

United States Government


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 Department of Energy

memorandum

 Carlsbad Field Office
 Carlsbad, New Mexico 88221

DATE: July 9, 2002

REPLY TO
ATTN OF: CBFO:QA:MLC:GS:02-1215:UFC 2300.00

SUBJECT: Audit (A-02-30) of Los Alamos National Laboratory (LANL) – Annual Recertification Audit

TO: James Nunz, LAAO

Please be advised that a team of auditors from the Carlsbad Field Office will conduct an audit at Los Alamos National Laboratory (LANL) on August 26-30, 2002. The audit will be conducted in accordance with the attached audit plan. Representatives from the New Mexico Environmental Department, the Environmental Protection Agency, the Environmental Evaluation Group, and other interested parties may be present during this audit.

Your representatives are requested to coordinate with the audit team to develop the necessary documentation for team access to LANL facilities, arrange for appropriate space to conduct meetings, provide cognizant personnel to support the audit, and provide the audit team with access to appropriate documentation and records.

If you have any questions or comments concerning the audit, please contact me at (505) 234-7442.

M. Lea Chism //signature on file//
 M. Lea Chism
 Quality Assurance Specialist



Attachment

cc w/attachment:

T. Harms, DOE-HQ	*ED
K. Watson, CBFO	*ED
M. Eagle, EPA	*ED
E. Feltcorn, EPA	*ED
S. Zappe, NMED	*ED
B. Walker, EEG	*ED
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P. Rogers, LANL	*ED
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CBFO QA Record File	

*ED denotes electronic distribution

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CARLSBAD FIELD OFFICE AUDIT PLAN

Audit Number: CBFO A-02-30

Organization to Be Audited: Los Alamos National Laboratory (LANL)

Organizations to Be Notified: Los Alamos National Laboratory (LANL)
New Mexico Environment Department (NMED)
Environmental Protection Agency (EPA-ORIA)
Environmental Evaluation Group (EEG)
Defense Nuclear Facilities Safety Board (DNSFB)

Date and Location: August 26 to 30, 2002
Los Alamos, New Mexico

Audit Team:

Wayne Ledford	Audit Team Leader, CTAC
Steve Calvert	Auditor, CTAC
Lea Chism	Management Representative, CBFO
Amy Arceo	Auditor, CTAC
Annabelle Axinn	Auditor, CTAC
Porf Martinez	Auditor, CTAC
Tommy Putnam	Auditor, CTAC
Steve Davis	Auditor, CTAC
Norman Frank	Auditor, CTAC
Dee Scott	Auditor, CTAC
Dick Blauvelt	Technical Specialist, CTAC
Dorothy Gill	Technical Specialist, CTAC
Karen Gaydosh	Technical Specialist, CTAC
Patrick Kelly	Technical Specialist, CTAC
Joe Willis	Technical Specialist, WTS
Todd Selmer	Technical Specialist, WTS

Audit Scope: The audit will evaluate the continued adequacy, implementation, and effectiveness of the technical activities and associated quality assurance program requirements related to the LANL TRU waste characterization and certification programs for debris wastes. Compliance with the WIPP Hazardous Waste Permit Waste Analysis Plan, nondestructive assay (NDA) processes, and the LANL transportation program will also be evaluated. The audit team will also evaluate the results of previous audits, changes in programs or operations, new programs or activities being implemented, and changes in key personnel.

Safety Analysis Report for TRUPACT-II Shipping Package, Appendix 1.3.7,
TRAMPAC

TRUPACT-II Certification of Compliance, NRC 71-9281

Programmatic and technical checklists will be developed from the active revision of the following documents:

LANL Transuranic Waste Quality Assurance Project Plan (QAPjP), TWCP-PLAN-0.2.3-001

LANL Transuranic Waste Certification Plan (includes TRAMPAC), TWCP-PLAN-0.2.4-001

Related LANL technical and quality assurance implementing procedures

Schedule of Audit Activities:

A preaudit conference is scheduled for 3:00 p.m. Monday, August 26, 2002, in the designated area at LANL.

A postaudit conference is scheduled for Friday, August 30, 2002, at 11:00 a.m. in the designated area at LANL.

Prepared By: _____
Wayne Ledford, Audit Team Leader

Date: _____

Approved By: _____
Ava L. Holland,
Quality Assurance Manager

Date: _____