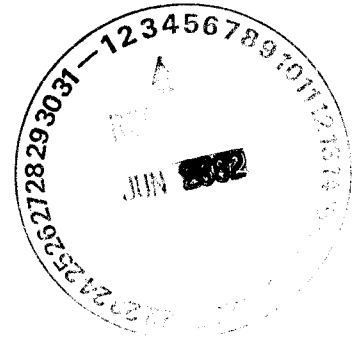




**Department of Energy**  
Carlsbad Field Office  
P. O. Box 3090  
Carlsbad, New Mexico 88221  
May 29, 2002

ENTERED

Mr. Steve Zappe, Project Leader  
Hazardous Materials Bureau  
New Mexico Environment Department  
2905 E. Rodeo Park Drive, Bldg. 1  
Santa Fe, Nm 87502-6110



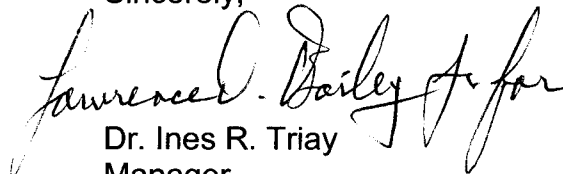
RE: Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office (CBFO) Assessment Schedule for the period of April 26, 2002 through May 26, 2002. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste Permit, module II, *General Facility Conditions*, Paragraph II.C.2.b, *Observation of Audit*.

Please contact Ms. Ava L. Holland, QA Manager, at (505) 234-7423 if you have any questions or concerns.

Sincerely,

  
Dr. Ines R. Triay  
Manager

Enclosure

cc w/enclosure:  
J. Kieling, NMED  
J. Bearzi, NMED  
A. Holland, CBFO  
CBFO M&RC



**CARLSBAD FIELD OFFICE  
ASSESSMENT SCHEDULE  
MAY 2002**

ORGANIZATION/SCOPE	CBFO TEAM	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	REMARKS & SCHEDULE
WTS HWFP Conditions for Preparedness & Prevention and Contingency Plan	Office of Regulatory Compliance				C									Surveillance, S-02-22, R. Morris April 22-29, 2002
WTS Emergency Management	Office of Safety and Operations					C								Surveillance, S-02-16, J.R. Galle May 13-16, 2002
WTS QA Program NQA Criteria 1, 2, 3	Assurance Team					C								Audit, A-02-24, S. Davis May 20-23, 2002
INEEL Payload Assembly, Certification, Loading. Preparation and approval of Payload Documentation, TRIPS/WWIS Interface	Assurance Team					P								Surveillance, S-02-17, Jeff May May 20-23, 2002
RFETS Newly Generated Debris Waste and new Mobile RTR unit, and Multipurpose Crate Counter for Retrievably Stored Debris Waste	Assurance Team						P							Audit, A-02-19, C. Riggs June 4-7, 2002
Hanford Recertification, PFP – Debris & Solids NDA Packaging & VE; WRAP – Retrievably Stored Debris Waste	Assurance Team						P							Audit, A-02-23, P. Rodriguez June 24-28, 2002
WTS Central Characterization Project (CCP) @ ANL-E, Characterization and Certification of retrievably stored debris waste	Assurance Team							P						Audit, A-02-03, E. Bradford July 15-19, 2002
LANL-Carlsbad	Assurance Team							P						Surveillance, S-02-XX, A. Arceo July 2002

C = COMPLETED  
P = PLANNED

**CARLSBAD FIELD OFFICE  
ASSESSMENT SCHEDULE  
MAY 2002**

WTS QA Program NQA Criteria 4, 7, 8, 13 & sample control	Assurance Team									P								Audit, A-02-XX, A. Arceo July 2002
INEEL Recertification	Assurance Team										P							Audit, A-02-XX, J. May August 5-9, 2002
LANL Recertification	Assurance Team										P							Audit, A-02-XX, W. Ledford August 26-30, 2002
WTS QA Program NQA Criteria 5, 10, 11, 12, 14 & software QA	Assurance Team											P						Audit, A-02-XX, A. Arceo September, 2002
SNL QA Program	Assurance Team												P					Audit, A-03-XX, S. Davis October, 2002
SRS Recertification	Assurance Team												P					Audit, A-03-XX, C. Riggs October 22-25, 2002
WTS QA Program NQA Criteria 6, 15, 16, 17, 18	Assurance Team																P	Audit, A-03-XX, A. Arceo December, 2002
Advanced Mixed Waste Treatment Facility	Assurance Team	P																Audit, A-03-XX, J. May January 6-10, 2003
RFETS Recertification	Assurance Team			P														Audit, A-03-XX, C. Riggs March 3-7, 2003

C = COMPLETED  
P = PLANNED