

Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
October 6, 2003



Mr. Mike Lipscomb
Washington TRU Solutions
P.O. Box 2078
Carlsbad, NM 88221-2078

RE: Review of Corrective Action Plans for Corrective Action Reports 03-078 through 03-080 Initiated During Audit-03-23

Dear Mr. Lipscomb:

The Carlsbad Field Office (CBFO) has evaluated the proposed Corrective Actions Plans (CAPs) for CBFO Corrective Action Reports (CARs) 03-078, 03-079, and 03-080. Each needs some clarification before the CAPs can be fully accepted, as explained in the appropriate CAR continuation sheet.

Please provide revised CAPs for these CBFO CARs. You may proceed with the stated corrective actions at the same time as you are revising the CAPs. Please forward revised CAPs and schedules to me by October 24, 2003.

If you have any questions or comments, please contact me at (505) 234-7442.

Sincerely,

M. Lea Chism
Quality Assurance Specialist

Enclosure

cc: w/enclosure
A. Holland, CBFO *ED
M. Eagle, EPA *ED
B. Walker, EEG *ED
D. Winter, DNFSB *ED
S. Zappe, NMED *ED
J. Hoff, WTS *ED
L. Will, WTS *ED
B. Brown, WTS *ED
N. Frank, CTAC *ED
J. Field, CTAC *ED
A. Pangle, CTAC *ED
K. Dunbar, WRES
CBFO QA File
CBFO M&RC



CBFO CORRECTIVE ACTION REPORT

(Continuation Sheet)

1. CAR No. 03-078

2. Activity Report No. A-03-23

3. Page 1 Of 1

Block # 17 : Acceptance of Proposed Corrective Actions (continued)

Reference: WTS letter from M. W. Libscomb to A. L. Holland dated September 29, 2003 (QA:03:00542/UFC:2300.00) "Transmittal of Corrective Actions Plans for CBFO Corrective Action Reports 03-078, 03-079, and 03-080, Which Resulted from CBFO Audit A-02-23, WTS Safety and Health Quality Assurance Program"

CTAC has reviewed the reference response to CBFO CAR 03-078. With one exception the proposed actions are acceptable. Under "Investigative Actions" the results and subsequent corrective actions from the last annual management assessment need to be documented and verified as being complete.

Recommend that this CAP not be accepted until this has been included with an appropriate completion date.


Norman C. Frank

10/2/03
Date

CBFO CORRECTIVE ACTION REPORT

(Continuation Sheet)

1. CAR No. 03-080

2. Activity Report No. A-03-23

3. Page 1 Of 1

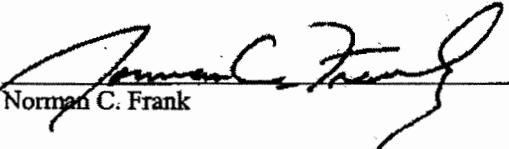
Block # 17 ; Acceptance of Proposed Corrective Actions (continued)

Reference: WTS letter from M. W. Libscomb to A. L. Holland dated September 29, 2003 (QA:03:00542/UFC:2300.00) "Transmittal of Corrective Actions Plans for CBFO Corrective Action Reports 03-078, 03-079, and 03-080, Which Resulted from CBFO Audit A-02-23, WTS Safety and Health Quality Assurance Program"

CTAC has reviewed the reference response to CBFO CAR 03-079. With the exception noted below, the proposed actions are acceptable.

Under "Actions to Prevent Recurrence" the "request service reports from instrument service representative whenever they perform maintenance" does not ensure that such a report is obtained. Two possible ways to ensure that this happens are to add the requirement to the service contract and/or to add the requirement to an existing procedure covering maintenance of these instruments.

Recommend that this CAP not be accepted until this or similar action has been included with an appropriate completion date.


Norman C. Frank

10/2/03
Date