment Department
Environmental Protection Agency
Environmental Evaluation Group
Defense Nuclear Facilities Safety Board

Date and Location: November 27-30, 2001
Golden, Colorado

Audit Team:

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
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<tbody>
<tr>
<td>Charlie Riggs</td>
<td>Audit Team Leader, CTAC</td>
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<tr>
<td>Steve Davis</td>
<td>Auditor, CTAC</td>
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<tr>
<td>Tom Putnam</td>
<td>Auditor-in-Training, CTAC</td>
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<tr>
<td>Steve Calvert</td>
<td>Auditor/Technical Specialist, CTAC</td>
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<tr>
<td>Wayne Ledford</td>
<td>Auditor/Technical Specialist, CTAC</td>
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<td>Cliff Watkins</td>
<td>Technical Specialist, CTAC</td>
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Audit Scope:

This audit will evaluate the adequacy, implementation, and effectiveness of RFETS TRU waste activities as they relate to the WIPP Hazardous Waste Facility Permit (HWFP) for newly generated debris waste. The audit will also evaluate the items listed below under ‘Activities to be Audited.’

Governing Documents/Requirements:

Adequacy evaluations of new and revised RFETS site and TRU Waste Certification Program (TWCP) specific documents will be based on the current revisions of the following documents:

*CAO Quality Assurance Program Document, CAO-94-1012*

*Hazardous Waste Facility Permit Waste Isolation Pilot Plant EPA No. NM4890139088* by the New Mexico Environment Department August 31, 2001
Activities to be Audited:

The following technical activities will be evaluated:

- Acceptable Knowledge
- Headspace Gas (HSG) Automated Unit, Building 440
- HSG for Standard Waste Boxes
- Project Level Verification and Validation
- Visual Examination (VE) Confirmatory of SWBs, Building 771
- VE of Newly Generated Waste
- Electronic Waste Stream & Residue Identification and Characterization (WSRIC)

Schedule of Audit Activities:

A pre-audit conference is scheduled for Tuesday, November 27, 2001, at 8:30 a.m.

An audit team caucus will be held at 4:45 p.m. Tuesday through Thursday.

The audit team will meet with appropriate RFETS management at 7:45 a.m. Wednesday through Friday.

A post-audit conference is scheduled for Friday, November 30, 2001, at 11:00 a.m. All meetings will take place at the designated RFETS location in Golden, Colorado.

Prepared By: Charles L. Riggs, Audit Team Leader

Approved By: Thomas J. Reese, CBFO Acting Quality Assurance Manager

Date: 10/30/01

Date: 11/02/01