



Department of Energy

Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221

May 2, 2002



Mr. Steve Zappe, Project Leader
Hazardous Waste Bureau
New Mexico Environment Department
2905 Rodeo Park Drive East, Building 1
Santa Fe, New Mexico 87505-6303

Re: Transmittal of Audit Plan and Notification of Assigned Auditors for the Rocky Flats
Environmental Technology Site Audit

Dear Mr. Zappe:

This letter transmits the audit plan for the CBFO audit to be conducted at the Rocky Flats
Environmental Technology Site on June 4-6, 2002, as required by the WIPP Hazardous Waste
Facility Permit, Section B4-3f. The audit plan also identifies the audit team members as required
by Section B6-3 of the Permit.

Please contact the Quality Assurance Manager, Ava L. Holland, at
(505) 234-7423 should you have any questions concerning this notification.

Sincerely,

Dr. Inés R. Triay
Manager

Enclosure

cc:

- J. Kieling, NMD
- J. Bearzi, NMED
- G. Lewis, NMED
- A. Holland, CBFO
- K. Watson, CBFO
- J. Vandekraats, CBFO
- J. Lee, WTS
- P. Roush, WTS
- CBFO M&RC



CARLSBAD FIELD OFFICE AUDIT PLAN

Audit Number: CBFO A-02-19

Organization to Be Audited: Rocky Flats Environmental Technology Site (RFETS)

Organizations to Be Notified: Rocky Flats Environmental Technology Site
New Mexico Environment Department
Environmental Protection Agency
Environmental Evaluation Group
Defense Nuclear Facilities Safety Board

Date and Location: June 4-6, 2002
Golden, Colorado

Audit Team:

Charlie Riggs	Audit Team Leader, CTAC
Steve Davis	Auditor, CTAC
Jeff May	Auditor, CTAC
Annabelle Axinn	Auditor, CTAC
Karen Gaydosh	Technical Specialist, CTAC
Dick Blauvelt	Technical Specialist, CTAC
Patrick Kelly	Technical specialist, CTAC

Audit Scope:

This audit will evaluate the adequacy, implementation, and effectiveness of RFETS TRU waste activities as they relate to the WIPP Hazardous Waste Facility Permit (HWFP) for newly generated debris waste. The audit will also evaluate the items listed below under 'Activities to be Audited.'

Governing Documents/Requirements:

Adequacy evaluations of new and revised RFETS site and TRU Waste Certification Program (TWCP) specific documents will be based on the current revisions of the following documents:

CAO Quality Assurance Program Document, CAO-94-1012

Hazardous Waste Facility Permit Waste Isolation Pilot Plant EPA No. NM4890139088 by the New Mexico Environment Department

Contact-Handled Transuranic Waste Acceptance Criteria for the Waste Isolation Pilot Project, DOE/WIPP-02-3122

Activities to be Audited:

The following technical activities will be evaluated:

Acceptable Knowledge
Project Level Verification and Validation
Real-Time Radiography Mobile Unit
Multi-Purpose Crate Counter

The following quality assurance activities will be evaluated:

Quality Improvement
Personnel Qualification and Training
Documents and Records

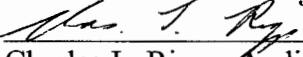
Schedule of Audit Activities:

A pre-audit conference is scheduled for Tuesday, June 4, 2002, at 8:30 a.m.

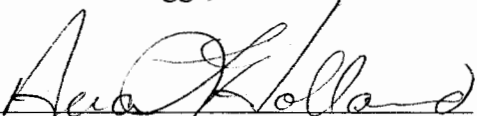
An audit team caucus will be held at 4:30 p.m. Tuesday and Wednesday.

The audit team will meet with appropriate RFETS management at 7:45 a.m. Wednesday and Thursday.

A post-audit conference is scheduled for Thursday, June 6, 2002, at 4:00 p.m. All meetings will take place at the designated RFETS location in Golden, Colorado.

Prepared By: 
Charles L. Riggs, Audit Team Leader

Date: 5/2/02

Approved By: 
Ava L. Holland,
CBFO Quality Assurance Manager

Date: 5/2/02