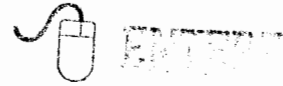




Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
August 29, 2002



Mr. Steve Zappe, Project Leader
Hazardous Materials Bureau
New Mexico Environment Department
2905 E. Rodeo Park Drive, Bldg. 1
Santa Fe, NM 87502-6110



RE: Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office Assessment Schedule for the period of August 26, 2001 through September 26, 2002. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste Permit, Module II, *General Facility Conditions*, Paragraph II.C.2.b, *Observation of Audit*.

Please contact Ava Holland, Quality Assurance Manager, at (505) 234-7423 if you have any questions or concerns.

Sincerely,

Dr. Inés R. Triay
Manager

Enclosure

cc w/enclosure:

J. Kieling, NMED *ED
J. Bearzi, NMED *ED
A. Holland, CBFO *ED



**CARLSBAD FIELD OFFICE
ASSESSMENT SCHEDULE
September 2002**

ORGANIZATION/SCOPE	CBFO TEAM	J	F	M	A	M	J	J	A	S	O	N	D	REMARKS & SCHEDULE
		A	E	A	P	A	U	U	U	E	C	O	E	
		N	B	R	R	Y	N	L	G	P	T	V	C	
INEEL Recertification	Assurance Team								C					Audit, A-02-27, J. May August 5-9, 2002
LANL Recertification	Assurance Team								P					Audit, A-02-30, W. Ledford August 26-30, 2002
WTS Central Characterization Project (CCP) @ ANL-E, Characterization and Certification of retrievably stored debris waste	Assurance Team									P				Audit, A-02-03, E. Bradford September 9-13, 2002
LANL New Headspace Gas System Program Evaluation	Assurance Team									P				Program Evaluation, W. Ledford September 16-18, 2002
WTS Confined Space Entry Program	Assurance Team									P				Surveillance, S-02-18, N. Frank September 23-24, 2002
WTS Hearing Conservation Program	Assurance Team									P				Surveillance, S-02-12, N. Frank September 25-26, 2002
WTS Central Characterization Project (CCP) @ NTS Initial Certification	Assurance Team									P				Audit A-02-15, E. Bradford September 23 - 27, 2002
RFETS Bldg. 371 Heated Gas Generation Testing, Bldg. 440 VE, PCB Analysis, Tank Sludge Sampling	Assurance Team										P			Audit, A-03-04, C. Riggs October 1 - 4, 2002
LANL New Headspace Gas Unit Certification Audit	Assurance Team										P			Audit, A-03-XX, W. Ledford October 7-11, 2002

C = COMPLETED
P = PLANNED

**CARLSBAD FIELD OFFICE
ASSESSMENT SCHEDULE
September 2002**

ORGANIZATION/SCOPE	CBFO TEAM	J	F	M	A	M	J	J	A	S	O	N	D	REMARKS & SCHEDULE
		A N	E B	A R	P R	A Y	U N	U L	U G	E P	C T	O V	E C	
SNL QA Program	Assurance Team										P			Audit, A-03-XX, S. Davis October, 2002
SRS Recertification	Assurance Team										P			Audit, A-03-01, C. Riggs October 22-25, 2002
Advanced Mixed Waste Treatment Facility Certification Audit	Assurance Team											P		Audit, A-03-05, J. May November 12-15, 2002
WTS QA Program NQA Criteria 10, 11, 12, 14 & Sample Control	Assurance Team											P		Audit, A-03-XX, A. Arceo November 11-14, 2002
RFETS Polymerized Organic Sampling, Bldg. 440 Gas Generation Testing, Bldg. 371 HSG Sampling	Assurance Team											P		Audit, A-03-02, C. Riggs November 19-23, 2002
INEEL 3100 Project Closeout Surveillance	Assurance Team												P	Surveillance, S-03-XX, C. Riggs December 10 – 13, 2002
WTS QA Program NQA Criteria 6, 15, 16, 17, 18 & Software QA	Assurance Team	P												Audit, A-03-XX, A. Arceo January 6-10, 2003
RFETS Recertification	Assurance Team			P										Audit, A-03-03, C. Riggs March 3-7, 2003

C = COMPLETED
P = PLANNED