



**Department of Energy**  
Carlsbad Field Office  
P. O. Box 3090  
Carlsbad, New Mexico 88221  
January 28, 2002



Mr. Steve Zappe, Project Leader  
Hazardous Materials Bureau  
New Mexico Environment Department  
2905 E. Rodeo Park Drive, Bldg. 1  
Santa Fe, NM 87502-6110

RE: Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office (CBFO) Assessment Schedule for the period of December 26, 2001 through January 26, 2002. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste Permit, Module II, *General Facility Conditions*, Paragraph II.C.2.b, *Observation of Audit*.

If you have any questions or concerns, please contact Ms. Ava Holland, QA Manager, (505) 234-7423.

*Lawrence D. Bailey for*  
Dr. Inés R. Triay  
Manager

Enclosure

cc: w/enclosure  
J. Kieling, NMED  
J. Bearzi, NMED  
A. Holland, CBFO \*ED

ED denotes electronic distribution



**CARLSBAD FIELD OFFICE  
ASSESSMENT SCHEDULE  
JANUARY 2002**

ORGANIZATION/SCOPE	CBFO TEAM	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	REMARKS & SCHEDULE
CBFO QA Program	Environmental Protection Agency	•												Inspection Report 2002, M. Eagle January 7-11, 2002
PDP Program	Assurance Team	•												Audit, A-02-11, A. Arceo January 21-31, 2002
PAC TEC	Office of National TRU Programs	•												Audit, A-02-12, J. May January 22-25, 2002
Ideal Machine & Manufacturing/QA Program	Office of National TRU Programs	•												Audit, A-02-14, J. May January 25, 2002
RFETS Recertification	Assurance Team		○											Audit, A-02-07, C. Riggs February 4 - 8, 2002
CBFO QA Program/Corrective Action Process	CTAC		○											Surveillance S-02-XX, May February 14, 2002
CBFO Management Assessment	Office of the Manager		○											Management Assessment, MA-02-XX February 2002
LANL New NDA	Assurance Team		○	○										Audit, A-02-16, W. Ledford February 25 - March 1, 2002
WTS Central Characterization Project (CCP) @ ANL-E	Assurance Team			○										Audit, A-02-XX, E. Bradford March 11-15, 2002
SRS HSG Compositing & New HSG Analysis System	Assurance Team			○										Surveillance S-02-XX, C. Riggs March, 2002

○ = PLANNED  
● = PERFORMED

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ASSESSMENT SCHEDULE  
JANUARY 2002**

ORGANIZATION/SCOPE	CBFO TEAM	J	F	M	A	M	J	J	A	S	O	N	D	REMARKS & SCHEDULE
		A N	E B	A R	P R	A Y	U N	U L	U G	E P	C T	O V	E C	
INEEL WAGS & SGS Absolute NDA Instruments	Assurance Team			○										Audit, A-02-XX, J. May March, 2002
SGS New LANL HSG Unit	Assurance Team					○								Surveillance, S-02-XX, C. Riggs May, 2002
LANL Recertification	Assurance Team					○								Audit, A-02-XX, W. Ledford May, 2002
RFETS New VE, Multipurpose Crate Counter & Mobile RTR	Assurance Team					○								Audit, A-02-XX, C. Riggs May, 2002
Hanford Recertification	Assurance Team						○							Audit, A-02-XX, P. Rodriguez June 2002
INEEL Recertification	Assurance Team								○					Audit, A-02-XX, J. May August, 2002
Advanced Mixed Waste Treatment Facility	Assurance Team											○		Audit, A-03-XX, J. May November, 2002

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