



Department of Energy
Carlsbad Field Office
P. O. Box 3090
Carlsbad, New Mexico 88221

JUN 24 2004

ENTERED

Mr. Steve Zappe, Project Leader
Hazardous Materials Bureau
New Mexico Environment Department
2905 E. Rodeo Park Drive, Bldg. 1
Santa Fe, NM 87502-6110




RE: Carlsbad Field Office Monthly Assessment Schedule

Dear Mr. Zappe:

The purpose of this letter is to transmit the Carlsbad Field Office (CBFO) Assessment Schedule for the period of June 25, 2004 through July 25, 2004. The schedule is transmitted per the requirement contained in the WIPP Hazardous Waste Permit, Module II, *General Facility Conditions*, Paragraph II.C.2.b, *Observation of Audit*.

Please contact Ms. Ava L. Holland, QA Manager, at (505) 234-7423 if you have any questions or concerns.

Sincerely,


Paul Detwiler
Acting Manager

Enclosure

cc: w/enclosure
CBFO QA Record File
J. Kieling, NMED *ED
S. Martin, NMED *ED
A. Holland, CBFO *ED

ED denotes electronic distribution



**CARLSBAD FIELD OFFICE
ASSESSMENT SCHEDULE
June 2004**

ORGANIZATION/SCOPE	CBFO TEAM	J A N	F E B	M A R	A P R	M A Y	J U N	J U L	A U G	S E P	O C T	N O V	D E C	REMARKS & SCHEDULE
CRA Data Processing	Assurance Team						C							Audit A-04-28, J. May June 1-3, 2004
PDP Gas Sampling Audit (ANL-E)	Assurance Team						C							Audit A-04-18, N. Frank June 7-11, 2004
Hanford Recertification Audit	Assurance Team						C							Audit A-04-19, P. Rodriguez June 14-18, 2004
CAST Transportation Surveillance (in Carlsbad)	Assurance Team							P						Surveillance, S-04-07, D. Scott July 12-16, 2004
Tri-State Motor Transport Transportation Surveillance (in Carlsbad)	Assurance Team							P						Surveillance, S-04-08, D. Scott July 26-30, 2004
ANL-E Close-out Audit (in Carlsbad)	Assurance Team													Audit A-04-14, A. Axinn TBD
WTS QAPD Implementation (in Carlsbad)	Assurance Team								P					Audit A-04-21, N. Frank August 2-6, 2004
AMWTP Recertification Audit	Assurance Team								P					Audit A-04-22, J. May August 16-20, 2004
Hanford/CCP Recertification Audit (in Carlsbad)	Assurance Team									P				Audit A-04-20, A. Axinn September 13-17, 2004
LANL Audit (Close Out)	Assurance Team									P				Audit A-04-23, T. Putnam September 20-24, 2004
CBFO QAPD Implementation (in Carlsbad)	Assurance Team									P				Audit A-04-24, N. Frank September 6-10, 2004
NTS/CCP Recertification Audit	Assurance Team										P			Audit A-05-XX, C. Riggs October 4-8, 2004
SRS/CCP Recertification Audit	Assurance Team											P		Audit A-05-01, J. Wilburn October 26-29, 2004

C = COMPLETED
P = PLANNED

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ASSESSMENT SCHEDULE
June 2004**

ORGANIZATION/SCOPE	CBFO TEAM	J	F	M	A	M	J	J	A	S	O	N	D	REMARKS & SCHEDULE
		A	E	A	P	A	U	U	U	E	C	O	E	
		N	B	R	R	Y	N	L	G	P	T	V	C	
PDP Gas Sample Preparation Audit	Assurance Team											P		Audit A-05-XX, N. Frank November 9-11, 2004
SNL QAPD Implementation Audit	Assurance Team											P		Audit A-05-XX, November 15-19, 2004
LANL-C QAPD Implementation Audit	Assurance Team	P												Audit A-05-XX, January 2005
WTS Waste Handling Operations	Assurance Team		P											Audit A-05-XX, February 2005
RFETS Recertification Audit	Assurance Team				P									Audit A-05-XX, April 2005
LANL/CCP Recertification Audit	Assurance Team				P									Audit A-05-XX, April 2005
LLNL/CCP Recertification Audit	Assurance Team					P								Audit A-05-XX, May 2005
INEEL Labs Recertification Audit	Assurance Team					P								Audit A-05-XX, May 2005

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