



Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
February 3, 2003

 ENTERED



Mr. Steve Zappe, Project Leader
Hazardous Materials Bureau
New Mexico Environment Department
2905 E. Rodeo Park Drive, Bldg. 1
Santa Fe, NM 87505-6110

Subject: Carlsbad Field Office Monthly Nonconformance Summarization Report
and Plan and Procedure Change Report

Dear Mr. Zappe:

The purpose of this letter is to submit the Carlsbad Field Office (CBFO) Monthly NCR Summarization Report. The NCR Summarization Report lists site-generated Nonconformance Reports (NCRs) received at CBFO during the period of December 24, 2002 through January 23, 2003. This summary is transmitted per the requirement contained in the WIPP Hazardous Waste Facility Permit, Section B3-1, *Nonconformance to Data Quality Objectives (DQOs)*.

Also enclosed is the CBFO Plan and Procedure Change Report. The Plan and Procedure Change Report lists document changes that affect performance criteria or data quality and were approved by CBFO during the period of December 1, 2002 through December 31, 2002. This report is transmitted per the requirements contained in the WIPP Hazardous Waste Facility Permit, Section B3-15, *Changes to WAP-Related Plans or Procedures*, and Section B5-2, *Document Review, Approval, and Control*.

If you have any questions or concerns, please contact Ms. Ava L. Holland of CBFO at (505) 234-7423.

Sincerely,

Dr. Inés R. Triay
Manager

Enclosure

cc: w/o enclosure
J. Kieling, NMED
J. Bearzi, NMED
A. Holland, CBFO



MONTHLY SUMMARIZATION REPORT
FOR
SITE-GENERATED NONCONFORMANCE REPORTS
December 24, 2002 – January 23, 2003

This summary is submitted in compliance with the requirements of the WIPP Hazardous Waste Facility Permit, Section B3-1, Nonconformance to Data Quality Objectives (DQOs).

During the period of December 24, 2002 through January 23, 2003 there was one reportable Nonconformance Report (NCR), generated by the *Rocky Flats Environmental Technology Site* (RFETS), while characterizing waste at TRU waste generator sites.

List of ALL NCRs Between the following Dates:

Latest Start Date = 12/24/2002

Earliest End Date = 1/23/2003

Note: This report contains only data between the target dates shown.

NCR Number: CBFO Assigned	Responsible Organization	Date Notified	Date NCR Received	Date Closed	Deficiency
96 2003-0000066	RF Rocky Flats Environmental Technology Site	1/16/2003 R.A. Eschenbaum	1/16/2003	OPEN	RFETS has been preparing Classified containers for shipping to WIPP. On 11/19/02 two classified drums were repacked and Appendix 1A was filled out, signed and dated, but the classified drums were not identified as being prohibited. The data package for the containers, VV-440-00001, has been through data generation and project level reviews. The official approval to change documents to remove classified as a WIPP prohibited item was not received until 11/25/02.
Site Assigned:					
By:					
Requirement Violated:					
Actions:					
Comments:					
PRO-1131-WIPP-1112 The data package has been removed from the system as an approved package. Changes to the procedure have started. None					

PLAN AND PROCEDURE CHANGE REPORT

December 1, 2002 – December 31, 2002

This report is submitted in compliance with the requirements of the WIPP Hazardous Waste Facility Permit, Section B3-15, Changes to WAP-Related Plans or Procedures, and Section B5-2, Document Review, Approval, and Control.

During the period of December 1, 2002 through December 31, 2002 there were six reportable document changes that affected performance criteria or data quality. These document changes were submitted for CBFO review and approval by the *Los Alamos National Laboratory* (LANL) and the *Rocky Flats Environmental Technology Site* (RFETS). The changes were approved by CBFO during December 2002.

Plan and Procedure Change Report

Start Date: 12/1/2002
End Date: 12/31/2002

LANL

Tracking #	CBFO Approval Date	Document Title	Change Description
02-3304	12/10/2002	TWCP-DTP-1.2-002, R4, Video System Operations for TWCP Performed at the WCRR Facility	Addition of new video equipment.

RFETS

Tracking #	CBFO Approval Date	Document Title	Change Description
02-3291	12/4/2002	L-4153-I, Trace Metals by ICP Spectrometry (Solids, Liquids, and TCLP Extracts)	Clarified what are acceptable free liquids by adding new codes.
02-3306	12/11/2002	PRO-U76-WC-4030, R3, DCF-02-001, Control of Waste Nonconformances	Added clarification that a list of stock standards will be included in acceptance criteria documentation.
02-3308	12/13/2002	4-H19-WSRIC-001, R6, DCF-CHG-01, WSRIC Characterization and Reverification	Added chemical code; clarified definition of Waste Reassessment; added new step for rewriting "Characterization Rationale".

Plan and Procedure Change Report

Start Date: 12/1/2002
End Date: 12/31/2002

02-3310	12/16/2002	L-4035-N, ICN-01, Metals Data Verification and Validation Data Generation Level	Deleted reference to D and E flags; clarified that COC forms are included in batch data reports.
02-3328	12/31/2002	L-4214-F, Extraction of Total SVOCs for GC/MS Analysis for WIPP	Clarified that surrogate samples are added to the method performance samples; added reference to SW-846 Method 8270 for SVOC analysis.