

Department of Energy  
Carlsbad Field Office  
P. O. Box 3090  
Carlsbad, New Mexico 88221  
June 11, 2003

ENTERED



Mr. Steve Zappe, Project Leader  
Hazardous Waste Bureau  
New Mexico Environment Department  
2905 Rodeo Park Drive East, Bldg. 1  
Santa Fe, New Mexico 87505

Re: Transmittal of Audit Plan and Notification of Assigned Auditors for the Rocky  
Flats Environmental Technology Site Audit A-03-22

Dear Mr. Zappe:

This letter transmits the audit plan for Audit A-03-11 of Rocky Flats Environmental  
Technology Site to be conducted on July 22-24, 2003, as required by the WIPP  
Hazardous Waste Facility Permit, Section B4-3f. The audit plan also identifies the audit  
team members as required by Section B6-3 of the Permit.

Please contact the CBFO Quality Assurance Manager, Ava L. Holland, at (505) 234-  
7423 should you have any questions concerning this notification.

Sincerely,

Dr. Ines R. Triay  
Manager

Enclosure

cc: w/enclosure  
A. Holland, CBFO \*ED  
D. Miehl, CBFO \*ED  
K. Watson, CBFO \*ED  
J. Bearzi, NMED \*ED  
J. Kieling, NMED \*ED  
G. Lewis, NMED \*ED  
S. Warren, WTS \*ED  
C. Riggs, CTAC \*ED  
K. Dunbar, WRES  
CBFO QA File  
CBFO M&RC



## CARLSBAD FIELD OFFICE AUDIT PLAN

**Audit Number:** CBFO A-03-22

**Organization to Be Audited:** Rocky Flats Environmental Technology Site (RFETS)

**Organizations to Be Notified:** Rocky Flats Environmental Technology Site  
New Mexico Environment Department  
Environmental Protection Agency  
Environmental Evaluation Group  
Defense Nuclear Facilities Safety Board

**Date and Location:** July 22-24, 2003  
Golden, Colorado

**Audit Team:**

Charlie Riggs	Audit Team Leader, CTAC
Prissy Dugger	Auditor, CTAC
Wayne Ledford	Auditor/Technical Specialist, CTAC
Patrick Kelly	Technical Specialist, CTAC

### Audit Scope:

This audit will evaluate the adequacy, implementation, and effectiveness of RFETS TRU waste activities as they relate to the WIPP Hazardous Waste Facility Permit (HWFP) for polymerized organic waste sampling and small container waste sampling. The audit will also evaluate the nondestructive assay (NDA) of 85 gallon containers using the Building 664 Tomographic Gamma Scanner (TGS), and the supporting activities listed below under 'Activities to be Audited.'

### Governing Documents/Requirements:

Adequacy evaluations of new and revised RFETS site and TRU Waste Certification Program (TWCP) specific documents will be based on the current revisions of the following documents:

*CBFO Quality Assurance Program Document, DOE/CBFO-94-1012*

*Hazardous Waste Facility Permit Waste Isolation Pilot Plant EPA No. NM4890139088 by the New Mexico Environment Department*

*Contact-Handled Transuranic Waste Acceptance Criteria for the Waste Isolation Pilot Project, DOE/WIPP-02-3122*

**Activities to be Audited:**

The following technical activities will be evaluated:

Polymerized Organic Waste Sampling  
Small Container Waste Sampling  
Building 664 TGS

The following quality assurance activities will be evaluated as they relate to the above:

Quality Improvement  
Personnel Qualification and Training  
Documents and Records

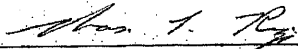
**Schedule of Audit Activities:**

A pre-audit conference is scheduled for Tuesday, July 22, 2003, at 8:30 a.m.

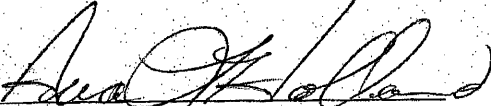
An audit team caucus will be held at 4:30 p.m. Tuesday and Wednesday.

The audit team will meet with appropriate RFETS management at 7:45 a.m. Wednesday and Thursday.

A post-audit conference is scheduled for Thursday, July 24, 2003, at 4:00 p.m. All meetings will take place at the designated RFETS location in Golden, Colorado.

Prepared By:   
Charles L. Riggs, Audit Team Leader

Date: 6/11/03

Approved By:   
Ava L. Holland,  
CBFO Quality Assurance Manager

Date: 6/11/03