



**Department of Energy**  
Carlsbad Field Office  
P. O. Box 3090  
Carlsbad, New Mexico 88221  
December 23, 2002

ENTERED

RECEIVED  
DEC 2002  
NMED Hazardous Waste Unit

Mr. Steve Zappe, Project Leader  
Hazardous Material Bureau  
New Mexico Environment Department  
2905 E. Rodeo Park Drive, Bldg. 1  
Santa Fe, NM 87502-6110

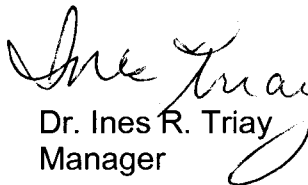
RE: Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office Assessment Schedule for the period of December 25, 2002 through January 25, 2003. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste Permit, Module II, *General Facility Conditions*, Paragraph II.C.2.b, *Observation of Audit*.

Please contact Ms. Ava L. Holland, Quality Assurance Manager, at (505) 234-7423 if you have any questions or concerns.

Sincerely,

  
Dr. Ines R. Triay  
Manager

Enclosure

cc: w/enclosure  
J. Kieling, NMED  
J. Bearzi, NMED  
A. Holland, CBFO  
CBFO QA File  
CBFO M&RC



**CARLSBAD FIELD OFFICE  
ASSESSMENT SCHEDULE  
January 2003**

ORGANIZATION/SCOPE	CBFO TEAM	J	F	M	A	M	J	J	A	S	O	N	D	REMARKS & SCHEDULE
		A N	E B	A R	A R	A Y	U N	U L	U G	E P	C T	O V	E C	
WTS WAP Waste Receipt Surveillance	Assurance Team												C	Surveillance, S-03-06, R. Morris December 2 - 5, 2002
CEMRC QA Audit	Assurance Team												C	Audit, A-03-09, A. Arceo December 9 - 13, 2002
CAST Evaluation, Henderson CO	Assurance Team												C	Evaluation, E-03-01, T. Putman December 9 - 13, 2002
LANL (Carlsbad Office) QA Program Audit	Assurance Team												C	Audit, A-03-XX, S. Davis December 16 - 20, 2002
WTS QA Program NQA Criteria 6, 15, 16, 17, 18 & Software QA	Assurance Team	P												Audit, A-03-10, A. Arceo January 6-10, 2003
Tri-State Evaluation, Joplin MO	Assurance Team	P												Evaluation, E-03-02, T. Putman January 6-10, 2003
INEEL 3100 Project Closeout Surveillance	Assurance Team	P												Surveillance, S-03-01, J. May January 28-31, 2003
CBFO Office of Program Support Surveillance	Assurance Team		P											Surveillance, S-03-XX, L. Chism February 10-14, 2003
RFETS Recertification	Assurance Team			P										Audit, A-03-03, C. Riggs March 3-7, 2003
CBFO Office of Regulatory Compliance Surveillance	Assurance Team			P										Surveillance, S-03-XX, L. Chism March 17-21, 2003
Hanford New NDA System Certification Audit	Assurance Team			P										Audit, A-03-XX, P. Rodriguez March 24 - 28, 2003

C = COMPLETED  
P = PLANNED

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ASSESSMENT SCHEDULE  
January 2003**

ORGANIZATION/SCOPE	CBFO TEAM	J	F	M	A	M	J	J	A	S	O	N	D	REMARKS & SCHEDULE
		A N	E B	A R	P R	A Y	U N	U L	U G	E P	C T	O V	E C	
Advanced Mixed Waste Treatment Facility Program Evaluation	Assurance Team				P									Program Evaluation, J. May April 14 - 18, 2003
CBFO Office of National TRU Program Surveillance	Assurance Team				P									Surveillance, S-03-XX, L. Chism April 14 - 18, 2003
CBFO Office of Development and Research Surveillance	Assurance Team					P								Surveillance, S-03-XX, L. Chism May 12 - 16, 2003
Advanced Mixed Waste Treatment Facility Certification Audit	Assurance Team					P								Audit, A-03-05, J. May May 19 - 23, 2003
Hanford Recertification Audit	Assurance Team						P							Audit A-03-XX, P. Rodriguez June 16 - 20, 2003
CBFO Office of Safety and Operations Surveillance	Assurance Team						P							Surveillance, S-03-XX, L. Chism June 16 - 20, 2003
ANL-E PDP Sample Preparation Contractor Certification Audit	Assurance Team						P							Audit A-03-XX, A. Arceo June 23 - 27, 2003
INEEL Labs and Sampling Process Recertification Audit	Assurance Team							P						Audit A-03-XX, J. May July 21 - 25, 2003
LANL Recertification Audit	Assurance Team								P					Audit A-03-XX, W. Ledford August 25 - 29, 2003
NTS/CCP Recertification Audit	Assurance Team									P				Audit A-03-XX, E. Bradford September 22 - 26, 2003
SRS Recertification Audit	Assurance Team										P			Audit A-04-XX, C. Riggs October 20 - 24, 2003

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