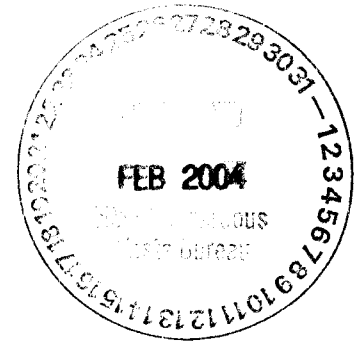




Department of Energy  
Carlsbad Field Office  
P. O. Box 3090  
Carlsbad, New Mexico 88221  
February 25, 2004



Mr. Steve Zappe, Project Leader  
Hazardous Materials Bureau  
New Mexico Environment Department  
Santa Fe, NM 87502-6110

Subject: Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office Assessment Schedule for the period of February 25, 2003 through March 25, 2004. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste Permit, Module II, *General Facility Conditions*, Paragraph II.C.2.b, *Observation of Audit*.

Please contact Ms. Ava L. Holland, QA Manager, at (505) 234-7423 if you have any questions or concerns.

Sincerely,

R. Paul Detwiler  
Acting Manager

Enclosure

cc:w/enclosure  
A. Holland, CBFO \*ED  
J. Kieling, NMED \*ED  
S. Martin, NMED \*ED



**CARLSBAD FIELD OFFICE  
ASSESSMENT SCHEDULE  
March 2004**

ORGANIZATION/SCOPE	CBFO TEAM	J	F	M	A	M	J	J	A	S	O	N	D	REMARKS & SCHEDULE
		A N	E B	A R	P R	A Y	U N	U L	U G	E P	C T	O V	E C	
WTS QAPD Implementation (in Carlsbad)	Assurance Team		P											Audit A-04-13, J. May February 23-26, 2004
RFETS Recertification Audit	Assurance Team			P										Audit A-04-10, C. Riggs March 29 – April 2, 2004
AMWTP Transportation Recertification Audit	Assurance Team				P									Audit A-04-12, J. May April 12-16, 2004
LANL CCP Accelerated Process Line Certification Audit	Assurance Team				P									Audit A-04-05, E. Bradford April 26-29, 2004
LLNL/CCP Certification Audit	Assurance Team					P								Audit A-04-25, T. Putnam May 3-7, 2004
CBFO QAPD Implementation (in Carlsbad)	Assurance Team					P								Audit A-04-16, P. Rodriguez May 17-21, 2004
INEEL Labs Recertification Audit	Assurance Team					P								Audit A-04-17, E. Bradford May 24-28, 2004
PDP Gas Sampling Audit (ANL-E)	Assurance Team						P							Audit A-04-18, N. Frank June 7-11, 2004
Hanford Recertification Audit	Assurance Team						P							Audit A-04-19, P. Rodriguez June 14-18, 2004
Hanford/CCP Recertification Audit	Assurance Team						P							Audit A-04-20, A. Axinn June 14-18, 2004
NTS/CCP Recertification	Assurance Team							P						Audit A-04-26, J. Wilburn August 2-6, 2004
NTS/CCP Manual Gas Sampling Recertification	Assurance Team							P						Audit A-04-27, J. Wilburn August 2-6, 2004
CAST Transportation Surveillance (in Carlsbad)	Assurance Team							P						Surveillance, S-04-07, D. Scott July 12-16, 2004
Tri-State Motor Transport Transportation Surveillance (in Carlsbad)	Assurance Team							P						Surveillance, S-04-08, D. Scott July 26-30, 2004

C = COMPLETED  
P = PLANNED

**CARLSBAD FIELD OFFICE  
ASSESSMENT SCHEDULE  
March 2004**

ORGANIZATION/SCOPE	CBFO TEAM	J	F	M	A	M	J	J	A	S	O	N	D	REMARKS & SCHEDULE
		A N	E B	A R	P R	A Y	U N	U L	U G	E P	C T	O V	E C	
ANL-E Close-out Audit (in-Carlsbad)	Assurance Team													Audit A-04-14, A. Axinn TBD
WTS QAPD Implementation (in Carsbad)	Assurance Team								P					Audit A-04-21, N. Frank August 2-6, 2004
AMWTP Recertification Audit	Assurance Team								P					Audit A-04-22, J. May August 16-20, 2004
LANL Recertification Audit	Assurance Team									P				Audit A-04-23, T. Putnam September 20-24, 2004
LANL/ CCP RH Certification Audit	Assurance Team													Audit A-04-15, W. Ledford TBD
CBFO QAPD Implementation (in Carlsbad)	Assurance Team									P				Audit A-04-24, A. Axinn September 6-10, 2004
SRS/CCP Recertification Audit	Assurance Team										P			Audit A-05-XX, J. Wilburn October 26-29, 2004

C = COMPLETED  
P = PLANNED