

NMED/WIPP Meeting to Discuss Effective Planning and Program Management of RCRA Related Activities

ENTERED

April 24, 2002

- **Introductions and Meeting Objectives**
- **Program Objectives**
 - Good communications between WIPP and NMED
 - Conduct Work from Plan and Schedule consistent with Resources
 - Establish Protocols for Regular Discussions on Status, Progress, and Issues between respective Management
- **Planning and Scheduling Process**
 - ⇒ *Program Resource Planning*
 - Level of NMED Resources available for WIPP HWFP Support (PMRs, audits/assessments, inspections, training, etc.)
 - Current WIPP RCRA Work Activities, Priorities and Complexity
 - Audit Schedule and NMED Resource Requirements
 - Other Activities requiring NMED Resources
 - Typical Schedules for PMR Activities and Milestones (Class 1, Class 2, and Class 3)
 - NMED Process for Planning and Scheduling
 - ⇒ *Program Management – Working Plan and Schedule*
What should be the components of the process?
 - ⇒ *Process for Monitoring Status and Progress*
 - Examples:
 - Four Week "Look-Ahead"
 - Monthly Status and Issues Discussion
 - Brief Status Report
- **Path Forward – Implementation Plan**
- **Action Items**

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Proposed Meeting Objectives

- Discuss NMED and WIPP needs for information that will facilitate planning and scheduling of work in both organizations.
- Discuss information and planning processes we currently have in place.
- Discuss planning processes or protocols that would result in us working together so we know what each other's priorities are, what each other is working on, and what the status and issues are.

WIPP Permit Modification Request Prioritization (Draft)

Modifications Requests Already In Process:

- Drum Age Criteria--Class 3 -- (comment resolution, public hearing, finalize permit)
- Central Confirmation Facility – Class 3 -- (resolution of NO_x and draft permit)

May Submittals – Class 1*Request:

- Removal of Booster Fans (low)

May Submittals – Class 2 Requests:

- Data Management (medium)
- Addition of U134 (low)
- HalfPACT (low)
- Classified Information (low)
- Visual Verification (medium)

May Submittals – Class 3 Requests:

- Remote Handled Waste (high)

July Submittals – Class 1* Request:

- PCB (low)

September Submittal – NFA Determination Request

- Request for NFA Determination for SWMUs (medium)

October Submittals – Class 1 Notification:

- Forklift Inspection (low)
- Container Descriptions (low)

October Submittals - Class 2 Requests:

- Control Charting (medium)
- Addition of TDOPs (low)
- Contingency Plan Change (medium)
- Analyte (low)
- Training Revisions (medium)

October Submittals – Class 3 Requests

- DR/CT (high)
- Panel Closure (high)
- Revised Headspace Gas Sampling and Analysis (high)
- Storage Volume (high)

March 2003 Submittals – Class 3 Requests

- Removal Solid Sampling (high)
- Removal of Material Parameter Weights (high)

September 2003 Submittals – Class 3 Requests

- Closure of SWMU (medium)
- Ventilation (high)