

United States Government

memorandum

Carlsbad Field Office
Carlsbad, New Mexico 88221

DATE: November 8, 2001

REPLY TO
ATTN OF: CBFO:QA:TJR:VW:01-1800:UFC:2300


SUBJECT: Surveillance (S-02-04) of the TRU Waste Characterization and Certification Programs and Processes Related to the NDA and Packaging of Newly Generated Waste at PFP

TO: Todd A. Shrader, RL

Please be advised that a team of surveillance personnel from the Carlsbad Field Office (CBFO) will conduct a surveillance at the Hanford Site in Richland, Washington, December 18-19, 2001. The surveillance will be conducted in accordance with the attached surveillance plan. Observers from the Environmental Protection Agency, New Mexico Environment Department, and other interested parties may also accompany the surveillance team.

Your representatives are requested to coordinate with the surveillance team to develop the necessary documentation for team access to Hanford facilities, arrange for appropriate space to conduct meetings, provide cognizant personnel to support the surveillance, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions or comments concerning the surveillance, please contact me at (505) 234-7311.



Thomas J. Reese
Acting Quality Assurance Manager

Attachment

011122



Todd Shrader

-2-

November 8, 2001

cc: w/attachment

L. Chism, CBFO

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*ED denotes Electronic Distribution



CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

Surveillance Number: S-02-04

**Organization
to be Surveilled:** Hanford Site

**Organizations
to be Notified:** Hanford Site
New Mexico Environment Department
Environmental Protection Agency
Environmental Evaluation Group
Defense Nuclear Facilities Safety Board

**Date and
Location:** December 18-19, 2001
Richland, Washington

Surveillance Team: Steve Calvert Surveillance Team Leader/CTAC
Wayne Ledford Surveillanceor/CTAC
Patrick Kelly Technical Specialist/CTAC

Surveillance Scope: The surveillance will evaluate the adequacy, implementation, and effectiveness of the applicable technical activities related to Hanford Transuranic Waste Characterization and Certification Programs, procedures, and processes for nondestructive assay and visual examination of waste at the Plutonium Finishing Plant.

Activities/Tasks to be Surveilled:

The following CBFO Characterization technical elements will be evaluated:

Nondestructive Assay (NDA)

Visual Examination Technique

Governing Documents/Requirements:

Adequacy evaluations of Hanford TWCP documents will be based on the current revisions of the following documents:

CAO Quality Assurance Program Document (QAPD), CAO-94-1012

Waste Acceptance Criteria (WAC) for the Waste Isolation Pilot Plant,
DOE/WIPP-069

Programmatic and technical checklists will be developed from the active revision of the following documents:

Hanford Quality Assurance Project Plan (QAPjP) for the Transuranic Waste Certification Program, HNF-2599

Hanford Site Transuranic Waste Certification Plan, HNF-2600

Related Hanford technical implementing procedures


Schedule of Surveillance Activities:

A pre-surveillance conference is scheduled for Tuesday, December 18, at 8:00 a.m. at the Central Waste Complex in the 200 West Area.

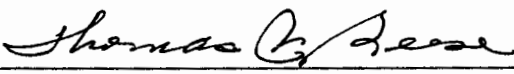
Surveillance team caucuses will be held at 4:30 p.m. Tuesday in a Hanford 200 Area conference room.

The surveillance team will meet with the appropriate Hanford management at 8:30 a.m. Wednesday in a Hanford 200 Area conference room.

A post-surveillance conference is scheduled for Wednesday, December 19, at 3:00 p.m. at the Central Waste Complex in the 200 West Area.

Prepared By: 
Steven D. Calvert, Surveillance Team Leader

Date: 11/5/01

Approved By: 
Thomas J. Reese, Acting CBFO QA Manager

Date: 11/8/01