



Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
October 23, 2003



Mr. Steve Zappe, Project Leader
Hazardous Materials Bureau
New Mexico Environment Department
2905 E. Rodeo Park Drive, Bldg. 1
Santa Fe. NM 87502-6110

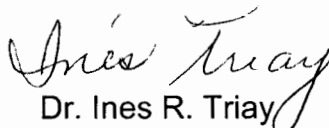
Subject: Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office (CBFO) Assessment Schedule for the period of October 25, 2003 through November 25, 2003. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste Permit, Module II, *General Facility Conditions*, Paragraph II.C.2.b, *Observation of Audit*.

Please contact Ms. Ava L. Holland, QA Manager, at (505) 234-7423 if you have any questions or concerns.

Sincerely,


Dr. Ines R. Triay
Manager

Enclosure

cc: w/enclosure
A. Holland, CBFO *ED
J. Kieling, NMED *ED
S. Martin, NMED *ED



**CARLSBAD FIELD OFFICE
ASSESSMENT SCHEDULE
November 2003**

ORGANIZATION/SCOPE	CBFO TEAM	J	F	M	A	M	J	J	A	S	O	N	D	REMARKS & SCHEDULE
		A N	E B	A R	P R	A Y	U N	U L	U G	E P	C T	O V	E C	
SRS/CCP Recertification Audit	Assurance Team										P			Audit A-04-01, C. Riggs October 21 – 24, 2003
RFETS Certification Audit	Assurance Team										P			Audit A-04-08, C. Riggs October 28 – 29, 2003
LANL Surveillance	Assurance Team										P			Surveillance S-04-05, J. Gray October 28 – 30, 2003
Hanford Certification Audit (Solids Follow-up)	Assurance Team											P		Audit, A-04-06, P. Rodriguez November 4 - 6, 2003
Hanford/CCP Certification Audit – HSG Unit	Assurance Team											P		Audit, A-04-07, A. Axinn November 10-12, 2003
Sandia National Laboratory Audit Quality Assurance Program	Assurance Team											P		Audit A-04--02, A. Arceo November 17-21, 2003
Los Alamos National Laboratory Audit, Quality Assurance Program	Assurance Team												P	Audit A-04-XX, A. Arceo December, 2003
WTS Surveillance (Suspect & Counterfeit Parts)	Assurance Team												P	Surveillance S-04-01, C. Wright December 8-10, 2003
LANL CCP Accelerated Process Line Certification Audit	Assurance Team													Audit A-04-05, E. Bradford TBD
CEMRC Audit, Quality Assurance Program	Assurance Team	P												Audit A-04-XX, A. Arceo January, 2004
LLNL/CCP Certification Audit	Assurance Team		P											Audit A-04-XX, A. Axinn February 23-27, 2004
RFETS Recertification Audit	Assurance Team			P										Audit, A-04-XX, C. Riggs March 29 – April 2, 2004
INEEL Labs Recertification Audit	Assurance Team					P								Audit A-04-XX, E. Bradford May, 2004
Hanford Recertification Audit	Assurance Team						P							Audit A-04-XX, P. Rodriguez June, 2004

C = COMPLETED
P = PLANNED

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November 2003**

ORGANIZATION/SCOPE	CBFO TEAM	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	REMARKS & SCHEDULE
AMWTP Recertification Audit	Assurance Team								P					Audit A-04-XX, J. May August, 2004
LANL CCP Recertification Audit	Assurance Team									P				Audit A-04-XX, E. Bradford September, 2004

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