



Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
April 29, 2003



Mr. Steve Zappe, Project Leader
Hazardous Materials Bureau
New Mexico Environment Department
2905 E. Rodeo Park Drive, Bldg. 1
Santa Fe, NM 87505-6110

RE: Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office (CBFO) Assessment Schedule for the period of April 25, 2002 through April 25, 2003. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste Permit, Module II, *General Facility Conditions*, Paragraph II.C.2.b, *Observation of Audit*.

If you have any questions or concerns, please contact Ms. Ava L. Holland, Quality Assurance Manager, at (505) 234-7423.

Sincerely,

Dr. Inés R. Triay
Manager

Enclosure

cc: w/o enclosure
J. Kieling, NMED
J. Bearzi, NMED
A. Holland, CBFO



Mr. Steve Zappe

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April 29, 2003

bcc: w/enclosure

L. Chism, CBFO *ED

M. Navarrete, CBFO*ED

D. Miehl, CBFO *ED

J. Plum, CBFO *ED

B. Kehrman, WTS *ED

L. Steven, WTS *ED

P. Roush, WTS

CBFO QA File

CBFO M&RC

**CARLSBAD FIELD OFFICE
ASSESSMENT SCHEDULE
May 2003**

ORGANIZATION/SCOPE	CBFO TEAM	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	REMARKS & SCHEDULE
RFETS Recertification	Assurance Team			C										Audit, A-03-03, C. Riggs March 3-7, 2003
WTS Mining Development Audit	Assurance Team			C										Audit, A-03-17, A. Arceo March 17-21, 2003
SRS/CCP IQ-3 NDA System Certification Audit	Assurance Team			C										Audit, A-03-16, S. Davis March 24 - 28, 2003
Hanford Surveillance (Gas Tight Air Seal HGAS)	Assurance Team				P									Surveillance S-03-14, P. Rodriguez April 29, 2003
Advanced Mixed Waste Treatment Facility Program Evaluation	Assurance Team					P								Program Evaluation, J. May May 5 - 9, 2003
INEEL Labs and Sampling Process Audit	Assurance Team					P								Audit A-03-15, E. Bradford May 19-23, 2003
WTS Surface Operations Audit	Assurance Team					P								Audit, A-03-19, C. Wright May 27-30, 2003
RFETS New NDA Equipment Certification	Assurance Team					P								Audit, A-03-21, C. Riggs May 27-30, 2003
Hanford Recertification and New NDA System Certification Audit	Assurance Team						P							Audit A-03-14, P. Rodriguez June 16 - 20, 2003
CBFO Office of Environmental Compliance Surveillance	Assurance Team						P							Surveillance, S-03-08, L. Chism June 16-20, 2003
Advanced Mixed Waste Treatment Facility Cert. Audit	Assurance Team						P							Audit, A-03-05, J. May June 23-27, 2003
ANL-E PDP Sample Preparation Contractor Certification Audit	Assurance Team						P							Audit A-03-18, A. Arceo June 23 - 27, 2003

C = COMPLETED
P = PLANNED

**CARLSBAD FIELD OFFICE
ASSESSMENT SCHEDULE
May 2003**

ORGANIZATION/SCOPE	CBFO TEAM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	REMARKS & SCHEDULE
RFETS Solids Sampling Certification	Assurance Team						P							Audit, A-03-22, C. Riggs July 8-11, 2003
WTS Waste Operations Audit	Assurance Team						P							Audit, A-03-20, C. Wright July 14-19, 2003
CBFO Office of National TRU Program Surveillance	Assurance Team						P							Surveillance, S-03-XX, L. Chism July 21 - 25, 2003
CBFO Office of Development and Research Surveillance	Assurance Team								P					Surveillance, S-03-XX, L. Chism August 11 - 15, 2003
LANL Recertification Audit	Assurance Team								P					Audit A-03-XX, W. Ledford August 25 - 29, 2003
WTS ES&H Audit	Assurance Team									P				Audit, A-03-XX, A. Arceo September 8-12, 2003
NTS/CCP Recertification Audit	Assurance Team									P				Audit A-03-XX, E. Bradford September 22 - 26, 2003
CBFO Office of Safety and Operations Surveillance	Assurance Team									P				Surveillance, S-03-XX, L. Chism September 22 - 26, 2003
SRS Recertification Audit	Assurance Team										P			Audit A-04-XX, C. Riggs October 20 - 24, 2003
RFETS Recertification	Assurance Team			P										Audit, A-04-XX, C. Riggs March, 2004

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