



**Department of Energy**  
Carlsbad Field Office  
P. O. Box 3090  
Carlsbad, New Mexico 88221

June 27, 2002

Mr. Steve Zappe, Project Leader  
Hazardous Materials Bureau  
New Mexico Environment Department  
2905 E. Rodeo Park Drive, Bldg. 1  
Santa Fe, Nm 87502-6110

RE: Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office (CBFO) Assessment Schedule for the period of May 26, 2002 through June 26, 2002. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste Permit, module II, *General Facility Conditions*, Paragraph II.C.2.b, *Observation of Audit*.

Please contact Ms. Ava L. Holland, QA Manager, at (505) 234-7423 if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Ines R. Triay".

Dr. Ines R. Triay  
Manager

Enclosure

cc w/enclosure:  
J. Kieling, NMED  
J. Bearzi, NMED  
A. Holland, CBFO  
CBFO M&RC

020645



Mr. Steve Zappe

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June 27, 2002

bcc w/enclosure:

L. Chism, CBFO

P. Roush, WTS

B. Kehrman, WTS

bcc w/o enclosure:

J. Plum, CBFO \*ED

L. Steven, WTS \*ED

**CARLSBAD FIELD OFFICE  
ASSESSMENT SCHEDULE  
June 2002**

ORGANIZATION/SCOPE	CBFO TEAM	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	REMARKS & SCHEDULE
WTS Emergency Management	Office of Safety and Operations					C								Surveillance, S-02-16, J.R. Galle May 13-16, 2002
WTS QA Program NQA Criteria 1, 2, 3	Assurance Team					C								Audit, A-02-24, S. Davis May 20-23, 2002
INEEL Payload Assembly, Certification, Loading. Preparation and approval of Payload Documentation, TRIPS/WWIS Interface	Assurance Team					C								Surveillance, S-02-17, Jeff May May 20-23, 2002
RFETS Newly Generated Debris Waste and new Mobile RTR unit, and Multipurpose Crate Counter for Retrievably Stored Debris Waste	Assurance Team					C								Audit, A-02-19, C. Riggs June 4-7, 2002
Hanford Recertification, PFP – Debris & Solids NDA Packaging & VE; WRAP – Retrievably Stored Debris Waste	Assurance Team						P							Audit, A-02-23, P. Rodriguez June 24-28, 2002
WTS QA Program NQA Criteria 4, 5, 7, 8, 13 & sample control	Assurance Team							P						Audit, A-02-25, A. Arceo July 9-11, 2002
LANL-Carlsbad Office QA Program Audit	Assurance Team							P						Audit, A-02-26, A. Arceo July 22-25, 2002
LANL New Headspace Gas System	Assurance Team								P					Audit, A-02-XX, W. Ledford August, 2002

C = COMPLETED  
P = PLANNED

**CARLSBAD FIELD OFFICE  
ASSESSMENT SCHEDULE  
June 2002**

ORGANIZATION/SCOPE	CBFO TEAM	J	F	M	A	M	J	J	A	S	O	N	D	REMARKS & SCHEDULE
		A N	E B	A R	P R	A Y	U N	U L	U G	E P	C T	O V	E C	
WTS Central Characterization Project (CCP) @ ANL-E, Characterization and Certification of retrievably stored debris waste	Assurance Team								P					Audit, A-02-03, E. Bradford August, 2002
INEEL Recertification	Assurance Team								P					Audit, A-02-27, J. May August 5-9, 2002
LANL Recertification	Assurance Team								P					Audit, A-02-XX, W. Ledford August 26-30, 2002
WTS Central Characterization Project (CCP) @ NTS, Characterization and Certification of retrievably stored debris waste	Assurance Team									P				Audit, A-02-15, E. Bradford September 9 –13, 2002
WTS Confined Space Entry Program	Office of Safety and Operations									P				Surveillance, S-02-18, R. Farrell September 16-20, 2002
WTS Hearing Conservation Program	Office of Safety and Operations									P				Surveillance, S-02-12, September 16-20, 2002 R. Farrell
WTS QA Program NQA Criteria 5, 10, 11, 12, 14 & software QA	Assurance Team									P				Audit, A-02-XX, A. Arceo September, 2002
SNL QA Program	Assurance Team										P			Audit, A-03-XX, S. Davis October, 2002
SRS Recertification	Assurance Team										P			Audit, A-03-XX, C. Riggs October 22-25, 2002

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ORGANIZATION/SCOPE	CBFO TEAM	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	REMARKS & SCHEDULE
Advanced Mixed Waste Treatment Facility	Assurance Team											P		Audit, A-03-XX, J. May November 11-15, 2002
WTS QA Program NQA Criteria 6, 15, 16, 17, 18	Assurance Team												P	Audit, A-03-XX, A. Arceo December, 2002
RFETS Recertification	Assurance Team			P										Audit, A-03-XX, C. Riggs March 3-7, 2003

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