Mr. Steve Zappe, Project Leader  
Hazardous Material Bureau  
New Mexico Environment Department  
2905 E. Rodeo Park Drive, Bldg. 1  
Santa Fe, NM 87502-6110

RE:  Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office Assessment Schedule for the period of February 25, 2003 through March 25, 2003. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste Permit, Module II, General Facility Conditions, Paragraph II.C.2.b, Observation of Audit.

Please contact Ms. Ava L. Holland, Manager of Quality Assurance, at (505) 234-7423 if you have any questions or concerns.

Sincerely,

[Signature]

Dr. Ines R. Triay  
Manager

Enclosure

cc: w/enclosure  
A. Holland, CBFO  
J. Kieling, NMED  
J. Bearzi, NMED  
CBFO QA File  
CBFO M&RC

*ED denotes electronic distribution
CBFO:QA:MLC:GS:03-0061:UFC 2300.00
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<th>Date</th>
<th>Activity Description</th>
<th>Person Responsible</th>
<th>Initials</th>
<th>Action</th>
<th>Remarks &amp; Schedule</th>
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**ORGANIZATION/SCOPE**

**TO BE COMPLETED**
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**Remarks & Schedule**

**February 2003**

**Assessment Schedule**

**Carlsbad Field Office**