



Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
May 28, 2003



Mr. Steve Zappe, Project Leader
Hazardous Materials Bureau
New Mexico Environment Department
2905 E. Rodeo Park Drive, Bldg. 1
Santa Fe, NM 87505-6110

RE: Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office (CBFO) Assessment Schedule for the period of May 25, 2003 through June 25, 2003. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste Permit, Module II, General Facility Conditions, Paragraph II.C.2.b, Observation of Audit.

Please contact Ms. Ava L. Holland, QA Manager, at (505) 234-7423 if you have any questions or concerns.

Sincerely,

Dr. Inés R. Triay
Manager

Enclosure

cc: w/o enclosure
J. Kieling, NMED
J. Bearzi, NMED
A. Holland, CBFO



**CARLSBAD FIELD OFFICE
ASSESSMENT SCHEDULE
June 2003**

ORGANIZATION/SCOPE	CBFO TEAM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	REMARKS & SCHEDULE
Hanford Surveillance (Gas Tight Air Seal HGAS)	Assurance Team				C									Surveillance S-03-14, P. Rodriguez April 29, 2003
Advanced Mixed Waste Treatment Facility Program Evaluation	Assurance Team					C								Program Evaluation, J. May May 5 - 9, 2003
INEEL Labs and Sampling Process Audit	Assurance Team					C								Audit A-03-15, E. Bradford May 19-23, 2003
WTS Surface Operations Audit	Assurance Team					C								Audit, A-03-19, C. Wright May 27-30, 2003
Hanford Recertification and New NDA System Certification Audit	Assurance Team						P							Audit A-03-14, P. Rodriguez June 16 - 20, 2003
Advanced Mixed Waste Treatment Facility Cert. Audit	Assurance Team						P							Audit, A-03-05, J. May TBD - 2003
ANL-E PDP Sample Preparation Contractor Certification Audit	Assurance Team						P							Audit A-03-18, A. Arceo June 23 - 27, 2003
LANL Entech HSG Unit Certification Audit	Assurance Team							P						Audit A-03-24, T. Putman July 8-10, 2003
WTS Waste Operations Audit	Assurance Team							P						Audit, A-03-20, C. Wright July 14-19, 2003
RFETS Solids Sampling & New NDA Equipment Certification Audit	Assurance Team							P						Audit, A-03-22, C. Riggs July 22-24, 2003
LANL Recertification Audit	Assurance Team								P					Audit A-03-XX, T. Putman August 25 - 29, 2003
WTS ES&H Audit	Assurance Team									P				Audit, A-03-23, A. Arceo September 8-12, 2003

C = COMPLETED
P = PLANNED

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ASSESSMENT SCHEDULE
June 2003**

ORGANIZATION/SCOPE	CBFO TEAM	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	REMARKS & SCHEDULE
NTS/CCP Recertification Audit	Assurance Team									P				Audit A-03-XX, A. Axinn September 22 - 26, 2003
SRS/CCP Recertification Audit	Assurance Team										P			Audit A-04-XX, E. Bradford October 20 - 24, 2003
Sandia National Laboratory Audit Quality Assurance Program	Assurance Team											P		Audit A-04-XX, A. Arceo November 3 - 7, 2003
RFETS Recertification	Assurance Team					P								Audit, A-04-XX, C. Riggs March, 2004

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