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United States Government



memorandum

Carlsbad Field Office
Carlsbad, New Mexico 88221

DATE: June 18, 2002

REPLY TO
ATTN OF: CBFO:QA:DSM:GS:02-1097:UFC 2300.00

SUBJECT: Surveillance S-02-20 of the Savannah River Site TRU Waste Acceptable Knowledge Process

TO: Herbert M. Crapse, Jr., SR

Please be advised that a surveillance team from the Carlsbad Field Office (CBFO) is in the process of conducting an unannounced surveillance at the Savannah River Site (SRS) in Aiken, South Carolina, July 1, 2002. The surveillance is being conducted in accordance with the attached surveillance plan.

Your representatives are requested to coordinate with the surveillance team to provide access to SRS facilities, arrange for appropriate space to conduct meetings, provide cognizant personnel to support the surveillance, and provide the surveillance team with access to appropriate documentation and records.

If you have any questions or comments concerning the surveillance, please contact me at (505) 234-7491.

Dennis S. Mehls
Quality Assurance Specialist

Attachment

CC:
A. Holland, CBFO
T. Bowden, CTAC

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CARLSBAD FIELD OFFICE SURVEILLANCE PLAN**Surveillance****Number:** S-02-20**Organization :** Savannah River Site (SRS)**Organizations
to be Notified:**

Savannah River Site

**Date and
Location:** July 1, 2002
Aiken, South Carolina**Surveillance
Team:**

Steve Calvert Surveillance Team Leader, CTAC

Surveillance Scope: The surveillance will evaluate the implementation and effectiveness of the training and reporting activities related to the acceptable knowledge process being used in the characterization program at SRS.

Activities/Tasks to be Assessed:

Verification of the following SRS characterization technical element will be evaluated:

Acceptable Knowledge (AK)

Governing Documents/Requirements:

The surveillance will be based on the implementation of the following documents:

Savannah River Site WIPP Disposal Program Quality Assurance Project Plan,
WSRC-RP-99-01097

Savannah River Site WIPP Disposal Program Quality Assurance Program
Document, WSRC-RP-99-01119

WIPP Disposal Program Acceptable Knowledge, WP-AP-0002

Checklists for the AK process will be developed from SRS implementing procedures.

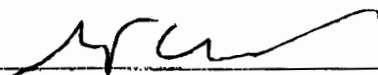
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Schedule of Surveillance Activities:

The surveillance is scheduled to start Monday, July 1, 2002 at 7:30 a.m. at the SRS TRU Project facility.

The surveillance is scheduled to conclude on Monday, July 1, 2002 at 4:00 p.m. at the SRS TRU Project facility.

Prepared By: 
Steven D. Calvert, Surveillance Team Leader

Date: 6/14/02

Approved By: 
Ava L. Holland, CBFO QA Manager

Date: 6/18/02