



Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221
May 25, 2004



Mr. Steve Zappe, Project Leader
Hazardous Materials Bureau
New Mexico Environment Department
2905 E. Rodeo Park Drive, Bldg. 1
Santa Fe, NM 87502-6110



RE: Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office (CBFO) Assessment Schedule for the period of May 25, 2004 through June 25, 2004. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste permit, Module II, General Facility Conditions, Paragraph II.C.2.b, Observation of Audit.

Please contact Ms. Ava L. Holland, Quality Assurance Manager, at (505) 234-7423 if you have any questions or concerns.

Sincerely,

R. Paul Detwiler
Acting Manager

Enclosure

cc: w/ enclosure
J. Kieling, NMED *ED
J. Bearzi, NMED *ED
L. Piper, CBFO *ED
A. Holland, CBFO *ED



**CARLSBAD FIELD OFFICE
ASSESSMENT SCHEDULE
May 2004**

ORGANIZATION/SCOPE	CBFO TEAM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	REMARKS & SCHEDULE
LANL CCP Accelerated Process Line Certification Audit	Assurance Team				C									Audit A-04-05, E. Bradford April 26-30, 2004
LLNL/CCP Certification Audit	Assurance Team					C								Audit A-04-25, T. Putnam May 3-7, 2004
CBFO QAPD Implementation (in Carlsbad)	Assurance Team					C								Audit A-04-16, P. Rodriguez May 10-13, 2004
INEEL Labs Recertification Audit	Assurance Team					P								Audit A-04-17, E. Bradford May 24-28, 2004
PDP Gas Sampling Audit (ANL-E)	Assurance Team						P							Audit A-04-18, N. Frank June 7-11, 2004
Hanford Recertification Audit	Assurance Team						P							Audit A-04-19, P. Rodriguez June 14-18, 2004
CAST Transportation Surveillance (in Carlsbad)	Assurance Team							P						Surveillance, S-04-07, D. Scott July 12-16, 2004
Hanford/CCP Recertification Audit	Assurance Team							P						Audit A-04-20, A. Axinn July 19-23, 2004
Tri-State Motor Transport Transportation Surveillance (in Carlsbad)	Assurance Team							P						Surveillance, S-04-08, D. Scott July 26-30, 2004
ANL-E Close-out Audit (in-Carlsbad)	Assurance Team													Audit A-04-14, A. Axinn TBD
NTS/CCP Recertification	Assurance Team								P					Audit A-04-26, J. Wilburn August 2-6, 2004
NTS/CCP Manual Gas Sampling Certification	Assurance Team								P					Audit A-04-27, J. Wilburn August 2-6, 2004
WTS QAPD Implementation (in Carlsbad)	Assurance Team								P					Audit A-04-21, N. Frank August 2-6, 2004
AMWTP Recertification Audit	Assurance Team								P					Audit A-04-22, J. May August 16-20, 2004

C = COMPLETED
P = PLANNED

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May 2004**

ORGANIZATION/SCOPE	CBFO TEAM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	REMARKS & SCHEDULE
LANL Audit (Close Out)	Assurance Team									P				Audit A-04-23, T. Putnam September 20-24, 2004
LANL/ CCP RH Certification Audit	Assurance Team													Audit A-04-15, W. Ledford TBD
CBFO QAPD Implementation (in Carlsbad)	Assurance Team									P				Audit A-04-24, A. Axinn September 6-10, 2004
SRS/CCP Recertification Audit	Assurance Team										P			Audit A-05-XX, J. Wilburn October 26-29, 2004
PDP Gas Sample Preparation Audit	Assurance Team											P		Audit A-05-XX, November 9-11, 2004

C = COMPLETED
P = PLANNED