



Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
November 25, 2003



Mr. Steve Zappe, Project Leader
Hazardous Materials Bureau
New Mexico Environment Department
2905 E. Rodeo Park Drive, Bldg. 1
Santa Fe, NM 87505-6110

Subject: Carlsbad Field Office Monthly Nonconformance Summarization Report
and Plan and Procedure Change Report

Dear Mr. Zappe:

The purpose of this letter is to submit the Carlsbad Field Office (CBFO) Monthly NCR Summarization Report. The NCR Summarization Report lists site-generated Nonconformance Reports (NCRs) received at CBFO during the period of October 24, 2003 through November 23, 2003. This summary is transmitted per the requirement contained in the WIPP Hazardous Waste Facility Permit, Section B3-1, *Nonconformance to Data Quality Objectives (DQOs)*.

Also enclosed is the CBFO Plan and Procedure and Change Report. The Plan and Procedure Change Report lists document changes that affect performance criteria or data quality and were approved by CBFO during the period of October 1, 2003 through October 31, 2003. This report is transmitted per the requirements contained in the WIPP Hazardous Waste Facility Permit, Section B3-15, Changes to WAP-Related Plans or Procedures, and Section B5-2, Documents Review, Approval, and Control.

If you have any questions or concerns, please contact Ava L. Holland at (505) 234-7423.

Sincerely,



Dr. Ines R. Triay
Manager

Enclosure

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MONTHLY SUMMARIZATION REPORT
FOR
SITE-GENERATED NONCONFORMANCE REPORTS
October 24, 2003 – November 23, 2003

This summary is submitted in compliance with the requirements of the WIPP Hazardous Waste Facility Permit, Section B3-1, Nonconformance to Data Quality Objectives (DQOs).

During the period of October 24, 2003 through November 23, 2003, there were no Nonconformance Reports (NCRs) identified by the TRU waste generator sites.

PLAN AND PROCEDURE CHANGE REPORT

October 1, 2003 – October 31, 2003

This report is submitted in compliance with the requirements of the WIPP Hazardous Waste Facility Permit, Section B3-15, *Changes to WAP-Related Plans or Procedures*, and Section B5-2, *Document Review, Approval, and Control*.

During the period of October 1, 2003 through October 31, 2003, there were ten reportable document changes that affected performance criteria or data quality. These document changes were submitted for CBFO review and approval by the *Central Characterization Project (CCP)*, the *Hanford Site*, the *Los Alamos National Laboratory (LANL)*, and the *Rocky Flats Environmental Technology Site (RFETS)*. The changes were approved by CBFO during October 2003.

Plan and Procedure Change Report

Start Date: 10/1/2003

End Date: 10/31/2003

CCP

Tracking #	CBFO Approval Date	Document Title	Change Description
03-3351	10/30/2003	CCP-TP-009, R13, CCP Single Sample Manifold Data Handling Procedure	Added Chloromethane and Carbon Disulfide to TAL for process line at Hanford PFP.
03-3350	10/30/2003	CCP-TP-007, R18, CCP Single Sample Manifold Headspace Gas Sampling and Analysis Procedure and associated form	Added steps for sampling inside the poly-liner; clarified venting, DAC & equilibration requirements.

Hanford

Tracking #	CBFO Approval Date	Document Title	Change Description
03-3248	10/2/2003	ZO-160-082, RA-4, Residue Solid Sampling	Added duplicate sample size information.
03-3286	10/8/2003	HNF-2599, R10, Hanford Site Transuranic Waste Characterization Quality Assurance Project Plan	Added use of CCP characterization activities; clarified language regarding containers > 4 liters; removed WAP PCB analysis requirement.

Plan and Procedure Change Report

Start Date: 10/1/2003

End Date: 10/31/2003

LANL

Tracking #	CBFO Approval Date	Document Title	Change Description
03-3259	10/14/2003	QP-00-034, R0, IC2, WIPP Waste Information System (WWIS) Data Entry	Added steps for electronic data transfer to the WWIS.

REETS

Tracking #	CBFO Approval Date	Document Title	Change Description
03-3259	10/2/2003	PRO-940-WIPP-010, V20, WIPP TRU Waste Characterization Project Level Data Review and Reporting	Clarified requirements for BDR reviews, RPD for analyte concentrations greater than the PRQL, GC/FID TIC reporting.
03-3303	10/16/2003	95-QAPjP-0050, V8, RFETS TRU Waste Characterization Program Quality Assurance Project Plan	Added soil/gravel procedure references; updated to current WAP; added EPA hazardous waste numbers.
03-3321	10/22/2003	PRO-X05-WC-4018, R5, Transuranic (TRU) Waste Certification	Added use of 85-gallon drums as overpacks; added steps to ensure that all EPA codes are on the approved WSPF.

Plan and Procedure Change Report

Start Date: 10/1/2003

End Date: 10/31/2003

03-3320	10/22/2003	PRO-1520-Mobile-RTR, V1, Mobile Real-Time Radiography Testing of Transuranic and Low-Level Waste	Clarified steps for ensuring the drum filter is not obstructed.
03-3355	10/31/2003	PRO-908-ASD-004, V2, On-Site Transfer and Off-Site Shipment of Samples	Added WIPP requirements for solid samples being shipped off-site.