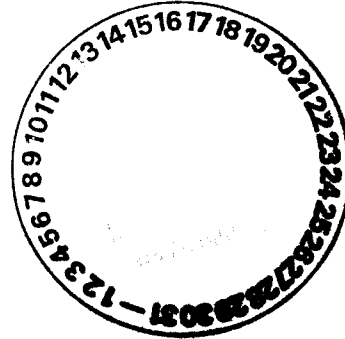




Department of Energy
 Carlsbad Field Office
 P. O. Box 3090
 Carlsbad, New Mexico 88221
 February 13, 2002



Mr. Steve Zappe, Project Leader
 Hazardous Waste Bureau
 New Mexico Environment Department
 2905 Rodeo Park Drive East, Bldg. 1
 Santa Fe, New Mexico 87505

Dear Mr. Zappe:

This letter transmits the audit plan for the Carlsbad Field Office (CBFO) audit A-02-20 to be conducted at the Savannah River Site on March 13-14, 2002 as required by the WIPP Hazardous Waste Facility Permit, Section B4-3f. The audit plan also identifies the audit team members as required by Section B6-3 of the Permit.

Please contact the CBFO Quality Assurance Manager, Ms. Ava L. Holland, at (505) 234-7423 should you have any questions concerning this notification.

Sincerely,

Lawrence D. Daily for
 Dr. Inés R. Triay
 Manager

Enclosure

cc w/enclosure:

- L. Chism, CBFO
- M. Gerle, WTS
- T. Bowden, CTAC
- K. Watson, CBFO *ED
- C. Wu, CBFO *ED
- J. Vandekraats, CBFO *ED
- A. Holland, CBFO *ED
- J. Kieling, NMED *ED
- J. Bearzi, NMED *ED
- G. Lewis, NMED *ED
- D. Ormand, SR *ED
- C. Riggs, CTAC *ED
- CBFO Mailroom



CARLSBAD FIELD OFFICE AUDIT PLAN

Audit Number: CBFO A-02-20

Organization to Be Audited: Savannah River Site (SRS)

Organizations to Be Notified: Savannah River Site
New Mexico Environment Department
Environmental Protection Agency
Environmental Evaluation Group

Date and Location: March 13-14, 2002
Aiken, South Carolina

Audit Team: Charlie Riggs Audit Team Leader, CTAC
William (BJ) Verrert Technical Specialist, CTAC

Audit Scope: This audit will evaluate the adequacy, implementation, and effectiveness of SRS TRU waste activities as they relate to the WIPP Hazardous Waste Facility Permit (HWFP). The specific items to be audited are listed below under 'Activities to be Audited.'

Governing Documents/Requirements:

Adequacy evaluations of new and revised SRS site and TRU Waste Certification Program (TWCP) specific documents will be based on the current revisions of the following documents:

CAO Quality Assurance Program Document, CAO-94-1012

Waste Acceptance Criteria for the Waste Isolation Pilot Plant, DOE/WIPP-069

Hazardous Waste Facility Permit Waste Isolation Pilot Plant EPA No. NM4890139088 by the New Mexico Environment Department August 31, 2001, including all applicable modifications.

Activities to be Audited:

The following technical activities will be evaluated:

Headspace Gas (HSG) Compositing
Building 305A HSG Compositing and Analysis
New Canister Cleaning Station
Drum Storage (Sea-Land Containers)
NFT Darts (septum devices)

The following quality assurance activities will be evaluated:

Quality Improvement
Personnel Qualification and Training
Documents and Records

Schedule of Audit Activities:

A pre-audit conference is scheduled for Wednesday, March 13, 2002, at 9:00 a.m.

An audit team caucus will be held at 4:45 p.m. on Wednesday.

The audit team will meet with appropriate SRS management at 8:00 a.m. Thursday.

A post-audit conference is scheduled for Thursday, March 14, 2002, at 4:00 p.m. All meetings will take place at the designated SRS location.

Prepared By: Charles L. Riggs
Charles L. Riggs, Audit Team Leader, CTAC

Date: 2/12/02

Approved By: Ava L. Holland
Ms. Ava L. Holland,
Quality Assurance Manager

Date: 2/12/02