

United States Government

  
Department of Energy

# memorandum

Carlsbad Field Office  
Carlsbad, New Mexico 88221

DATE: July 20, 2004

REPLY TO  
ATTN OF: CBFO:QA:DSM:GS:04-1571:UFC 2300.00

SUBJECT: Surveillance S-04-11 of the Bechtel Nevada, Nevada Test Site (NTS), TRU Waste Characterization Activities Utilizing the Subcontracted Services of the Washington TRU Solutions (WTS), Central Characterization Project (CCP)

TO: Angela P. Colarusso, NTS

Please be advised that a surveillance team from the Carlsbad Field Office (CBFO) will conduct a surveillance of the Bechtel Nevada, TRU waste characterization program utilizing the services of the CCP at the NTS on August 3-4, 2004. The surveillance will be conducted in Las Vegas, NV in accordance with the attached surveillance plan. Representatives from the New Mexico Environmental Department (NMED) and the US Environmental Protection Agency (EPA) may be present to observe the surveillance.

Your representatives are requested to coordinate with the surveillance team to provide the team access to the NTS/CCP facilities, as well as, provide the appropriate space to conduct meetings, provide cognizant personnel to support the surveillance, and provide the surveillance team with access to the appropriate documentation and records.

If you have any questions or comments concerning the evaluation, please contact me at (505) 234-7491.



Dennis S. Miehl  
Quality Assurance Specialist

Attachment



040743



Angela Colarusso

-2-

July 20, 2004

cc: w/attachments

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WIPP Operating Record, MS 486-06  
CBFO QA File  
CBFO M&RC

## CARLSBAD FIELD OFFICE SURVEILLANCE PLAN

**Surveillance Number:** S-04-11

**Organization to be Audited:** Nevada Test Site (NTS), Bechtel Nevada, Washington TRU Solutions,  
Central Characterization Project (CCP) Services

**Organizations to be notified:** Bechtel Nevada  
Washington TRU Solutions  
New Mexico Environment Department (NMED)  
Environmental Protection Agency (EPA)

**Date and Location:** August 3-4, 2004  
Las Vegas, Nevada

**Surveillance Team:** Charlie Riggs      Surveillance Team Lead, CTAC

**Surveillance Scope:**

This surveillance will evaluate the redeployment of characterization equipment at the NTS to verify that the equipment, processes, and procedures remain as currently certified and approved for retrievably stored debris waste (S5000).

**Governing Documents/Requirements:**

The overall program evaluation will be based on the current revisions of the following documents:

Quality Assurance Program Document (QAPD), DOE-CBFO CAO-94-1012

Hazardous Waste Facility Permit Waste Isolation Pilot Plant EPA No. NM4890139088-TSDF by the New Mexico Environment Department

Contact – Handled Transuranic Waste Acceptance Criteria for the Waste Isolation Pilot Plant (WAC), DOE/WIPP-02-3122

CCP Transuranic Waste Quality Assurance Characterization Project Plan  
(QAPjP), CCP-PO-001

CCP Transuranic Waste Certification Plan, CCP-PO-002

CCP/NTS Interface Document, CCP-PO-009

Contract between the Bechtel Nevada and WTS (Statement of Work)

Related CCP/NTS Quality Assurance and technical implementing procedures

**Activities to be Evaluated:**

- QA Program Interfaces
- Nonconformance/Corrective Action
- Personnel Qualification and Training
- Documents and Records
- Audits/Assessments
- Data validation and verification (V&V) (Generation and Project Levels)
- Acceptable Knowledge (AK)
- NDA
- NDE (RTR & VE)
- HSG Sampling and Analysis

**Schedule of Audit Activities:**

A kick-off meeting is scheduled for Tuesday, August 3, 2004 at 8:00 a.m.

A management briefing will be held on Wednesday, August 4, 2004 at 8:00 a.m.

A close-out meeting is scheduled for Wednesday, August 4, 2004 at 1:00 p.m.

All meetings will take place in the designated NTS/CCP facilities at Las Vegas, Nevada.

Prepared by: Charles L. Riggs  
Charles L. Riggs, CTAC  
Surveillance Team Leader

Date: 7/19/04

Approved by: Martin P. ... <sup>for</sup> A.L. Holland  
Ava L. Holland, CBFO  
Quality Assurance Manager

Date: 7-20-04