



Department of Energy

Carlsbad Field Office

P. O. Box 3090

Carlsbad, New Mexico 88221

September 30, 2003



ENTERED

Mr. Steve Zappe, Project Leader
Hazardous Waste Bureau
New Mexico Environment Department
2905 Rodeo Park Drive East, Building 1
Santa Fe, New Mexico 87505-6303

Re: Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office (CBFO) Assessment Schedule for the period of September 25, 2003 through October 25, 2003. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste Permit, Module II, General Facility Conditions, Paragraph II.C.2.b, Observation of Audit.

Please contact Ava L. Holland, Quality Assurance Manager, at (505) 234-7423 if you have any questions or concerns.

Sincerely,

Dr. Ines R. Triay
Manager

Enclosure

cc: w/enclosure

A. Holland, CBFO

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S. Martin, NMED

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J. Kieling, NMED

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**CARLSBAD FIELD OFFICE
ASSESSMENT SCHEDULE
October, 2003**

ORGANIZATION/SCOPE	CBFO TEAM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	REMARKS & SCHEDULE
Hanford CCP Accelerated Process Line Certification Audit	Assurance Team									C				Audit, A-03-25, A. Axinn September 9 - 12, 2003
WTS ES&H Audit	Assurance Team									C				Audit, A-03-23, N. Frank September 8-12, 2003
LANL Recertification Audit	Assurance Team									P				Audit, A-03-27, T. Putnam September 22 - 26, 2003
NTS/CCP Recertification Audit	Assurance Team										P			Audit A-04-04, P. Rodriguez October 6-10, 2003
ANL-E/CCP Recertification Audit	Assurance Team										P			Audit, A-04-03, P. Rodriguez October 6-10, 2003
Hanford Surveillance (Hydrogen Methane)	Assurance Team										P			Surveillance S-04-02, B. Verrett October 6-10, 2003
LANL Surveillance (CH Packaging)	Assurance Team										P			Surveillance S-04-03, D. Scott October 6-10, 2003
LANL/CCP Surveillance (CH Packaging by CCP)	Assurance Team										P			Surveillance S-04-04, D. Scott October 6-10, 2003
SRS/CCP Recertification Audit	Assurance Team										P			Audit A-04-01, C. Riggs October 21 - 24, 2003
Hanford Certification Audit (Solids Follow-up)	Assurance Team											P		Audit, A-04-06, P. Rodriguez November 4 - 6, 2003
Hanford/CCP Certification Audit - HSG Unit	Assurance Team												P	Audit, A-04-07, A. Axinn November 10-12, 2003
Sandia National Laboratory Audit Quality Assurance Program	Assurance Team												P	Audit A-04-02, A. Arceo November 17-21, 2003
Los Alamos National Laboratory Audit, Quality Assurance Program	Assurance Team												P	Audit A-04-XX, A. Arceo December, 2003

C = COMPLETED
P = PLANNED

**CARLSBAD FIELD OFFICE
ASSESSMENT SCHEDULE
October, 2003**

ORGANIZATION/SCOPE	CBFO TEAM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	REMARKS & SCHEDULE
WTS Surveillance (Suspect & Counterfeit Parts)	Assurance Team												P	Surveillance S-04-01, C. Wright December 8-10, 2003
LANL CCP Accelerated Process Line Certification Audit	Assurance Team												P	Audit A-04-05, E. Bradford December 9-12, 2003
CEMRC Audit, Quality Assurance Program	Assurance Team	P												Audit A-04-XX, A. Arceo January, 2004
RFETS Recertification Audit	Assurance Team			P										Audit, A-04-XX, C. Riggs March, 2004
INEEL Labs Recertification Audit	Assurance Team					P								Audit A-04-XX, E. Bradford May, 2004
Hanford Recertification Audit	Assurance Team						P							Audit A-04-XX, P. Rodriguez June, 2004
AMWTP Recertification Audit	Assurance Team								P					Audit A-04-XX, J. May August, 2004
LANL CCP Recertification Audit	Assurance Team									P				Audit A-04-XX, E. Bradford September, 2004

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